

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 9 June 2016

PRESENT MRS.ANSELL MR. COOPER CLLR.GREEN MR. CARTER MR. LYNDON
MS. ADAMS MR. TUBB MR. HUSSELL MRS.COOPER

ALSO PRESENT; 1 parishioner, Cllr. Baldry, Cllr. Hosking, Mrs McDonough (Clerk).

OPEN FORUM

Newton Ferrers and Noss Mayo Parish Council Police Report May 2016

Newton Ferrers

No reported crime

Noss Mayo

Between 3rd and 7th theft of set lobster pots from area of Hilsea Point CR/029746/16.

Between 5th and 6th theft of set lobster pots from area of Mouthstone Point CR/030601/16.

141/16 APOLOGIES FOR ABSENCE- there were apologies from Cllr. Hosking, Ms. Longworth and Mr. Parry-Smith.

142/16 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the course of the Meeting. The Vice Chairman declared an interest in the planning application for 1 The Pleasaunce, owning a property adjacent and Mrs. Cooper declared an interest in the planning application for "Woongarra" owning the property next door.

143/16 DISPENSATION REQUESTS- none.

144/16 VARIATION OF AGENDA – RESOLVED: matters relating to consideration of quotes for Land Registration matters should be considered in committee. (*Vote; Unanimous.*)

145/16 MINUTES – the Minutes of the 12 May Annual Parish Council Meeting were confirmed and signed as a correct record.

146/16 DISTRICT COUNCIL

146.1 There was no report from Cllr. Blackler. Cllr. Baldry gave the following report;

i) Hedges- Cllr. Baldry had circulated a response from the Conservation Officer about cutting back established Devon hedges. This was potentially controlled by three areas; planning, Hedgerow Regulations 2007 and wildlife. **Planning** - planning consents for sites and management of the hedgerows could be conditioned.

Hedgerow Regulations 2007 - regulated the removal and destruction of agricultural hedgerows. If a hedge had been cut right down but the coppiced stumps were still present and could re-grow, then the Regulations would not be breached. The status of a hedge in terms of the Regulations could be pertinent – if it bounded a domestic dwelling it may not be subject to the Regulations. It would also have to be an 'Important' hedgerow as defined by the Regulations. <https://www.gov.uk/guidance/countryside-hedgerows-regulation-and-management>

Wildlife - potential destruction of nesting birds or affecting protected species. This would need evidence and should be reported directly to the Police - see the Devon and Cornwall Police website at: <https://www.devon-cornwall.police.uk/prevention-and-advice/your-community/animals/wildlife/>

ii) 23 June Parish Council Meeting- Cllr. Baldry offered apologies as he would be unable to attend.

146.2 Open Spaces Strategy-Cllr. Green confirmed consultation was pending and would keep the Parish Council advised.

147/16 PLANNING

Planning applications

147.1 3 Court Road 1540/16/tpo- work to Tree Preservation Order trees.T1 Turkey Oak semi-deciduous, the removal of 2 branches to reduce the density of overhang. DECISION: The Parish Council support the Tree Warden's recommendation. (*Vote; Unanimous.*)*The Vice Chairman left the meeting.*

147.2 1 The Pleasaunce 1328/16/HHO- householder application for two proposed fences. DECISION: No objection. (*Vote; 7 in favour, 1 abstention.*)*The Vice Chairman returned to the meeting. Mrs. Cooper left the meeting.*

147.3 Woongarra, Lower Court Road 1490/16/VAR-variation of condition No.2 (Approved Plans) of planning consent 37/1051/13/F to allow for a minor material amendment. The site adjoined/affected a public right of way. DECISION: No objection. (*Vote; 7 in favour, 1 objection.*)*Mrs. Cooper returned to the meeting.*

147.4 Newton & Noss Neighbourhood Plan- the Steering Group had received the draft Housing Needs Survey Report and would be meeting to discuss on 19 June. The report would be circulated to the Parish Council for consideration at 14 July Parish Council Meeting. Public consultation meetings would be taking place on Saturday 23

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July 10am at the WI Hall and on Sunday 24 July 2pm, Newton & Noss Village Hall, Noss Mayo. Details of the meetings would be in the Parish Magazine for July.

148/16 ADMINISTRATION

148.1 Policies- reviews of the following Council's policies had been undertaken;

i) Complaints- reviewed by Cllr Green who suggested no change. The policy was agreed.

ii) Equal Opportunities- was being reviewed by Ms. Longworth. Agenda 14 July.

iii) Freedom of Information Act- the Information Commissioner's Office Model Publication Scheme for Parish Councils 2015 had been circulated together with an update of Information Available under the Model Publication Scheme prepared by the Clerk. Both were agreed and adopted.

iv) Health and Safety- was being reviewed by Mr. Parry-Smith. Agenda 14 July.

v) Tree Management – had been reviewed by Cllr. Green following suggested amendments by a parishioner regarding work being undertaken during nesting season. Some Members felt the additions to be unnecessary commenting that the wording of the existing policy already took this into account and that the Parish Council had factored in nesting season considerations when carrying out the recent tree work at The Green. Nesting had also been checked by the Tree Surgeon. The Parish Council had had to give weight to Public safety. The Parishioner had been provided with a time line of the work through from tree inspection to felling demonstrating that the Council had acted expeditiously. **RESOLVED:** To amend and update the Tree Management policy with additional emphasis on tree pruning or felling only taking place outside the bird nesting season of March to August unless matters of public safety dictated otherwise. Tree work would always be undertaken in such a way as to ensure the impact on local wildlife was minimised. (*Vote; 8 in favour, 1 abstention*)

vi) Environmental- had been reviewed by Cllr Green who suggested no change. The policy was agreed.

148.2 Bishops Court/ alternative storage- the Clerk advised that she was waiting to hear from Spectrum Housing Association as to when the Parish Council's boxes of papers could be retrieved from Bishops Court. A Spectrum Housing representative needed to be present given the installation of CCTV equipment within the storage area. Three quotes had been sought to secure the proposed storage facilities at the Reading Room. One quote had been received. **RESOLVED;** to accept the quotation from Mr. A.G. Puhalo in the sum of £447 to supply and install a partition, door and five lever lock to secure the storage room at the Reading Room in the event the Parish Council proceeded to lease the room. (*Vote; Unanimous.*)

Cllr. Green and Ms. Adams had reviewed the draft Heads of Agreement provided by the Reading Room for the lease of the storage room. Cllr Green's suggested amendments had been circulated and were agreed. The Clerk would forward the amendments to the Reading Room representative Mr. Forrester for consideration.

148.3 Parish Council vacancy-no applications had been received. It was agreed to re- advertise the vacancy in September with a deadline of 30 October being given. The Parish Council would consider applications at their meeting on 24 November.

148.4 Events applications- no new applications had been received. The Chairman provided an update on the application made by Mrs. Uzzell to hold her daughter's wedding reception on Noss Green on 30 July. The suggested invoice of £360 was agreed. **RESOLVED;** to approve the application made by Mrs. Uzzell to hold her daughter's wedding reception on Noss Green on 30 July and for set up and take down arrangements. (*Vote; Unanimous.*)

148.5 Parish Council Meeting 28 July-Mr. Tubb, Mr. Carter and Ms. Adams offered apologies.

148.6 Clerk's employment-the new NALC Pay Scales 2016-2018 were noted and agreed. Pay scale points 18 upwards had been increased by 1% with effect from 1 April 2016 and would again be increased by the same amount with effect from 1 April 2017.

148.7 Risk assessments- draft risk assessments prepared and circulated in respect of Broken Way and Pope's Quay were agreed.

149/16 COUNTY COUNCIL

149.1 Highways/Transport-

i) Butts Park/Collaton footpath verges- DCC Highways Officer had advised that the urban cut for Newton and Noss had been carried out at the beginning of April and the second cut was imminent. When the second cut had been carried out to policy they would have the full picture on what the contractor had been instructed to cut. He had advised that it did look like there would be certain areas left untouched. If the hedgerow was causing issues he advised parishioners to report it online and it would be dealt with if it met DCC safety defect policy. If not he would make a request for it to receive attention. The Clerk had obtained an urgent quote from a contractor to cut the verges on Parsonage Road and the triangular grass area by the water tower. It was agreed the Clerk would also ask the contractor for a quote to trim the B3186 Collaton/Butts Park footpath crossing points as there were visibility concerns. **RESOLVED:** If Devon County Council did not undertake grass cutting of the verges on Parsonage Road and the water tower by Monday 13 June, the Clerk should instruct Mr. Andrew Goodchild to cut the areas in accordance with his quote for £90. (*Vote Unanimous.*)

RESOLVED; The Clerk had authorisation to instruct Mr. Goodchild to cut the Butts Park/Collaton footpath crossing point area up to a maximum of £100 in the event Devon County Council had not conducted the work by Monday 13 June in the interests of public safety. (*Vote; Unanimous.*)

ii) **B3186 speed limit** – a parishioner had suggested a reduction in the speed limit on B3186 between Yealmpton and Collaton of 30/40mph. DCC Highways Officer had advised that given the number of properties in the area, and the accident record, it would not meet DCC Highways Policy criteria for a reduction in the speed limit. The situation could change if the development at Collaton went ahead.

iii) **Cycle/footpath between Collaton/Yealmpton**- a parishioner had suggested a cycle/footpath. DCC Highways had advised that the road was too narrow. Given that most of the land would fall within Yealmpton Parish it was agreed to contact Yealmpton Parish Council to see if it had been/could be considered.

iv) **Bus turning bay Noss Mayo**- Mr. Lyndon advised that cars were disregarding the faded bus turning bay sign and parking in the area. This was causing difficulty for the bus drivers. It would be reported to the DCC Highways Officer.

149.2 Invest in Devon/Locality Grants; RESOLVED: To authorise the Clerk to sign the Invest in Devon Funding Acceptance form for Butts Park Play Park improvements on behalf of the Parish Council. (*Vote; Unanimous.*)

It was understood a group in Newton & Noss had applied for funding for I Pads to assist those with Dementia. A suggestion was put forward for an application to fund replacement football posts at Butts Park.

150/16 AUTHORISATION OF PAYMENTS -Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by the Mr. Hussell and listed in Minute 151/16. SWW had confirmed agreement to make a leakage allowance for the public tap at Pillory Hill reducing the bill from £148.14 to £10.76.

151/16 AUTHORISATION OF PAYMENTS

Santander Current Account :	Total balance at 31/5/16	£68546.22
The balance includes: Hedge Cutting Bond		£3000
Monies held on completion of Newton & Noss Play Park Improvement Project		£36.02
Monies held in respect of the maintenance of the Revington Memorial Seat		£390
Sustainable Communities Locality Fund held for Butts Park Play Park refurbishment		£500
The following cheques were authorised totalling:		£2257.14

Chq No	PAYEE		AMOUNT
2108	Newton & Noss Village Hall	Hire fee NNPC Meeting 9 June 2016	£24.00
2109	S. McDonough	Net salary-May 2016	£1,245.70
2110	HM Revenue & Customs	Clerks monthly Tax & National Insurance	£303.82
2111	S.McDonough	Expenses reimbursement- stationery & postage	£15.06
2112	P. Burrige	Balance of parish asset maintenance 2015 invoice	£181.32
2113	South Hams Garden & Property Services	Grass cutting; The Green 6 and 23 May 2016	£32.00
2114	South Hams Garden & Property Services	Stream grille extension Noss Green	£120.00
2115	South Hams Garden & Property Services	Noss Hard boat storage area maintenance	£35.00
2116	PBS Accounting	Payroll services April-June 2016	£11.75
2117	River Yealm Regatta	Grant- Regatta fireworks*	£75.00
2118	RYHA	Slipway Cleaning Fluid	£24.00
2119	Post Office Ltd	Postage stamps	£55.00
2120	M. Hingston	Newton Voss and Steps cleaning May 2016	£124.00
2121	South West Water	Public Tap Pillory Hill 6/2/16-12/5/16	£10.76
		Total	£2,257.41
SO	Spectrum Housing Group Ltd	Bishops Court rent June 2016	£363.62
DD	EDF	Sports Pavilion	£15.00
		Charges 15/3/16-1/6/16	£33.86

*Section 137 Local Government Act 1972 payments: £75 total to date; £75

It was agreed, given current interest rates, that it was not necessary to make any funds transfer to the Parish Council Deposit Account with Unity Trust.

152/16 MEETINGS ATTENDED: to receive brief reports regarding the following:-

152.1 Harbour Authority- Mr. Carter advised that the new CCTV equipment was running well covering the whole Pool area.

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152.2 Halls- Ms. Adams advised that a feasibility study for the introduction of WiFi for the WI Hall was being considered which could be of interest to Newton & Nos Village Hall. A suggestion was made that an application for Locality Funding could be of help. The Chairman had no report in respect of Newton & Noss Village Hall.
Mr. Carter left at 8pm.

153/16. MAINTENANCE

153.1 Maintenance working groups-

i) Sports Pavilion- the Cricket Club had signed the Licence agreement. The Football Club had agreed Licence terms which had been circulated. The Council approved the Licence and agreed to accept the signature of Mr. Fraser Pendreigh solely on behalf of the Football Club and the Vice Chairman on behalf of the Council. Mr. Hussell had conducted an inspection the previous Wednesday. Insurance details and risk assessments were awaited from both Clubs.

ii) The Green/Dillons Green- the Vice Chairman had watered the new tree and dug a circle around the other young tree. Ms. Adams advised Mr. Swift was considering projects to be undertaken with wood from the felled tree.

iii) Play parks- the Vice Chairman advised that many flyers had been sent out for the Butts Park Play Park refurbishment appeal. Most copying for the flyers and posters had been done "in house". One donation and been received of £25 and another promised of £100. Mrs. Wheatley was gathering information to submit a funding application to "Awards for All".

iv) Noss Recreation Areas- the Chairman advised that the Big Lunch would be taking place the following Sunday. A risk assessment had been prepared. Negotiations were still ongoing with the Tennis Club over proposed Licence terms.

153.2 Grounds maintenance - from June 2017. A draft work schedule had been circulated, members of the working group having been invited to add/adapt and amend the schedules before it was incorporated into an invitation to tender. It was agreed the invitations to tender should be sent out in July with a view to being considered by the Council in September/October.

153.3 Other areas for consideration-it was agreed to seek a quotation to trim back the footpath between Riverside Road West and the foreshore by Vine Cottage as there were public safety concerns.

In committee

154/16 LAND REGISTRATION

Three quotes had been sought from solicitors act in accordance with the direction made by the Commons Commissioner directing Devon County Council as registration authority to register the Parish Council as the owner of the land outside the WI Hall under Section 8 (3) of the Commons Registration Act 1965. Two quotes had been received. The land was in the Land Section of the Register of Village Greens maintained by Devon County Council. It was agreed the Clerk would seek advice from the Society of Local Council Clerks as to whether registration of ownership was necessary to protect the land given its registration as a Village Green.

The Meeting closed at 8.25pm