

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 11 December 2014

PRESENT Mr. Cooper Mr. Tubb Mr. Matthews Mr. Lyndon Mr. Hussell

ALSO Mrs. Ansell
PRESENT 2 Parishioners Mrs. McDonough
(Clerk)

In the absence of the Chairman the meeting was chaired by the Vice Chairman Mr. Alan Cooper.

OPEN FORUM

Newton Ferrers and Noss Mayo Parish Council Police Report November 2014

PCSO 30540 Andy Potter had sent apologies.

Newton Ferrers area.

Between 15th and 21st theft. A mini moto motor cycle had been reported stolen. Enquiries were ongoing.

[CR/124639/14.]

Noss Mayo -no reported crime.

269/14 APOLOGIES FOR ABSENCE- there were apologies for absence from Mr. Stitson, Mr. Lyndon, Mr. Taylor and Mrs. Evans. Apologies were received the following day from Cllr. Cooper and Miss Cove.

270/14 MINUTES –the Minutes of the 13 and 27 November Meetings were confirmed and signed as a correct record.

280/14 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the course of the Meeting. Mr. Hussell declared an interest in the planning application made in respect of Peal Rise, by virtue of his partner owning a neighbouring property.

281/14 DISPENSATION REQUESTS- none.

282/14 PROPOSAL TO VARY THE AGENDA – RESOLVED: items relating to consideration of planning enforcement matters, any pre applications and consideration of the TAP funded drainage work tender should be considered in Committee. (*Vote; Unanimous*)

RESOLVED: items relating to Elections 2015 should be brought forward on the agenda. (*Vote; Unanimous*)

283/14 Elections 2015

Mr. Roger Hallett referred to the General Election called for 7 May 2015 and reiterated the suggestion made in Open Forum at the last Parish Council Meeting to the effect that it would be helpful to have a general meeting in the Parish with all potential candidates giving a short presentation followed by a Question & Answer session. Mr. Hallett suggested the meeting should be called by the Parish Council as a neutral body. Mr. Matthews offered to chair the meeting. Mr. Hallett was prepared to undertake to invite all candidates on behalf of the Parish Council and would provide the Clerk with their contact details to enable formal invitations to be issued. The candidates who attended would be expected to contribute a fair proportion of the hall hire fee. The WI hall was available on Friday 10 April. RESOLVED; The Parish Council would invite all candidates for the constituency in respect of the 2015 General Election to a meeting in the WI Hall on Friday 10 April at 7pm, the Parish Council paying for the hall hire fee in the expectation that the candidates attending would reimburse their share of the fee. (*Vote; Unanimous*).

284/14 COUNTY and DISTRICT COUNCILS

284.1 County Councillors Report- (*min 286/14 refers*)

284.2 Highways/Transport - a parishioner had written to the Parish Council expressing concern about traffic speeding at Butts Park. She was of the belief that the problem generally stemmed from customers from the equestrian centre. The Clerk had reported the concerns to PCSO Andy Potter who had passed on details of Community Speedwatch. This involved either a team of Police Volunteers and/or Police Officers/PCSOs from the local Neighbourhood Policing Team standing at the side of the road monitoring traffic. They carried out sessions according to strict guidelines at risk assessed sites. They made a record of any speeding vehicle and arranged to have warning letters sent to the vehicle owner along with educational material. It was agreed to forward the details to the parishioner.

284.3 Locality Budget proposals- Cllr. Cooper was not present at the meeting. It was not known what funding she may have available. The Parish Council had originally considered asking for a share of the Locality Budget from

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Devon County Council to put towards the 2013/2014 TAP funded drainage project. However the supplementary funding requested may no longer be necessary given the tender received.

284.4 District Councillor's Report- Cllr. Cooper was not present.

284.5 SHDC Asset Transfer/Parish Asset Land Registration- the Agreement for Sale had been forwarded to Curtis Whiteford Crocker on 17 November. It was agreed to request an update and when the Transfer may be expected.

284.6 SHDC TAP funding 2013/2014 and 2014/2015- the Parish Council had agreed to support the project for Lengthsman services proposed by Wembury Parish Council for 2014/2015. The drainage project for 2013/2014 would be considered in committee.

284.7 Village Housing Initiative- Debbie Holloway, Senior Housing Strategy & Enabling Officer at South Hams District Council, had advised that no deadline had been set for the conclusion of negotiations with the landowner regarding the potential scheme for Parsonage Road.

284.8 South Hams- Our Plan- the Parish Council had no comment to make in respect of the latest consultation (Our Resources and Our heritage and Our Environment)

285/14 PLANNING

Planning decisions

285.1 Windlesham, 40 Yealm Road, 37/2513/14/F- householder application for installation of external wall insulation to south, east and west elevations. Installation of gates to entrance of driveway. **SHDC: Granted.**

285.2 Honeysuckle Cottage, 26 Noss Mayo, 37/2496/14/F-householder application for removal of part of wall and formation of access steps. **SHDC: Granted.**

Planning applications received including

285.3 29 Court Road 37/2994/14/F- householder application for alterations and extension to dwelling (amendments to planning approval 37/1998/11/F.) Members considered the objections made by the Parish Council in respect of the previous application 37/1998/11/F. DECISION; No comment (*Vote; unanimous.*)

285.4 37 Yealm Road 37/2993/14/F-householder application for extension and alterations with associated landscaping works. Application affected the setting of a Conservation Area. Application affected the setting of a Listed Building. DECISION; No objection (*Vote; 5 in favour, 1 abstention.*)

285.5 The Bower, Parsonage Road 37/3035/14/F- demolition of existing single storey bungalow to provide a 1 1/2 storey 3 bedroom dwelling and construction of 1 1/2 storey garage to house vehicles at ground level and provide storey on first floor. DECISION; No objection based upon the proposals contained within the plan described as "Hoff 1" with two pitches. The proposal for a flat roof and two skylights contained within "Hoff 3" would be inappropriate and objected to. (*Vote; unanimous.*)

285.6 Peal Rise, Newton Hill, 37/3034/14/F- householder application for conversion of roof space of existing garage to annex to accommodate carer. DECISION; Objection on the basis the massing from west elevation was too great and it would be overbearing for neighbours. (*Vote; 5 in favour of objecting, 1 abstention.*)

285.7 Neighbourhood Plan- following the last Meeting a representative from the RYDA had written to thank the Council for their offer to act as banker for N3P funds. However they had decided that it would be more convenient to accept a similar offer from the RYDA as they would act as Financial Officer and keep all the necessary supporting records as well. The representative wished to assure Councillors that this decision had been taken only after seeking legal advice on the propriety of doing so. The representative advised that several Councillors had attended the public consultation meeting on 3rd December. The next meeting in the series would take place on 5th January 2015. This would be another 'by invitation' event but anyone could ask for an invitation by either emailing n3p.addresses@yahoo.co.uk or telephoning Christopher Lunn on 872848.

Members noted the matters considered at their Meeting on 27 November in respect of the funding application made to the Department of Communities and Local Government (DCLG). Members also noted that the funding application appeared to have been made in the Parish Council's name. As such, it was suggested DCLG would expect Newton & Noss Parish Council to have control of the funds, to act as the responsible financial body and to be subject and accountable to the funders terms and conditions (in addition to the Council's own standing orders and financial regulations). From an audit perspective, if the funds had been allocated to the Parish Council, the funds should be reflected in the Parish Council bank account and accounts. Funds awarded to the Parish Council should be transparent and open to public scrutiny. The RYDA was an unelected body. RESOLVED: To respond to the RYDA:

1. Whilst the Parish Council was grateful for the banking assistance offered by the RYDA, and on the basis that the funding application had been made in the name of Newton & Noss Parish Council, the monies awarded by DCLG should be paid to the Parish Council and run through the Parish Council bank account and accounts.
2. The alternative was for the funding application made to DCLG to be amended or represented/resubmitted by the RYDA representatives in such a way to reflect that although the Parish Council had instigated the Neighbourhood Plan, it had not submitted the funding application, was not the responsible financial body for the funding application and therefore would not be subject to its terms and conditions. The Parish Council should be copied in on any correspondence to this effect. (*Vote; Unanimous.*)

286/14 COUNTY COUNCILLOR'S REPORT

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286.1 Libraries- none of the fifty Council Libraries were due to close, but their function and operation would change. A pilot scheme was running using a library in a “community hub” style with more emphasis on digital communication and e-books. One victim of the process would be the mobile library service with vans being reduced from 4 -2. Further cuts to the mobile library service would depend on usage. Those unable to get to a library would be able to order books and get them delivered.

286.2 Lengthsman service- most parishes had between 4-8 days p.a. allocation. Most parishes saw this as inadequate and were trying to look at alternative methods of service provision. Devon County Council was offering a Lengthsman Service for hire- costs details were awaited. If a Parish employed its own Lengthsman, equipment and materials may be available from the County Council. The Lengthsman would need to have Chapter 8 training. Cllr. Hosking was aware of the request for Locality Funding support for the TAP funded drainage project. He had spoken with Devon County Council who had suggested that in order to be sustainable parishes should be looking at funding from the Precept. He could not support a request for £2000 but if there was a requirement for a lesser top up he would be prepared to discuss. He had already used £2000 from his Locality Budget and £2000 from Invest in Devon towards the repair costs for the storm damage to Bridgend Wall.

Mr. Matthews referred to the suggestion that DCC did not want the Locality Budget to go towards pot hole repairs, critical for preserving roads. The lengthsman service had been very good. The Parish Council did not have funds to do it. Newton & Noss had a high Precept which would be stretched when the Parish Council took on the land assets from South Hams District Council. The Precept would not stretch to undertaking basic highway maintenance. The fact Mr. Matthews and Mr. Hussell had themselves dug out drains adjacent to the highway to alleviate flooding problems was referred to. Cllr. Hosking advised that DCC believed the County's roads should be maintained but was trying to run road maintenance on less than half what it cost to maintain them. Nick Colton, from DCC Highways, had to date been using the 4-8 day Lengthsman service allocation to respond to urgent work. There was less money to spend with the necessity to preserve statutory services. Community self- help was being encouraged. Cllr. Hosking was asked if the Lengthsman could contact the Clerk before visiting the Parish so that necessary works could be targeted.

Cllr. Hosking was referred to the outstanding request for a sink hole to be cleared between Widey and Collaton and the drains between Gunsey Lane and Briar Hill Farm which were blocked and causing damage to the road. Cllr. Hosking suggested using £500 from his Locality Budget to clear the drains and would forward the application form to the Clerk.

286.3 Widey- Cllr. Hosking was aware of the concerns about Widey being used as a short cut by commercial vehicles. He was hoping to have a look at it with Nick Colton. A 7.5 tonne limitation was suggested but Cllr. Hosking advised there was no budget to do it.

286.4 Speeding- Cllr. Hosking was referred to the request to move the 30mph sign between Butts Park and Wrescombe.

287/14. ADMINISTRATION

287.1 Budget 2015/2016- it was not yet known by what percentage Council Tax would be increased by for 2015/2016. The Precept request would need to be submitted before the end of January 2015.

287.2 Parish Council Meeting venues- it was understood and noted that the Parish Council may be entitled to use Newton Ferrers Church of England Primary School for Parish Council Meetings free of charge under the Local Government Act section 134. However it was agreed to maintain the status quo, holding Parish Council Meetings in the WI Hall and Newton & Noss Village Hall to maintain support for the village halls and to avoid an unfair burden on the Primary School.

287.3 Clerk's employment- the 2014-2016 national salary award with new pay scales for 2014-2016 for implementation from 1 January 2015 was noted.

288/14 CORRESPONDENCE/CONSULTATION

288.1 Dementia Friendly Parishes- Mrs. Caroline Hirst had submitted an update report following the last meeting of the group on Friday 28th November 2014.

Project Development

i) The project had secured core funding and would be able to continue up to November 2016. However, fundraising and grant applications were still needed to continue in order to remain sustainable.

ii) Maxine's contract had been renewed until 2016 and at present she was supporting 36 families.

iii) Members of the committee had come forward to act as trustees and the DFPaY was now proceeding to register with the Charities Commission.

iv) Maxine was gathering real stories and quotes to put up on the website and to use when the Radio Devon interview took place. She welcomed any feedback that had been received by Parish Councils.

Finance and Fund Raising

i) The draft annual accounts showed that at year end there was £21,964.85 in the account.

ii) Though attendance had been down, the Chilli Supper and Grand Draw in October still raised £741.00 and the Art and Craft Club had made a profit of £78

iii) The Festival of Christmas Trees at Holy Cross Church would be kindly donating all proceeds to the DFPaY

Current and Future Events

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i) Attendance had been starting to build at the Social Reading Group which was open to members of all 5 parishes and those within the area covered by the Erme REMIND Project. It was held weekly during term time in the Queen Elizabeth II Hall Modbury from 10.30 to 12.00 noon. One of their members had recently attended the 3 day facilitator training course run by The Reader Organisation. Promotion of the group would be welcomed – people could just turn up or further information can be found on the DFPaY website or by contacting Maxine on 07450 206 312.

ii) The Gentle Exercise Classes at the WI Hall Newton Ferrers and the Art and Craft Club at Growers Organics, Riverford Farm Shop continued to be well attended and very successful.

iii) As part of the DFPaY initiative a Christmas Sing a Long was being held at Brixton School Hall and a tea party was being held at Queen Elizabeth II Hall at Modbury on 9th January 2015 following a successful application for a grant for £500 from Age UK.

iv) Members of the committee were recently invited to the House of Lords to attend the Prime Minister's Dementia Friendly Communities – Rural Challenge Group where they gave a presentation on the project within these parishes.

v) The Dementia Friendly Parishes around the Yealm AGM would be held on 26th February 2015. The venue was yet to be confirmed.

Further information and contact details for the Dementia Friendly Parishes around the Yealm could be found on the website at dementiayealm.org

289/14 AUTHORISATION OF PAYMENTS – South Hams District Council had agreed to cancel the invoice for administration charges for using the Community Orchard for the Apple Day. The CPRE annual subscription had increased for Parish Councils from £29 p.a. to £36 p.a. Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by the Vice Chairman and listed in Minute 290/14.

290/14 FINANCIAL SUMMARY

Santander Current Account :	Total balance at 1.12.14	£61185.53
The balance includes: Hedge Cutting Bond		£3000
Locality Budget funding for Sports Pavilion improvements		£937.92
Monies held on completion of Newton & Noss Play Park Improvement Project		£36.02
Monies held in respect of the maintenance of the Revington Memorial Seat		£500

The following cheques were authorised totalling: **£4129.81**

Chq No	PAYEE		AMOUNT
1883	WI Community Hall	Hire fee NNPC Meeting 11 December	£22.00
1884	The Society Of Local Council Clerks	Membership Renewal 2015	£167.00
1885	WI Community Hall	Donation: Christmas Tree*	£25.00
1886	Newton & Noss Village Hall	Donation : Christmas Tree Lights*	£25.00
1887	L. Finch	Sports Pavilion repairs	£937.92
1888	South West Water	Public tap; Pillory Hill 13 May-20 November 2014	£7.08
1889	S. McDonough	Net salary-November	£1,184.08
1890	HM Revenue & Customs	Clerks monthly Tax & National Insurance	£293.73
1891	Devon & Cornwall Arborists	Broken Way; Sycamore felling	£1,350.00
1892	M. Hingston	Newton Voss & steps cleaning November	£82.00
1893	CPRE	Membership subscription 2015	£36.00
		Total	£4,129.81

SO	Spectrum Housing Group Ltd	Bishops Court rent December 2014	£342.93
SO	BT	Broadband Internet Services 1 November-31 January 2015	£70.80

*Section 137 Local Government Act 1972 payments:£50 total to date;£382

291/14. MEETINGS ATTENDED:

291.1 Harbour Authority-Mr. Carter advised that there had been a 10% drop in all Harbour Dues fees for local boats. Kayaks, canoes and dinghies- there would be no charge provided they did not remain attached to the pontoon overnight. Commercial kayak and canoe operators would be charged.

291.2 Halls- no reports.

291.3 Youth Engagement South Hams District Council- Miss Cove was not present to report.

292/14 MAINTENANCE

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292.1 Axworthy/Kilpatrick's Steps

i) Kilpatrick's – no action was required following the risk assessment.

ii) Axworthy Steps- no further action to be undertaken in respect of maintenance.

292.2 Noss Hard canoe rack- Mr. Matthews and Mr. Carter would inspect the rack following a report that one of the bars was bent.

292.3 Life ring- the Salcombe Harbour Master and his assistant had inspected the Life rings at Yealm Steps, Bridgend, Pope's Quay, Cellars and Wide Slip.

292.4 Other areas for consideration

i) Big Slip- it was agreed to leave the ladder in situ given that it was cemented in at the top and bottom.

ii) Noss Voss- Mrs. Ansell referred to the untidy area adjacent to the path leading from Passage Road to Noss Voss which had recently had trees felled. Members agreed to take no further action. Mr. Matthews would take a look.

iii) Butts Park playing field- Mr. Hussell advised that some concerns had been expressed by the Cricket and Football Clubs over the state of the mowing undertaken by SHDC. It was thought SHDC had not been following their schedule of cuts.

In Committee

293/14 TAP FUND 2013-2014

Wembury Parish Council had asked four contractors to tender and had received two quotes.

The total amount received from the TAP Fund was £7737-20 which was £1932-80 per parish council. After the works scheduled on the contract, a surplus would be available for further drainage work.

The Wembury Parish Clerk had advised that with powers delegated to the Wembury Parish Council Chairman, he had agreed that the lowest tender from South West Highways should be accepted and to give each parish council the difference back. Each Parish could either individually enhance the contract with South West Highways, or arrange for extra drainage work to be done independently as they saw fit.

294/14 PLANNING ENFORCEMENT/PRE APPLICATIONS

The latest enforcement list had been circulated to Parish Council Members and had been noted.

The Meeting closed at 8.45pm