

## MINUTES OF THE MEETING OF NEWTON & NOSS PARISH COUNCIL held on 11<sup>th</sup> January 2007

PRESENT: Mr Brown Mr Buckland Mr Carter Mrs Hinchliffe Mrs Roe  
Mr Taylor Mr Tubb Mrs Wilcox Mr Young

ALSO PRESENT: Cllr Hallett Mr Lomax (RYDA) Mrs Eschbaecher (Clerk)  
Twelve parishioners attended part of the Meeting

APOLOGIES: Mrs Cooper Mr Stitson Mr Woodd-Walker Cllr Mumford

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**POLICE REPORT** The Chairman welcomed the Neighbourhood Beat Manager - P.C. Dave Richards - and the Community Support Officer - Sid Lawrence - who both represented the Neighbourhood Team for Ivybridge Rural South. They would attend future Council meetings whenever possible. Three crimes had been reported in December and enquiries were continuing. Additional No Waiting cones would be provided for the narrow section in Coach Road. P.C. Richards was asked for his assistance by alerting DCC to the unsatisfactory drainage of the B.3186 between Collaton Cross and Broadmoor Farm which was dangerous during periods of wet weather.

### **OPEN FORUM**

**Highways:** Comments were noted concerning:-

- a) Middlecombe Lane - A fallen tree required attention and the surface of Middlecombe Lane continued to deteriorate. Also the drainage problems had not been rectified. *The Clerk would contact DCC.*
- b) Unsightly fencing was regrettable, particularly in prominent riverside locations. **Agenda: February Meeting**
- c) Lanes – In general the condition of the lanes was very poor.
- d) Blocked drains – Several needed attention. *The Clerk would contact DCC.*

**Parish Council Meetings:** The Chairman agreed to consider the suggestion that meetings should alternate between Newton and Noss. **Agenda: February Meeting**

### **Planning applications:**

a) Riverhaven, Riverside Road East 2468/06/F Demolition and construction of a new dwelling. Five parishioners had attended to register their objections to the proposal. Their main comments concerned the size and height of the new dwelling compared with the existing bungalow, the excavation required to accommodate the dwelling, the neighbours' loss of privacy, and the narrow, sloping access. The difficulties associated with the use of the foreshore for access to and from Bridgend were also discussed. [Min.08.7 refers]

b) Inglewood, Court Road 2391/06 Resubmission of 1230/06 for an extension. The modifications to the proposed extension were discussed with the applicants. [Min.08.2 refers]

**Collaton Cross: Bus Shelter** – A resident welcomed the proposals to erect a new bus shelter, provided visibility was not impaired for drivers turning onto the B.3186. [Min.05.4 refers] His comments were noted concerning difficulties caused by event placards. The collapsed bus stop sign at Collaton Cross would be reported to DCC.

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**01/07 APOLOGIES FOR ABSENCE** The reasons for absence were approved.

### **02/07 URGENT BUSINESS**

In accordance with Standing Order 15, the Chairman advised that there was an item of urgent business relating to Devon County Council's proposal to place a bus shelter and hard standing at Collaton Cross; this would be considered at item 4. of the Agenda.

The Clerk advised that three planning applications should be added to the published list relating to "Riverhaven", Riverside East, "Meadow Rise", Netton, and "Grey Barn", Membland.

**03/07 PREVIOUS MINUTES** The Minutes of the Meeting held on 14<sup>th</sup> December were confirmed and signed.

### **04/07 DECLARATIONS OF INTEREST**

Members were invited to declare interests in the items to be discussed during the course of the Meeting and these were recorded as follows:-

Mr Tubb declared interests in item 4. Parking Restrictions on Newton Hill, and item 9. Grant Applications from the Gig Club and Reading Room.

Mrs Roe declared interests in item 9. Grant Applications from the Gig Club, School, and Newton & Noss Network.

Mrs Wilcox declared interests in item 9. Grant Applications from the School and Newton & Noss Network.

Mr Brown declared interests in item 9. Grant Application from the Newton & Noss Network and item 14. Village Hall.

Mr Young declared an interest in item 9. Grant Application from the W.I. Community Hall.

Mr Buckland declared an interest in item 9 Grant Application from the Primary School Sailing Project.

It was noted that the Chairman would report at item 7. Planning, on the outcome of SHDC's Site Meeting relating to Mr Buckland's application for Yealm Cottage.

## **05/07 COUNTY & DISTRICT COUNCILS**

**05.1 Parking restrictions: Revised Road Traffic Order** – On 15<sup>th</sup> December the Clerk had been advised that as a result of representations by the Police, Adam Keay (DCC Highways) had visited Newton & Noss with the Traffic Warden to assess the current restrictions in relation to complaints received. Therefore, Mr Keay had proposed that several items should be added to the draft Order - these related to Newton Hill, The Brook, Coach Road and Pillory Hill. In addition, he had proposed a double yellow line in Riverside Road East to comply with the current RTO; in principle some Members questioned the wisdom of this latter suggestion.

Mr Keay had agreed to add the suggestions agreed by the Parish Council on 14<sup>th</sup> December [Min.192.2 refers].

As the DCC suggestions needed closer inspection and discussion by the Parish Council, a draft of the proposals would be requested for further consideration.

It was reiterated that DCC had specifically requested inclusion of all the future parking restrictions which might be required as once the RTO had been prepared for public consultation, there would not be another opportunity to add to the proposals. However, at the consultation stage, areas could be either withdrawn or amended but not extended.

It was expected that the exact extent of the RTO proposals would be available for consideration and comment in February. It was agreed that if the proposals were received prior to the February Meeting, the Chairman would meet with Mr Carter, Mr Woodd-Walker and Cllr Mumford.

**Agenda: February Meeting**

**05.2 Parking at The Green** – Because there had been some particular traffic hazards caused by parked vehicles outside the Tea Shop and Estate Agent encroaching onto the highway, it was agreed that this would be reported to DCC Highways with a request for a white line to delineate the edge of the highway.

**05.3 B.3186 between Collaton Cross and Broadmoor Farm** – As mentioned to P.C. Richards and reported to DCC on many previous occasions, there was concern that the drainage channels were unable to prevent flooding during wet weather. Of particular concern was an area near Broadmoor Farm where surface water/field run-off was very slow to drain away; this section could be a hazard in icy conditions.

**05.4 Collaton Cross** – Provision of a new bus shelter – Members welcomed the new shelter and hard standing, provided it was situated against the fence and did not obscure the vision of drivers turning onto the B.3186. It was suggested that the shelter should be sited as far away from the junction as possible.

**05.5 Report from Cllr Hallett** – A meeting at Follaton House had been arranged for prospective candidates for the forthcoming Election on 3<sup>rd</sup> May.

**05.6 SHDC Conservation Area Appraisals** – It was expected that the draft documents would be available for consideration at the February Meeting.

## **06/07 LOCAL COUNCIL ELECTION**

**06.1 Thursday 3<sup>rd</sup> May: Nominations closed at Noon on Wednesday 4<sup>th</sup> April.**

**06.2 Publicity** – Although the Clerk would publicise the forthcoming Election as widely as possible, it was agreed that the most effective way to encourage participation was by a direct approach to prospective candidates. Members were asked to assist to ensure an electoral mandate, a requirement of the proposed application for Quality Status. As three Members had been co-opted in 2003, the Quality Status criteria was not met.

## **07/07 CONSULTATION DOCUMENTS**

**07.1 Yealm Estuary Management Plan 2006-2011** – The publication of the Draft had been delayed.

## **08/07 SHDC PLANNING DEPARTMENT**

**08.1 4 Riverside Cottages**, Passage Road 2324/06/F – Extension to dwelling.  
*Decision:* No comment.

**08.2 Inglewood**, 81 Court Road 2391/06/F – Re-submission of 1230/06 for an extension to dwelling.  
*Decision:* No objection particularly as the extension was unlikely to be seen from the road or the river.

[Vote: all in favour]

**08.3 Stratton House**, 5 Yealm Road 2399/06/F – Replacement of existing garage with double garage/workshop and store. *Decision:* No comment.

**08.4 Riverdene**, Yealm View Road 2444/06/F – Extension and renovations.  
*Decision:* Objection to overdevelopment of the narrow and compact site; also plans lacked sufficient detail from which to make an informed judgement. The application should be referred to the South Hams Design Panel.  
[Vote: all in favour]

**08.5 Portside**, Yealm View Road 2456/06/F – Repairs and alterations to the boathouse.  
*Decision:* The proposed design and Velux windows were out of keeping with the foreshore setting and AONB. If approved a precedent would be created. The ridge height should be reduced to a shallower pitch to cater for the storage of boat related items only. The proposed method of delivery of construction materials would require consultation if the foreshore route was to be considered.  
[Vote: all in favour]

**08.6 Tenemara**, Yealm View Road 2107/06/F – As the Planning Officer had requested a response to the proposal that the eastern end of the new roof should be hipped to minimise the effect on the neighbouring property, the plans had been circulated. As no comments had been received, the Clerk had replied to SHDC accordingly.

**08.7 Riverhaven**, Riverside Road East 2468/06/F – Demolition and erection of a new dwelling.  
*Decision:* Objection to the proposed scale and design which would overdevelop the site and damage the character of the area; the plans should be referred to the South Hams Design Panel - they were imprecise and difficult to assess without levels and dimensions. Also, there were various concerns regarding the proposed use of the foreshore/Bridgend for the removal of excavated spoil and delivery of building materials.  
[Vote: all in favour]

**08.8 Meadow Rise**, Netton 0027/07/F – Extension to dwelling.  
*Decision:* No comment.

**08.9 Grey Barn**, Membland 0003/07/LB – Listed Building consent for new doors in original openings.  
*Decision:* No comment.

**08.10 Yealm Cottage**, Newton Hill 1730/06/F – The Chairman reported on the outcome of the site meeting. The application had been withdrawn but it was understood that revised plans would be submitted.

**08.11 Copy correspondence** – Letters of objection were read concerning “Old Cellars” 2245/06 and “Hendra” 2298/06.

**09/07 CORRESPONDENCE RECEIVED** The following items concerned:-

**09.1 Ivybridge & District Association of Parish Councils** – In principle, it was proposed that a Spring Workshop would be arranged for local Clerks; respective Councils were asked to contribute to the travel expenses and refreshments. RESOLVED: To support the initiative and pay the Clerk’s expenses.

**09.2 Seminar:** The Chairman would attend a seminar in Plymouth to consider proposals to promote the new secondary school to be built at Sherford. It was expected that this would become the new feeder school for Newton & Noss.

**09.3 DCC Minerals Core Strategy** – There was no interest in the Stakeholder Workshops to be held in Exeter.

**09.4 Affordable Housing** – A letter from Andrew Matthews was read and passed to Members.

**10/07 GRANT REQUESTS**

**10.1 DCC Grant** - In response to Cllr Mumford’s offer of £500 to support a community project (the funds having originated from County Hall), seven applications were considered in accordance with general guidelines regarding suitability:-

RESOLVED: To reject five applications as being outside the scope of the fund.

RESOLVED: To invite the Yealm Gig Club and Primary School to provide additional information to support their applications.

**Agenda: February Meeting**

**10.2 Theatre Lighting** – In anticipation of an application from NNATS, the Chairman gave a detailed overview of an opportunity to purchase a dimmer pack for use as a village resource which would increase the hireability of the halls (School Hall, Village Hall and WIC Hall), all of which had identified a requirement. Electrical safety would also be improved. The total cost would be in the region of £1,500 maximum against a current hire charge of at least £150. Queries were raised about insurance and ownership.  
**Agenda: February Meeting**

**11/07 COMMUNITY LEARNING – NEWTON & NOSS NETWORK**

**11.1 Progress Report** – Good progress had been made with the U3A and several subjects were being offered. The Computer Classes were very successful and more were being offered to start in March. Watercolour Painting, Digital Photography and First Aid had been organised. computer software could be overcome.

**11.2 Payment** – RESOLVED: To authorise payment of the interim account for use of the School's Computer Room for training - £165. [Vote: 6 in favour 3 abstentions]

## **12/07 FOOTPATHS**

**12.1 Inspection Summary 2006** – It was agreed that the following required further action but it was noted that DCC's routine inspection was due to be undertaken in 2007:-

- i) FP21 Hangman's Hill: Waymarking required across the lower field..
- ii) FP5 Wrescombe: Waymarking needed at the mid-point.
- iii) FP9 Gnaton: Bridge work was required.
- iv) FP15 Boat House Steps (Kiln Quay): The Works Committee would meet to check the brickwork.
- v) FP26 Coombe Down: Improved signing was required.
- vi) FP39 Wadham: The stile was broken.
- vii) PP C Vine Cottage/Elm Tree Cottage: **Mr Tubb** would refer this to adjacent landowner.
- viii) Court Road: The footpath parallel with Briar Hill Farm was in need of regrading – **Mr Tubb** would discuss this with the landowner. **Agenda: February Meeting**
- ix) FP16 Yealm Steps: The steps were in poor condition.
- x) FP17 Yealm Hotel: Erosion continued to make the steps difficult in places.

**12.2 Donkey Path** – The Chairman, Clerk and Mr Taylor would arrange a site meeting. **Agenda: February Meeting**

**12.3 Handrails** – Axworthy Steps, Doctors Steps and Newton Hill – quotes were required for consideration. **Agenda: February Meeting**

**12.4 Doctors Steps** - Mr Wooderson would be invited to clean the steps and cut back growth which was encroaching from the handrail side.

**12.5 FP13 Leas Path** – It was noted that Planning Permission had been granted for redevelopment work on a property adjacent to the footpath. A condition had been imposed "To ensure safe public access is maintained across existing public rights of way during the development process."  
In view of the importance of the footpath, it was RESOLVED: To write to DCC and SHDC to stress the need for safe public access at all times. [Vote: all in favour]

## **13/07 TREES**

**13.1 Trees at the Green** – Members considered Mr Woolley's recommendation that the Holm Oak should be removed because it was extremely vigorous, beginning to encroach on the footpath and was close to overhead power lines. He considered that not only was the tree unsuitable for the location, but also it would cause worry and expense in future years. RESOLVED: To remove the tree. [Vote: 8 in favour and 1 against]  
No proposal was made in respect of a replacement but it was noted that this might be a requirement of consent to undertake work on the adjacent beech trees which were protected by a TPO.  
The Clerk would submit the TPO Application for permission to undertake the maintenance work recommended by Mr Woolley. [Min.202.1 refers]

**13.2 Old Cellars Trees** – A sketch plan had not been received. [Min.197.10 refers]

**13.3 10 Passage Road 2373/06/TCA** – In the absence of the Tree Warden, the Clerk had been unable to respond to the application.

## **14/07 MAINTENANCE**

**14.1 Popes Quay** – Details would be available for the next Meeting. **Agenda: February Meeting**

**14.2 Sports Pavilion** – Mr Stitson, Mr Tubb and Mr Young would assess the maintenance required and report to the next Meeting. **Agenda: February Meeting**

**14.3 Facilities for young people** - Mr Young outlined his initial ideas; he would present them in more detail at a future meeting.

## **15/07 MEETINGS ATTENDED**

**15.1 Harbour Authority** – The main item reported by Mr Tubb concerned the new requirement for mooring licence holders to sign a declaration regarding insurance and residency.

**15.2 Halls** – It was noted that although a grant of £20 had been given to the WIC Hall Management Committee to power the exterior lights during the Christmas season, for reasons unknown the lights had not been used. The Village Hall's opening event had raised a useful sum of money; there were plans to install secondary glazing.

**15.3 Devon Association of Parish Councils** – On the Chairman's behalf, Mr Young would attend the next Committee Meeting in Exeter.

**16/07 ADMINISTRATION**

**16.1 Budget 2007/08** – Final estimated expenditure figures were circulated for consideration. It was noted that the Precept had not been increased in 2005/06. As it was important to have funds available to support local projects and the significant administration costs, it was RESOLVED: To request a Precept of £38,100 representing a 3% increase on the previous year. [Vote: 6 in favour 3 abstentions]

**16.2 Transfer of Funds** – RESOLVED: To authorise the transfer of £10,000 from the Savings Account to the Current Account.. [Vote: all in favour]

**16.3 Review of annual payments and fees 2007** – The following charges/payments were agreed for 2007:-

1. **CONTRIBUTION TO CHAIRMAN'S EXPENSES:** £150 [Cheque payment to April 2007 - £50.] (Not increased.)
2. **CONTRIBUTION TO CLERK'S OFFICE EXPENSES:** £300 to reflect the costs for light/heat/power/Council Tax for one room, an increase of £50.00 on 2005/06.
3. **CLEANING OF NEWTON VOSS/NOSS VOSS/VARIOUS STEPS/POPE'S QUAY:** To be increased by approximately 4%.
4. **BOAT CHARGES:** [Last increased in February 2005] To be increased by 3% to the nearest Pound (£).
5. **MEMBERSHIP FEES:** Eight regular payments would be renewed in 2007 in accordance with the list compiled by the Clerk.

**17/07 APPROVAL OF PAYMENTS**

Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mrs Hinchliffe and listed in the Financial Statement Min.18/07.

**18/07 FINANCIAL STATEMENT**

<b>Alliance &amp; Leicester Current Account</b>	balance at 1.01.07	<b>£ 5,346.00</b>
<b>Portman Building Society Capital Fund</b>	30 days' notice	<b>£ 44,191.77</b>
<b>Portman Building Society Gratuity Fund</b>		<b>£ 9,006.70</b>
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<b>The following cheques were authorised totalling</b>		<b>£ 3,142.60</b>
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R Wooderson	Cleaning: Newton Voss and steps	68.75
J Allen	Cleaning: Noss Voss/Pope's Quay	39.00
J Eschbaecher	Net salary and part backpay for 2006	1,195.76
HM Revenue & Customs	Income Tax and N.I. re the Clerk	1,099.77
British Telecom	Telephone: Clerk's office	65.25
British Telecom	Telephone: Bishops Court	59.32
Yealm Yacht Club	Hire for U3A meeting on 17 <sup>th</sup> Nov 2006	10.00
J Brown	Contribution to expenses Jan to Apr 2007	50.00
J Eschbaecher	Contribution to office expenses 2007	300.00
Devon County Council	ROLI School hire for computer courses	165.00
C.P.R.E.	Annual subscription	27.00
King UK Limited	Noss Voss: bleach	62.75

Total s137 payments to date:- £2,277.50

