

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 14 January 2016

**PRESENT MRS ANSELL
MS. ADAMS**

**CLLR. GREEN
MR. CARTER**

**MR. COOPER
MS. COVE**

**MR. HUSSELL
MR. LYNDON**

MR. TUBB

ALSO PRESENT; 7 parishioners

Mrs McDonough (Clerk)

OPEN FORUM

PCSO 30540 Andy Potter having given apologies, had sent the following police report for December 2015;
Newton Ferrers

11th- theft of two outboard motors from a boat moored on River Yealm, CR/085140/15.

12th- report of minor assault, no further action, CR/085709/15.

20th- nuisance/offensive telephone calls, enquiries ongoing, CR/089356/15.

Noss Mayo

1st, dog out of control, words of advice given to owner, CR/082761/15.

BROADBAND-Mr. Robin Hogg had undertaken some research into the status of Superfast Broadband (SFBB) rollout for the Parish. His report had been circulated to the Parish Council. The overall National Statutory Aim was to deliver SFBB up to 24Mbps+.

The Present Position. B.T., through Open Reach, was undertaking the introduction of high speed broadband. The contract had been agreed by William Mumford when he was the Parish representative on Devon County Council. The current DCC member responsible was Cllr. Andrew Leadbetter. The Parish was categorised as a "Phase 1" project.

Factors that influence the outcome. BT would use Fibre-to-the-Cabinet (FTTC). This involved delivering SFBB by Fibre-optic cable to the Green Cabinet at the roadside in front of the telephone exchange in Newton Ferrers. From there SFBB would be delivered over the existing copper wire network to individual premises. In general terms this hybrid-technology could deliver up to 24 Mbps over distances of up to 1.2kms with a gradual deterioration over increased distance, perhaps out to 2.2kms. Some parts of the community could be less well placed unless some sort of under-creek SFBB transfer could be arranged.

The situation today. The easiest way to get an up-to-date assessment of the expected coverage could be obtained by checking individual post codes into www.connectingdevonandsomerset.co.uk. These forecast results could eventually turn out to be different from reception at each individual home or business. This type of FTTC technology, however, would be open to all "Service Providers". Once installed, it would be important for each customer to check with their Service Provider that it could access the "cabinet" that would serve their premises. Timescales could change but Mr. Hogg was hopeful that most of the Parish may have up to 18Mbps or better by mid summer. Those that did not get SFBB as a result of this Phase would automatically become part of "Phase 2"- a follow-on project to connect those left out this time round.

The Newton Ferrers NF3 Green Cabinet was scheduled to "Go Live" on 14th February. He had been advised to wait for at least a week in case of any snags, before applying for a new contract from ISPs. There could be anomalies across the local system, not just because of distance from the Cabinet for individual properties, but for other reasons. Though open to all ISPs, some could present difficulties to individual customers. Once the system was "live", each individual customer would need to approach their Internet Service Provider (ISP) to place an order for SFBB. The relevant ISP should then give a new "contract" for this SFBB Service. Nothing would happen until this had been done, and those who did not do so would remain at SDL speeds as now. The system was open to all ISPs but everyone in the community would need to have a new contract with their ISP before they could gain the advantages of SFBB. It was agreed the Clerk would circulate the update to the Primary School, RYDA, Parish Council email circulation list and request a piece is included in the Parish Magazine. Mr. Hogg was thanked for his report.

Ms. Adams advised that she had contacted BT who had advised that she would need a new connector, new router and that there would be an increase in charge for SFBB

Coach Road flooding- a resident of a property adjacent to Coach Road thanked the Chairman for her assistance to those affected by the flooding following the collapse of the culvert, which passed under Coach Road, shortly before new year. He had previously been flooded in 2012. He had spoken with Stephanie Jones at Devon County Council regarding riparian responsibilities, who advised that she may come out to look at the various properties though the valley. The riparian owners up from Noss Green needed to keep their streams clear. The resident was asked if he could let the Council know when Ms. Jones was due to visit. A second resident again thanked the Chairman for her help. She wished to investigate methods of avoiding flooding in the future. She referred to responsibilities of riparian owners under Section 25 of the Land Drainage Act 1991. She requested the Parish Council work with the owners of land with watercourses to ensure they are maintained and kept clear.

01/16 APOLOGIES FOR ABSENCE- there were apologies from Ms. Longworth.

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02/16 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the course of the Meeting. None were declared.

03/16 DISPENSATION REQUESTS- none.

04/16 MINUTES – the Minutes of the 26 November and 10 December Parish Council/EGM Meetings were confirmed and signed as a correct record.

05/16 VARIATION OF AGENDA –RESOLVED: Matters relating to consideration of quotations for the installation of rugby practice posts should be considered in committee. (*Vote; Unanimous.*)

06/16 PLANNING

Planning applications received during Christmas break;

Applications had been received in respect of which the Parish Clerk had been unable to secure an extension from SHDC planning control to 15 January 2016 for the Council to respond, and in respect of which no EGM's had been requested. Members had been asked to submit their comments to the Clerk, the Clerk then having delegated authority under Section 101, Local Government Act 1972 to submit those comments on the Parish Council's behalf to South Hams District Council.

06.1 Development site to the east of 85 Court Road, APP/K1128/W /15/3134412-erection of dwelling with 2No parking spaces. No comments had been received from Members.

06.2 107 Yealm Road 2569/15-application for removal of condition 8 (replace Sustainable Homes Condition with appropriate updated condition) of planning consent 37/2270/13/F/ APP/K1128/A/14/2216288- demolition and replacement of existing dwelling. Some members had commented. DECISION: No objection.

06.3 Archers Court 2637/15/HHO- householder application to convert garage into accommodation, extension to kitchen, alterations and car port extension, removal of part of boundary wall.The Parish Council had not been made aware of the planning application until Wednesday 6 January when the weekly planning application lists were emailed to the Parish Council upon the request of the Parish Clerk- not being available on the South Hams District Council planning website. No response had been received to two requests for a time extension to enable full Council to consider the application at their meeting on 14 January. Some Members had commented. DECISION: Agree

06.4SHDC Planning website-SHDC had acknowledged the letter from the Parish Council expressing concerns about the new planning application procedures and website and had advised that they would investigate. The website manager had been unable to develop a PDF downloader to enable the Parish Council to download and view planning applications via the lap top at meetings without a parish by parish search facility. SHDC IT department had advised this was in hand. Weekly planning lists were not being circulated and had had to be requested. SHDC was not sending hard copies of applications by post. The Clerk had been advised by a member of the Development Management team that they would not be sending out hard copy plans. It had been difficult to establish what planning applications had been lodged which affected the Parish. Cllr. Green advised that there were many issues and concerns about the new Development Management IT system. He had met with Head of planning. He asked if the Clerk and members could send him specific details of the problems experienced and he would raise them at a meeting the following week. The Vice Chairman made reference to documents listed under individual planning applications and that he had had to go through each document to find the one he wanted to look at- there had been no signposting or headlines for description. The Chairman advised that the Council had not been able to see comments for or against applications.

06.5 Barnicott 37/1831/15/F- it was agreed the Vice Chairman would attend the Development Management Committee Meeting on Wednesday 20 January to represent the Parish Council. The Vice Chairman expressed disappointment that Cllr. Blackler had requested the matter go to the Development Management Committee. Cllr. Blackler advised that the matter had to go to Committee if he and Cllr. Baldry differed. Cllr. Baldry was against the development and he had been in favour. Cllr. Baldry advised that he would speak in favour of the planning officer's recommendation to refuse. Cllr. Blackler was asked why he was in favour of the application and advised that it was the best design of a modern house. He had asked two architects to look at it one of whom had been trained by Sir Norman Foster. He believed someone had to challenge and speak on behalf of residents. He advised that upon advice from the Monitoring Officer, he would not be speaking at the Development Management Committee meeting but would be submitting written representations.

Planning applications received

06.6 Archers Court 2637/15/HHO- min 06.3 refers.

06.7 Newton & Noss Neighbourhood Plan –there was no update.

07/16 COUNTY and DISTRICT COUNCILS

07.1 County Council-Cllr. Hosking had not yet arrived.

07.2 Bus service- Members had noted the exchange of correspondence between a parishioner and Devon County Council/Target Travel regarding his concerns over the No. 94 bus service. Mr. Lyndon suggested that the standard

of service and cleanliness was no different to the service provided by Tally Ho. A parishioner commented that whilst the bus was old it was clean. It was agreed to take no further action at this time.

07.3 Highways/Transport-

i) A379-no update.

ii) Grass cutting- maps of the areas which had been cut/were due to be cut by Devon County Council were awaited.

iii) Wright's Lane- Members noted communication from SHDC Building Control regarding the extended lane closure by Rosemont. They had advised that they had spoken to the owner regarding progress towards getting the wall repaired. The owner had advised that the repair and claim had been agreed in principle with the insurance companies involved. He did not have a start date but anticipated contractors were waiting for an improvement in the weather. Building Control was satisfied reasonable steps were being taken to move things along. On the basis that the wall had no obvious signs of degradation since the first report, Building Control would not have the grounds to serve any notice on the owner as the wall in current state was not deemed immediately dangerous and appropriate steps had been taken to protect the general public.

iv) Parsonage Road/Highways meeting- a report of the meeting had been circulated to members and was read out. Members had also been made aware of correspondence from concerned residents regarding parking difficulties and the speed of traffic though The Green area. The meeting had been attended by Cllr. Richard Hosking, Mr. Nick Colton DCC Highways, the Vice Chairman, Mr. Hussell, Mr. Andrew Matthews and the Clerk.

Parking-Cllr. Hosking and Mr. Colton had been advised that the Primary School did not have a Local Transport Plan- the Vice Chairman, Mr. Hussell and Mr. Matthews had drafted a plan which had been copied in to the Parish Council and the Primary School. This was read out to the meeting. The main difficulties with parking were around the school drop off/collection times each lasting around 30 minutes. Inconsiderate parking had blocked entrance ways to private houses, bus stops and inhibited traffic flow- although this last problem also served to reduce the speed of traffic. Mr. Colton had advised that it was no longer possible to get approval for hatched white lines outside private houses. He did agree to investigate placing hatched lines outside the Pollexfen Archer bus stop. It would not be possible for the opposite side due to its position. Suggestions to increase parking had been put forward including using a section of Dillons Green – with parking limited to perhaps 15 minutes at school drop off and collection times. Mr. Colton advised the Council speak with SHDC planners regarding change of use. The kerbs would need to be lowered. Cllr. Hosking suggested this go out to consultation if it was likely to be controversial. Mr. Colton would check the ownership of the parking bay at Dillons/St Catherine's. If this proved to be County adopted highway, it would make a significant difference to the "Green" parking area provision and the Housing Association should be asked to remove its sign.

Speeding-Mr. Colton advised that he had received correspondence from a Parsonage Road (The Green) resident about speeding concerns. He would be responding to her following. He had checked the accident record and there was no history of any accidents in the area. Furthermore it was a B road on which traffic calming measures such as speed bumps were not encouraged. He did suggest "narrowings" could be helpful. He did not believe a Traffic Regulation Order would be needed. He would have to take width measurements but an initial suggestion was in the area of the telephone box. It would need to be sufficiently wide to get lorries through. Cllr. Hosking suggested a SLOW sign on the road near the school. The Vice Chairman thought it could be unnecessary for just one hour a day. Mr. Colton advised the imposition of a 20mph limit would be unlikely to happen as there was no record of any pedestrian accidents. Budgets were targeted where there were accidents.

Mr. Colton agreed to collate some speed data (SCARF- Speed Compliance Action Review Forum). This would measure volume, peak and speed for the Green area. This would take a couple of months to arrange. This had been undertaken at Butts Park as a result of which police speeding enforcement had been requested. He mentioned Community Speedwatch but was told there had been no interest from the Parish.

Coach Road-Mr. Colton had been advised of potholes along Foundry Lane and surface concerns as a result of increased traffic. He advised residents to report online as the drainage contractors would not consider it part of their remit. He was told debris and concrete from the digging out was being swept down the stream and there were concerns it would lead to flooding. The gate post into Noss Green and fencing had also been damaged. He would advise the contractors.

Flood Resilience-He encouraged the Council to apply for grant funding- details of which had been emailed. He suggested supporting the application with a Flood Plan.

Quarterly meetings-Mr. Colton advised he would be happy to have regular meetings with the PC to discuss highways issues.

Members agreed to send the draft parking plan to the Primary School for comment. Cllr. Green advised that on the days when a school member of staff had been in the vicinity of The Green at school drop off/collection, and had encouraged responsible parking, the parking difficulties had been significantly eased. A Member queried whether hatched lines by the bus stop were needed as bus times did not coincide with school drop off/collection. Another member suggested a flashing sign at school times.

It was agreed to wait for the results of the speed data before taking further action regarding speeding.

The outcome of investigations into the parking bays at Dillons/St Catherine's would also be awaited together with investigations undertaken into whether turning part of Dillon's Green into parking bays would attract liability for Business Rates.

07.4 District Council –Cllr. Blackler read out his report;

1. Planning fees that would be received in addition to the budget figure of £700,000 would be an additional £200,000.
2. In 2008 SHDC invested in the Heritable Bank (went into liquidation) £1.25 m of which £1.178m has been repaid to the council by the Administrators.
3. Trade waste was likely to be in overspend by £160,000 in 2015/16.
4. Recycling income would be £160,000 under budget income of £925,000.
5. It was projected that Environmental Services (manual workers salary costs for recycling, street, beach and public conveniences) would be overspent by £100,000 against a budget figure of £2.1m.
6. Car Park income was likely to be under its income target by £40,000 on an income budget of £2.9m.
7. Planning legal fees £30,000.
8. The Government intended to support towns and counties offering them the opportunities to agree devolution deals.
9. All Devon and Somerset Councils had signed a statement of intent to look at working up a Devolution offering to Government.
10. At the moment Blue Cedar Homes was unable to find a Residential Social Landlord for the Golf Course development in Sparkwell apart from RentPlus.

Cllr. Baldry advised;

- i) TAP fund application meeting- Ivybridge had secured almost £9000 from £29,000 available. Newton & Noss had secured £3000 to refurbish Butt Park Play Park.
- ii) Primary School- he suggested there had been parking difficulties in the area for some time dating back to when he had been a School governor.
- iii) Yealmpton Post Office- would be changing hands on 9 March and closed for a week. The new hours of opening would be 8am-6pm Monday-Saturday.

07.5. Parish Remuneration Panel- Members had no matters to raise for the meeting of the Parish Remuneration Panel on 27 January when the panel would be undertaking a review of the recommendations for the Parish Basic Allowance and travel/subsistence allowances. Any changes proposed would be effective from 1 April 2016. Whilst travel expenses had been claimed by Parish Council Members, the Council had not, to date, resolved to pay the Parish Basic Allowance. A Member had asked the Clerk to request payment of a Dependant Carers Allowance to compensate for babysitting expenses for non-routine Parish Council Meetings. SHDC had confirmed that the SHDC Members Allowances Scheme did make provision for such costs to be reimbursed at the equivalent to the minimum wage in local government (which currently stood at £6.50 per hour). It was agreed that allowance would be considered in exceptional circumstances. **RESOLVED;** The Parish Council, in principle, would consider applications for reimbursement for a claim for a Dependant Carers Allowance, upon specific application by a member of the Parish Council. *(Vote; 8 in favour, 1 abstention.)*

08/16 ADMINISTRATION

08.1 Financial Risk Assessment/review- a draft had been circulated to the Council. **RESOLVED;** to agree and adopt the financial risk assessment for 2016. *(Vote; Unanimous.)*

08.2 Statement of Internal Control- a review of the effectiveness of internal audit procedures had been undertaken. A draft statement of internal control had been circulated. **RESOLVED;** to agree and adopt the statement of internal control for financial year 2015/2016 and to authorise the Chairman to sign. *(Vote; Unanimous)*

08.3 Annual Payments Review routine payments and charges for 2016 had been circulated prior to and were considered at the meeting. **RESOLVED;** the following payments /charges were authorised;

1. CONTRIBUTION TO CHAIRMAN’S EXPENSES: (no change) **£150**
2. CONTRIBUTION TO CLERK’S OFFICE EXPENSES :(no change)
To reflect the costs of light/heat/power/Council Tax for one room (no change). **£400**
(B.T. telephone and Internet charges for Parish Council line paid by Direct Debit by the Council)(Photocopier/printer lease **£133.74** per quarter.)

3. NEWTON VOSS AND STEPS:

On 10 October 2013 the Parish Council agreed that there should be one clean per month from last Sunday in October-last Sunday in March each year- **£82 pm**. Two cleans per month April- October **£124pm**

4. NOSS VOSS/POPE’S QUAY:

£50.00 plus VAT per clean. Includes regular cleaning of Pope’s Quay to which RYHA contributed.

5. BOAT CHARGES: last increased in 2008: -

- £35.00** per outhaul per annum (if 2 share the charge is £17.50 each)
- £5.50** per foot on Big Slip Quay
- £2.75** per foot against the wall of Big Slip Quay

6. ITEMS FOR HIRE:-

Projector	£5.00	Display Panels	£10.00
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7. EVENTS-held on Parish Council land

Charity/Community Events	No Charge
Commercial Events or Trading ★	£240 per day *
Circus/Funfairs	£240 per day £60 per set up and stand down day
Private parties	£10 per hour £5 per hour per set up and stand down.

★To include wedding receptions

*Could be reduced at discretion of NNPC where specific benefits to NNPC priorities are identified by the event organiser.

8. SPORTS PAVILION

Football and Cricket Clubs £150 p.a. per club.

9. ANNUAL MEMBERSHIP COSTS:-

£424.74	Devon Association of Local Councils (including some publications)
£4	Ivybridge & District Association of Parish Councils
£36	CPRE
£167	Society of Local Council Clerks)
£17.00	NALC – LCR Magazine subscription
£00.00	South Hams Society
£33.60	GetMapping PLC/Parish Online
£50.00	Community Council for Devon (now Devon Communities Together)

10. BISHOPS COURT

Lease entered into 20 October 2006 for 30 years. Tenant’s Right to Break on tenth or twentieth anniversary upon six months’ notice to be exercised in June 2016. Rent: £363.62 pm. (Service Charge £44.91).Subject to increase in June of each year. Telephone charges paid by Direct Debit.

Income received from Yealm Medical Centre under terms of a Licence £110 pm (plus contribution to telephone charges.)

(Vote; Unanimous)

08.4 Deposit account-an update on the progress of the Unity Trust bank application was considered. Concern was expressed about the level of charges proposed to operate the account. Details were provided of a Treasurers Account with Lloyds. RESOLVED: In light of the proposed charges proposed to be made by Unity Trust, to investigate opening a Treasurers account with Lloyds Bank with the Chairman, Mr. Carter, Mr. Lyndon and Mr. Tubb as signatories. (Vote; Unanimous).

08.5 Budget 2016/2017- the revised draft budget and contingency schedule had been circulated prior to the meeting. Cllr. Green advised that the Revenue Support Grant paid to the District Council by central Government would reduce to zero in 2018-2019.This would in turn reduce the sums paid to Parish Councils under Council Tax Support Grant. A cap on Precept increases may be imposed on parish councils in the future. SHDC had advised that Precept Requests were to be submitted by 29th January 2015. SHDC had advised that the potential Council Tax Support Allocation for Newton & Noss would be £1246, described as indicative only and to be confirmed by SHDC in February 2016. The suggested Parish Council budget requirement for 2016/2017 was £40863. RESOLVED; to agree the budget requirement at £40863 andthe contingency schedule, to confirm the Precept request for £39617 (£40863-£1246) for 2016-2017 and to submit the Precept request to South Hams District Council. (Vote; unanimous). The Chairman signed the Precept request.

08.6 Procurement of Audit for Smaller Authorities-the Audit Commission had ceased to exist on 1 April and a new company- Smaller Authorities’ Audit Appointments Ltd had been created to take over the appointment of external auditors and the setting of audit fees for smaller authorities from 2017.The company would appoint external auditors on behalf of parish councils for a five year period from financial year 2017/2018. This would happen automatically unless the Parish Council decided to opt out and set up an independent Audit Panel to procure external audit itself. RESOLVED; to remain “opted in” with Smaller Authorities’ Audit Appointments Ltd for the appointment of external auditors and the setting of audit fees from 2017. (Vote; Unanimous.)

08.7 Events applications- Members considered an application to hold exercise classes on Noss Green/Butts Park playing field. The application, in principle, was agreed subject to the following;

1. Music- reference would be made to licence regulations. The music should not be at such a volume that it disturbed neighbouring residents.
2. A risk assessment must be submitted with insurance details.
3. With respect to Butts Park, the applicant would need to liaise with the Cricket Club and Football Club over their fixtures.
4. Noss Green- to date there was a provisional booking for a wedding at the end of July and a lunch was planned for Sunday 19 June. St Peter’s also held their fete at the end of August. The applicant would want to check the current condition of Noss Green due to recent flooding.

5. The charges would be £10 per hour with £5 per hour per set up and stand down. A weekly sheet of times and dates the respective grounds were used would be requested.

The Parish Council would monitor the position and reserved the right to terminate the arrangement if residents complained of noise nuisance.

08.8 Bishops Court- it was agreed to write to the Reading Room Committee to enquire into alternative storage arrangements for Parish Council papers following the termination of the lease at Bishop's Court. The existing equipment in the consulting room including the desk, chair, curtain, rail and telephone would be offered to Yealm Medical Centre for the continuation of surgeries.

08.9 Councillor surgeries- Cllr. Green suggested "surgeries" where members of the Parish Council could make themselves available for parishioners to come and talk to them. It was agreed to trial the surgeries at the monthly market at the WI Hall. Once details were finalised, the Clerk would be advised to publicise.

09/16 COUNTY COUNCIL

Cllr. Hosking gave the following report;

i) Budget- had not been fixed as yet. The Central Support Grant had been cut by thirty five million pounds. Funding would decline to 2020. Alternative funding would likely be sourced through retention of 100% of Business Rates. The County Council this year would be proposing a 1.99% increase in Council Tax Precept to cover Adult Social Services associated with the Care Act. The cost to the Council of the increase in minimum wage would be 7.2 million. The 2% increase in Council Tax would be 6.6 million leaving a shortfall. This would give £46 p.a .payment per Band D property.

ii) Devolved powers- negotiations were ongoing. The bid was likely to be submitted towards the mid/end of the month.

iii) Broadband- Phase 1 rollout was being undertaken by BT to give Superfast Broadband to 90% of properties. The tenders for Phase 2 rollout, to secure Superfast Broadband to the remaining 10% of properties by 2017, had been delayed. The lead member Cllr. Andrew Leadbetter had been encouraged by the companies expressing interest and would be happy to attend a Parish Council Meeting to provide more details if requested.

iv) A379- a further report into the stability and safety of the bank was needed, the additional site inspection taking place on 18 January. The repairs were in the works programme and should be completed by the end of the financial year. It was planned to keep one lane open whilst the work was being done, but this would be subject to the latest report findings.

v) Parsonage Road- Cllr. Hosking made reference to the site visit the preceding Tuesday and would be discussing with the Council what could be achieved to alleviate the problems with car parking. The Chairman advised that a draft parking proposal plan had been sent to the Primary School for comment. The Vice Chairman advised that the Council had thought it best to await the results of the speed data collection before progressing any plans.

vi) Wrights Lane- Mr. Hussell made reference to the extended lane closure and fencing. Cllr. Hosking was advised as to SHDC Building Control's position. It was suggested that if the wall was not considered dangerous by Building Control then there should be no need for the fencing and lane closure. If it had to remain closed proper signs should be in place. It was suggested Highways should look into the matter. Cllr. Hosking would investigate.

vii) TAP Fund- Cllr. Hosking had been unimpressed with the procedure adopted at the meeting at SHDC to decide allocations and would be commenting.

viii) Coach Road flooding- he was aware Mr. Colton from DCC Highways had been dealing but was happy to have input. The Chairman commented that it had been difficult getting hold of the highways Department over the New Year regarding the flooding.

Ms. Adams left at 9pm

10/16. CORRESPONDENCE

10.1 Dementia Friendly Parishes- Mrs Hirst had sent the following report;

Building on their success, across the parishes of Wembury, Brixton, Yealmpton, Newton & Noss and Holbeton, Dementia Friendly Parishes around the Yealm's New Year Resolutions were to continue to ensure that people with dementia and their families in the area had all the opportunities to keep active and involved in their community with the help of local clubs, organisations and businesses which were becoming dementia aware; and to continue to be a national leader in promoting this changing approach to dementia in the communities. At the moment, there was no cure for dementia but it was also known that people with dementia and their families could take an active and personally fulfilling part in their community.

They had had a Fish Supper on the 20th November at the Royal Western Yacht Club...over 80 people joined in listening and singing along with the Tavy Tarrs, with their repertoire of sea shanties. A week later there had been another opportunity to join in at the 25th Anniversary of the Village-airs celebration 'Thank you for the Music' at St. Marys School, Brixton. The Village-airs had made a generous donation of £300.00 towards the project and at the concert £166.00 was raised from the draw giving a grand total for the afternoon of £466.00.

Maxine Kennedy, the Project Coordinator was linked with 52 people with dementia and their families across the five parishes. The project supported The Gentle Exercise Class (open to everyone) which met on Tuesday mornings starting on the 5th January 11.30 -12.30 pm at Venn Court, Brixton. The Art and Craft Club (open to everyone) met at Yealmpton Community Centre from 10.00 - 12.00 noon on Monday 4th January and Monday 18th January, and

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the Shared Reading Group met every Thursday morning starting on the 7th January at 10.30 am at the Parish Room in Yealmpton. There was also an afternoon get together with Maxine on the last Friday afternoon each month (29th January) at 3.00 pm at Riverford Farm Shop, Yealmpton. All these activities provided opportunities for people with dementia and their families to join in and stay in touch as well as continuing to contribute to life in their community. Maxine could be contacted on n 07450206312.

10.2 CAB-a letter of request from the South Hams CAB dated 30 November had been received and circulated. Members of the Parish had been assisted. RESOLVED; to make a donation of £75 towards the work conducted by South Hams CAB. (*Vote; Unanimous.*)

10.3 The Patron's Lunch- details of the events planned for Sunday 12 June 2016 to celebrate The Queen's 90th birthday in London had been circulated. The organisers hoped it would inspire similar street parties and lunches. Members discussed incorporating celebrations with "The Big Lunch" for an event on Noss Green on Sunday 12 June. Yealm Yacht Club had contacted the Parish Council with their proposals for a parade of boats on Saturday 11 June which was supported by Members of the Council. Members confirmed that they would be prepared to consider support of any proposals by parishioners who wished to organise a Beacon.

10.4 Broadband- it was agreed to circulate the update from Mr. Hogg to the Primary School, Parish Magazine and email circulation list.

11/16 AUTHORISATION OF PAYMENTS –Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 12/16.

12/16 FINANCIAL SUMMARY

Santander Current Account :		Total balance at 1.1.16	£65273.02
The balance includes: Hedge Cutting Bond			£3000
Monies held on completion of Newton & Noss Play Park Improvement Project			£36.02
Monies held in respect of the maintenance of the Revington Memorial Seat			£390
Monies held in respect of the Locality Fund Grant from Devon County Council			£400
The following cheques were authorised totalling:			£2816.98
Chq No	PAYEE		AMOUNT
2037	WI Community Hall	Hire fee NNPC Meeting 14 January 2016	£25.00
2038	WI Community Hall	Hire fee NNPC Meeting 28 January 2016	£25.00
2039	S.McDonough	Net salary-December	£1,215.98
2040	HM Revenue & Customs	Clerks monthly Tax & National Insurance	£294.97
2041	Dementia Friendly Parishes around the Yealm	Grant*	£100.00
2042	South West Highways Limited	Drainage works	£1,063.07
2043	S. McDonough	Expenses reimbursement- stationery & postage	£10.96
2044	M. Hingston	Newton Voss & steps cleaning December 2015	£82.00
		Total	£2,816.98
SO	Spectrum Housing Group Ltd	Bishops Court rent January 2016	£363.62
DD	BT	Bishops Court	83.28
DD	BT	Clerk's office	£93.48

*Section 137 Local Government Act 1972 payments: £100 total to date; £405

13/16. MEETINGS ATTENDED:

13.1 Harbour Authority-there had been no meetings in December.

13.2 Halls-the Vice chairman advised the W.I. Hall had received £30 from the Co-op towards the Christmas Tree, The Chairman advised there had been no meetings for Newton & Noss Village Hall.

13/16 MAINTENANCE

13.1 Maintenance working groups-

i) Sports Pavilion- Mr. Tubb advised that he had made arrangements for the Sports Pavilion bank account to be closed and the funds transferred to the Parish Council bank account. Keys for the Pavilion could be obtained from Mr. Tubb, Mr. Hussell or Mr. Lyndon. The Vice Chairman had spoken with Mr. Furzeland about the condition of the cricket nets and would be speaking further with Mr. Paul Harvey from Yealm Cricket Club. There was no update from the group on the Licences, insurances, risk assessments and inspections-the Chairman encouraged their progression.

ii) The Green/Dillons Green-the risk assessments had been drafted by Ms. Adams and were waiting to be finalised.

iii) Play parks-the Vice Chairman advised three designs and quotes had been obtained. The group needed to meet and discuss. Further funding applications need to be submitted and a costed delivery plan prepared for the conditional offer of grant through the Big Greenspace Challenge. The Vice Chairman was congratulated for speaking in support of the TAP fund application at the recent SHDC meeting in respect of which the Parish Council had been awarded £3000.

iv) Noss Recreation Areas- the Chairman would be progressing the licences. The recent flooding following the collapse of the culvert under Coach Road was discussed and riparian responsibilities of landowners. The Clerk suggested the Council may wish to consider a management policy /plan to keep pipes inspected and flushed out under Noss Recreation area. DCC Highways had provided details of contractors who could undertake the work. It was suggested the Clerk check with the Council's insurers as to their requirements for keeping pipes passing under land clear. One resident had expressed concern regarding landowners upstream keeping their streams clear-particularly of tuberous plants. DCC hoped to complete the work by the end of the following week. Rubble that had been swept downstream needed to be cleared, the gate to Noss Green repaired and the area reinstated. Reference was made to Devon County Council Emergency Flood Resilience Grant funding. Storage difficulties for equipment was raised. Cllr. Green agreed to look into matters further and report back at the next meeting.

v) Community Orchard- members of the Community Orchard Group had devised some draft improvement plans which were to be finalised before presenting to the Parish Council.

13.2 Collaton/Butts Park footpath- Devon County Council Public Rights of Way Department would be looking at the condition of the path surface. Complaints had been received about horse riders using the footpath. Some members felt it was safer than being on the road. Other members referred to the fact it was a public footpath and not a Bridleway. Gates had been left wedged open. A note had been put in the Parish Magazine and sent to the email circulation list.

13.3 Other areas for consideration- the Clerk reported a small surplus left over from the TAP funding in 2014 following the completion of drainage work at the bus stop. The Chairman suggested putting this forward for the TAP 2015 projects.

In committee

13.4 Rugby practice posts- two quotes had been sought for the installation works. One quote had been received. RESOLVED; to accept the quotation from Mr. Larry Finch to install rugby post at Butts Park playing field in the sum of £1236 including VAT. (*Vote; Unanimous.*)

RESOLVED: to accept the quotation from Robbins Sport for the supply of rugby posts in the sum of £528 including VAT. (*Vote; Unanimous.*)

Cllr. Hosking had provided £500 to the Parish Council from his Locality fund. Cllr. Green advised that Newton & Noss Network had received £490 from Cllr. Baldry and would pay this to the Parish Council together with a further sum of £580 towards the costs.

13.5 The Green- a quote had been requested and was awaited from a firm of solicitors to register Parish Council ownership.

The Meeting closed at 9.35pm