

MINUTES OF THE MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 28 July 2011

PRESENT Cllr. Cooper Mr. Matthews Mr. Gough Mr.Hussell
(Chairman)

ALSO
PRESENT

Mrs. McDonough
(Clerk)

3 parishioners were present for part of the Meeting

OPEN FORUM

No matters were raised.

196/11 APOLOGIES FOR ABSENCE –apologies for absence were noted from the Vice Chairman, Mr. Tubb, Mr. Taylor and Mr. Carter.

199/11 INTERESTS TO BE DECLARED

Members were invited to declare interests in the items for discussion during the course of the Meeting. No interests were declared.

200/11 MINUTES –The Minutes of the 23 June Meeting were confirmed and signed as a correct record.

201/11 PLAYPARKS- Mrs Hinchliffe and Mrs Caroline Curtis from Eden design Landscape Architects reported.

i) **Tenders** -for the main play park improvement construction and earth works were expected to be received by 19 August. It was hoped Tenders would be opened on 22 August 2011 in the presence of a member of the Play Park Improvement Group. Members of the Parish Council were invited to a meeting proposed for 6 September when Eden Design would be in a position to advise on best value on the choice of contractor having done a comparison and gone through the Tenders in detail.

With respect to equipment, three companies had been invited to tender, Earth wrights had been the cheapest. Much support had been given to Earth wrights during the public consultation.

ii) **Drainage**- difficulties appeared to have been resolved. Further soakaways would be provided to be certain.

iii) **Seeding and turfing**- would be addressed following completion of construction. Areas not turfed could have to be fenced off whilst seeding became established.

iv) **Publicity**-an article regarding the project had appeared in the Kingsbridge, Dartmouth and Ivybridge Herald.

v) **Cashflow**-Mrs. Hinchliffe had prepared draft cashflow projections which were presented to the Council to be confirmed once the contract had been finalised. Total funding of £86,400 had been secured. Mrs. Hinchliffe advised that the Parish Council had received some funds of which around £18,000 remained. Community Spaces (£50,000) and South Devon Coastal Local Action Group (£15,000) provided staged funding after the Parish Council had paid invoices. The Parish Council would have to fund the intervening shortfall until the claims from the funders were satisfied. Members expressed concern regarding the potential level of funding which the Council could be expected to pay short term. It was agreed that the Clerk would prepare a cash flow projection for the Parish Council current account. The matter of approving and signing the contract would then be brought back before full Council on 8 September 2011.

vi) **Fencing**- the existing covenant, attached to the land, to erect and maintain stockproof fencing was not being complied with. Cllr. Cooper reported that South Hams District Council would not fund the repairs to the play park fences. Fencing between the play park and field by the Tennis Courts required urgent repair in the interests of Health and safety. The fence by Mr. Cawse's land was in need of repair and to be made stockproof and a new stockproof fence erected along the roadside boundary. The Play Park Improvement Project had not budgeted for these repairs.

It was agreed that the Clerk would prepare and send out a minimum of three invitations to tender for the fencing work, including invitations to those companies who had been invited to tender for the construction work for the main playpark improvements. The closing date for submission of Tenders would be on a date prior to the next Meeting on 8 September when they would be considered.

vii) **Additional funding**-Mrs. Hinchliffe advised that there was £3500 sustainability funding available for maintenance equipment, events etc to be utilised within the first 12 months. The improvement group would be asked to come up with suggestions.

viii) **Eden Design-RESOLVED**: to authorise payment of the invoice from Eden Design Landscape architect for completion of stage 1 £2745. (Vote: Unanimous)

202/11 PLANNING

SHDC planning decisions –the most recent decisions received were noted:

202.1 Shadow Cottage, Revelstoke Road 37/1349/11/F-Householder application for refurbishment and extension to existing two storey dwelling. Application affected the setting of a Conservation Area. **SHDC**: Granted.

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202.2 12 Perches Close 37/1273/11/F- Householder application for provision of rear balcony to upper ground floor.

SHDC: Granted.

202.3 Tremorva, Revelstoke Road 37/0819/11/F-Householder application for extension and alterations to upgrade and refurbish the existing house and replacement of exiting garage. Application affected the setting of a Conservation Area. Application affected the setting of a Listed Building. **SHDC:** Granted.

202.4 Point Bungalow, Noss Mayo 37/0852/11/CA- Conservation Area application for proposed demolition of existing dwelling and replacement with new dwelling. Application affected a Conservation Area. **SHDC:** Granted.

202.5 Point Bungalow, Noss Mayo 37/0851/11/F -Proposed demolition of existing dwelling and replacement with new dwelling. Application affected a Conservation Area. **SHDC:** Granted. Some concern has been expressed regarding the impact of construction of the development on the free movement of traffic along the adjacent highway. It was agreed, In accordance with condition 7, that the Clerk would write to the Planning Officer requesting Parish Council involvement with the construction management plan. A request would be made that the 20 minute permissible waiting time for deliveries be specifically excluded and that, amongst other matters, parking for tradesmen and construction times be considered.

202.6 Revelstoke, Noss Mayo 37/1326/11/F-Resubmission of householder application 37/2713/10/F for two storey side extension and detached underground garage. **SHDC:** Granted.

Applications received –current applications were considered:

202.7 Mossgara, Pillory Hill 37/1587/11/F - Householder application for extensions alterations and improvements to include extension to family room, dormer window, replacement of timber decking and external landscaping. Application affected the setting of a Conservation Area. DECISION: No objection (*Vote: 3 in favour, 1 abstention*)

202.8 2 Perches Close, Membland 37/1588/11/F-Householder application for single storey kitchen extension. DECISION: No objection (*Vote: 3 in favour, 1 abstention*)

202.9 Planning Applications- it was agreed Cllr Cooper would request a block extension for the Parish Council to consider any August planning applications to 9 September.

202.10 Planning Display- RESOLVED: to authorise purchase of a USB mouse and extension cable to a maximum cost of £30. (*Vote: Unanimous*).

203/11 ADMINISTRATION

203.1 Parish Councillor Vacancies- the Clerk advised that the closing date for applications was 31 July. Four applicants had come forward to date. It was agreed to confirm the applicants' details after the closing date to give a level playing field and to avoid affecting any decisions of potential applicants who may still be considering applying. It was agreed to delegate to the Chairman, the decision as to whether to remind applicants of the ability to give a short address in support of their applications in Open Forum in advance of 8 September Meeting. Consideration in this respect would be given to the final number of applicants.

203.2 Bishops Court- the Clerk gave a brief update regarding the service charge arrears for previous financial years and the arrangements proposed by Signpost to meet the charges for the current financial year. The Vice Chairman had had responsibility for dealing with the matter. It was agreed to defer the matter to September in the Vice Chairman's absence. The Clerk would advise Signpost of the position.

203.3 Parish Council website- the current website manager would be attaining retirement age in October and was looking to retire. It was agreed to advertise for a replacement inviting quotations, in the Parish Magazine, noticeboards and to advise the "Private Nose".

204/11 FOOTPATHS-

204.1 Annual Footpath inspections- Mr. Taylor was not at the Meeting.

204.2 Collaton/Butts Park Link- no estimate had been received for completion of path construction. The Clerk would contact the contractor again.

205/11 CORRESPONDENCE

Special Constables- it was agreed to respond to the consultation requesting more visible policing in the villages.

206/11 GRANT REQUESTS-

Holy Cross Churchyard- the Council considered a request for financial assistance for pruning two mature cherry trees adjacent to the north/south public path. RESOLVED: To decline the request- it was not Parish Council policy to fund tree surgery on private land. (*Vote; 2 in favour of declining the request, 1 abstention, 1 objection to declining the request*)

207/11 MEETINGS ATTENDED

Ivybridge & District Association Local Councils -the Vice Chairman had provided a written report advising that Peter Philby, Wembury, was appointed secretary/treasurer and Phillip Dredge, Ivybridge, chairman. It had been agreed to keep the subscriptions to £8 per parish council. Wembury was considering getting a salt spreader in conjunction with Brixton and using a tractor to pull it. The Vice chairman had advised that Newton & Noss Parish Council were not but were considering an extra salt bin for Newton Hill. The retiring secretary/

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treasurer Jill Collings gave a short report on the last Clerks' workshop and confirmed that the next would be on October 19, hosted by Newton and Noss.

The next meeting of the association was due in mid-January. A date was to be confirmed.

208/11/11 AUTHORISATION OF PAYMENTS –

Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 209/11.

209/11/11 FINANCIAL SUMMARY

**The following cheques were authorised totalling:
£4102.00**

Chq No	PAYEE	DETAIL	AMOUNT
1340	J Allen	Cleaning: Noss Voss & Popes Quay July 11	£47.00
1341	S. McDonough	Net salary- July	£964.02
1342	S. McDonough	Expenses; Screen	£113.98
1343	M. Hingston	Cleaning: Newton Voss & steps July 2011	£82.00
1344	Ivybridge & District Community Transport Assoc	Grant**	£150.00
1345	Eden Design	Noss Play Park: completion of stage 1	£2,745.00
		Total	£4,102.00

**Section 137 Local Government Act 1972 payments: Nil. Total to date:£150*

***Local Government and Rating Act 1997 sections 26-29*

The Meeting closed at 8.45pm

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