

**MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL**

**Held on 11 June 2015**

PRESENT Mrs. Ansell Mr. Cooper Mr. Carter Mrs Evans Mrs. Cooper  
ALSO Mr. Tubb Mr.Green Ms Adams Miss Cove Mr. Lyndon  
PRESENT 5 Parishioners Mrs. McDonough  
(Clerk)

**OPEN FORUM**

**Newton Ferrers and Noss Mayo Parish Council Police Report May 2015**

PCSO Potter gave the following report-  
Newton Ferrers

3rd May-a public order offence [verbal abuse] had been dealt with by way of restorative justice CR/030887/15.

Noss Mayo

21<sup>st</sup> May- indecent exposure. Enquiries were ongoing CR/036166/15.

27<sup>th</sup> - 29th May-a kayak had been stolen from Revelstoke Park CR/037303/15.PCSO Potter was unable to confirm what time of day the kayak had been stolen.

PCSO Potter had received an enquiry about trailers being left for extended periods of time on the highway. He advised that wheel braces should be fitted and that they should not be causing an obstruction. If trailers were causing a problem he suggested that he should be contacted and he would have a word with the owner.

**Yealm Medical Centre** – Dr. Hirst had come to the meeting to answer any questions regarding the notice from Yealm Medical Centre to terminate the licence to use the consulting room at Bishops Court as from 28 August 2015. Ms. Adams enquired into patient numbers using the facility advising there had been some dismay expressed by elderly residents who have been using the facility. Dr. Hirst advised that he had no specific numbers but usually 2-3 appointments remained unused. He advised that the practice lost one hour in a doctor's time when factoring in travel, parking and set up. The Vice Chairman hoped that the money saved by the practice would provide Bank Holiday Coverage at Yealmpton. Dr. Hirst advised that locums were paid to cover Bank Holidays.

Ms. Adams enquired into local consultation advising that one local representative from the Patients' Group had been unaware of the proposals. Dr. Hirst advised that the practice had spoken to the Patients' Group whose membership comprised representatives from all the villages covered by the practice. Brixton & Holbeton had been surprised to find there was a surgery in Newton Ferrers as there were no such surgeries in their parishes. He confirmed the practice covered 5600 patients of which 1600 were from Newton &Noss.

A resident of Bishops Court advised that parking should not be an issue for the practice as there was a designated parking space for the consulting room. He had used the consulting room several times. On the last occasion he had telephoned for an appointment at Bishops Court he had been told there were none available. It was not his experience that there were unused appointments. The times of appointments were staggered so it would often appear there were only one or two people in the waiting room.

Reference was made to the necessity for a chaperone in the cases of some appointments. Dr Hirst advising that both the surgery and the patient may be unaware of the need at the time of making an appointment.

Dr Hirst advised the decision had been made by Yealm Medical Centre in agreement with the Patients Group.

**Myrtle Cottage, Riverside Road West, 37/1132/15/F-** a neighbouring resident made reference to his two letters of objection. The street scene, in the Conservation Area, had remained unchanged for many years. The proposals contradicted the Conservation Area documents. The proposed extension at the rear at first floor was one and two thirds deep going back and would constitute serious over development.

**129/15 APOLOGIES FOR ABSENCE**- there were apologies from Mr. Hussell

**130/15 INTERESTS TO BE DECLARED** - members were invited to declare interests in the items for discussion during the course of the Meeting. None were declared.

**131/15 DISPENSATION REQUESTS-**

RESOLVED: Mrs. Cooper should be granted a dispensation to speak and vote on the following matters;

- i) To consider and settle the Precept
  - ii) To consider allowances, travelling expenses and indemnities for Members
  - iii) Moorings/outhauls
  - iv) Matters relating to the Yealm Yacht Club
- For four years or until the next ordinary elections whichever was the earlier. (Vote; unanimous)

**132/15 MINUTES** –the Minutes of the 21 May Meeting were confirmed and signed as a correct record

**133/15 VARIATION OF AGENDA-** RESOLVED: matters relating to consideration of quotes for spring maintenance and Collaton/Butts Park hedge trimming should be considered in Committee. (Vote; unanimous)

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## **134/15 COUNTY and DISTRICT COUNCILS**

### **134.1 County Council**

**i) County Councillor's report-**Cllr. Hosking referred to the Parish Council's meeting with Mr. Nick Colton from DCC Highways Department on 6 May 2015. The Chairman advised the meeting had been discussing risk, surface and signage associated with the car park at Noss Mayo.

Cllr. Hosking referred to the report following the transport review consultation. With respect to the Boundary Review, the proposals involved changing the Yealmpton division removing Kingston, Ringmore and Bigbury (Charterlands) and adding South Brent, Holne and Buckfastleigh. This would increase the electorate from 10400 to 10800 increasing the parishes from 10-12. A suggestion was made that it would be more appropriate for Holne and West Buckfastleigh to join with Ashburton.

The Ofsted report for Childrens' services had improved from "unsatisfactory" to "needing improvement".

Reference was made to the extended lane closure on A379 between Yealmpton and Brixton. Cllr. Hosking advised that a full geophysical examination was due to take place this month and which had priority. Fairly major construction work was anticipated.

**ii) Local Government Boundary Commission's draft recommendations on future electoral arrangements-** Mr. Green and Ms. Adams had reviewed the proposals. It was thought the proposals would not make a significant difference to the Parish. The suggestion to reduce the parishes from 10-12 and to move Holne and West Buckfastleigh to Ashburton seemed sensible. **RESOLVED;** To write to the Local Government Boundary Commission proposing West Buckfastleigh and Holne be allocated to Ashburton ward rather than Yealmpton reducing the parishes to 10. (*Vote; 8 in favour, 1 objection, 1 abstention*)

### **134.2 Highways/Transport-**

**i) Yealm Steps-** a parishioner had reported concerns regarding overnight motorhome parking at Yealm Steps. DCC Highways had advised that the only option to prevent overnight parking was to introduce waiting restrictions by means of a Traffic Regulation Order. This could prove unpopular locally and there could be some wait for the funding. It was agreed to take no further action as the number of motorhomes involved were not causing a particular problem.

**ii) Dillons car parking-** a Dillons resident had made complaints about inconsiderate car parking particularly at school drop off/collection and speeding traffic. With respect to speeding it was suggested the resident be forwarded information relating to the Community Speedwatch scheme. It was agreed Mrs. Evans and Ms. Adams would arrange a meeting with the primary school to discuss parking difficulties. An article would also be included in the Parish Magazine regarding the problem. Cllr. Hosking suggested a request be made for further traffic warden presence. Cllr. Baldry suggested that part of the problem could be contributed to by the Primary School's success. Many people from outside the parish were looking to send their children to the school because of its reputation.

**134.3 District Council -** Cllr. Blackler referred to the new regime at South Hams District Council. There were three leadership groups- the Executive (6 members), Development Management (12 members) and Scrutiny (13 Members.) No one person could be a member of more than one group. Cllr. Blackler would email the Clerk with information relating to the officers in place. Staffing had almost been completed. 50 agency staff were filling the gaps. When all staffing was in place the total number would be just under 400. The first executive meeting would take place the following week. Cllr. Baldry advised that the meeting of the Scrutiny Committee had looked at the Dartmouth Swimming pool proposals and performance indicators. Reference was made to the removal of the telephone kiosk at the end of Livingstone Drive. Cllr. Baldry would be a trustee for the Dementia Friendly Parishes Group.

Mrs. Cooper enquired about a planning site visit she believed to be planned for The Shielings, Court Road the following Monday. Cllr. Baldry was unaware of the visit and advised there had been no case officer's report as yet. He advised that there were a lot of agency staff in the planning department at the moment. Many planning officers had taken redundancy. Sophie Hosking was now in charge of planning.

### **132.4 SHDC Asset Transfer/Parish Asset Land Registration-**

**i) Legal-** the transfer of SHDC land to the Parish Council had been completed that day. The solicitors were attending to registration of ownership and would be reporting back on matters relating to boundary ownership at Noss Mayo.

**ii) Parish Council website-** the Clerk suggested that the working groups may wish to consider formulating information relating to their various areas with a view to updating the Parish Council website. This could include a diary of events taking place on the land, a link to a booking form and photos of the areas.

**iii) Licences-** the football club had approved the Licence for the Sports Pavilion. **RESOLVED;** to authorise the Chairman and Vice Chairman to sign Licences relating to the Sports Pavilion/playing field, Tennis Courts and Noss Green as and when they came in. (*Vote; Unanimous.*)

**iv) Schedule of land assets-** it was agreed to accept Mr. Andrew Matthews kind offer to update the schedule of land assets.

**v) Risk assessments-** the Clerk asked for copies of all risk assessments.

## **135/15 PLANNING**

### **Planning applications received including**

**135.1 98 Yealm Road, 37/1123/15/tw -South Hams District Council (Parish of Newton and Noss) (No 14) Tree Preservation Order 1997.** Work to Tree Preservation Order Trees. The Tree Warden had been consulted but had as yet to respond. DECISION; No objection. (*Unanimous.*)

**135.2 Bambara, 33 Court Road, 37/1082/15/F-** householder application for enclosure of existing balcony at first floor. DECISION; No objection. (*Unanimous.*)

**135.3 Myrtle Cottage, Riverside Road West, 37/1132/15/F-** householder application for alterations and extension. Members discussed over development to the rear of the property ( one member dissenting). Concerns were raised about alteration to the street scene which had remain unchanged for many years in the Conservation Area and the overlooking and loss of privacy for the neighbours. DECISION; Objection.

1. Over development at rear of property.
2. Overlooking and loss of privacy for neighbours.
3. The frontage of the property should not be changed. The Parish Council object to the proposed alteration of the street scene in a Conservation Area.
4. The Parish Council supported the letters of objection dated 10 June 2015 raised by Mr. John Pyne. (*Vote; 8 in favour of objecting, 2 abstentions.*)

**135.4 Newton & Noss Neighbourhood Plan** –the Chairman and Vice Chairman had met with Mr. Pritchard and Mr. Lunn. The Neighbourhood Plan website looked very good and was due to be completed shortly. They hoped to secure sufficient people for the working parties, to run the website( with training from Hoot Media) and were still looking to secure someone to co ordinate the whole plan. A draft Neighbourhood Plan Governance Statement had been prepared covering the duties of the Parish Council, Steering Group and Neighbourhood Plan teams which would be forwarded for approval to the Parish Council.

### **136/15 ADMINISTRATION**

**136.1 Bishops Court-** the Parish Council had received notice to terminate Licence arrangements for Bishops Court from Yealm Medical Centre. They would stop using the consulting room for surgeries from 28 August. Members were concerned and disappointed by the correspondence feeling it would have been helpful if the Parish Council had been included in the consultation process. A member commented on the Government drive for more accessibility to medical practices which the Parish Council should be a part of. Some members felt that the reasons given for terminating surgeries at Bishops Court were reasonable. RESOLVED: To write to Yealm Medical Centre expressing disappointment at the decision to terminate surgeries at Bishops Court and to suggest solutions to the problems raised. (*Vote; 5 in favour, 3 objections, 2 abstention*). Ms. Adams agreed to draft and circulate the letter .

**136.2 Parish Council vacancy-** the Clerk was aware of two potential applicants. Miss Cove advised she knew of someone who may be interested also. The closing date for applications was 22 June.

**136.3 Events Booking Form-** a draft form had been circulated. It was agreed to incorporate a requirement for details of a car parking plan. The time for noise cut off was to be midnight. RESOLVED: to delegate the decision for charging rates to the Chairman and Mr. Green. (*Vote; Unanimous.*) RESOLVED: If there were no suitable Parish Council Meetings to consider a booking application, the decision as to whether the event should take place would be delegated to the Chairman and Vice Chairman. (*Vote; Unanimous.*) The draft form would be submitted to the Local Council Advisory Service for advice

**136.4 LCAS risk seminar-** RESOLVED; to authorise the Clerk to book two places for the LCAS seminar in Callington on 22 July 2015, 1 place being free and the other being at a cost of £30 [plus VAT). (*Vote; Unanimous*).It was agreed the Clerk and another Parish Council Member should attend.

### **137/15 AUTHORISATION OF PAYMENTS –**

Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Ms. Adams and listed in Minute 138/15

### **138/15 FINANCIAL SUMMARY**

<b>Santander Current Account :</b>		Total balance at 1.06.15	<b>£66442.78</b>
<b>The balance includes: Hedge Cutting Bond</b>			<b>£3000</b>
<b>Monies held on completion of Newton &amp; Noss Play Park Improvement Project</b>			<b>£36.02</b>
<b>Monies held in respect of the maintenance of the Revington Memorial Seat</b>			<b>£500</b>
<b>The following cheques were authorised totalling:</b>			<b>£2233.38</b>
<b>Chq</b>			
<b>No</b>	<b>PAYEE</b>		<b>AMOUNT</b>
1948	WI Community Hall	Hire fee NNPC Meeting 11 June 2015	£25.00
1949	Newton & Noss Village Hall	Hire fee NNPC Meeting 25 June 2015	£24.00
1950	South West Water	Public tap Pillory Hill; 10/2/15-19/5/15	£19.43
1951	S.McDonough	Net salary-May	£1,216.18
1952	HM Revenue & Customs	Clerks monthly Tax & National Insurance	£294.77
1953	South Hams Garden and Property Services	Grass cutting; The Green 8 & 21 May 2015	£32.00
1954	M. Hingston	Newton Voss & steps cleaning May 2015	

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		Clearing Doctor's Steps	£174.00
1955	RYHA	Slipway cleaning fluid	£48.00
1956	RYHA	Contribution public toilet cleaning Jan-June 2015	£400.00
		<b>Total</b>	<b>£2,233.38</b>
SO	Spectrum Housing Group Ltd	Bishops Court rent June 2015	<b>£342.93</b>
	*Section 137 Local Government Act 1972 payments:£0 total to date;£75		

### **139/15. CORRESPONDENCE**

**139.1 Dementia Friendly Parishes-** Mrs Hirst had sent a report. On the 19<sup>th</sup> of May members of the business community in Yealmpton had met with committee members from the Dementia Friendly Parishes project at a Wine and Nibbles hour hosted by Jason Hooper at the offices of Luscombe Maye in Yealmpton. The meeting provided the opportunity to raise awareness about dementia and how businesses, groups and organisations can be dementia friendly helping people with dementia and their families continue to be part of the community when they are shopping, joining in with activities and attending local events. Dr. Robert Hirst spoke about the impact of dementia on the lives of people with dementia and for their families. He had stressed how important it was for people with dementia to continue to be socially and actively involved in their own villages and how dementia friendly businesses, groups and organisations in the community were vital in supporting people with dementia and their families maintain their quality of life. The project launched its leaflet for businesses giving guidance to customer facing staff on how to help people with dementia. They planned to run a similar event in Wembury in the autumn and would be making contact with businesses and organisations in September

On July the 4<sup>th</sup> the group would be at Wembury School Fair and Saltram Rotary had agreed to the project joining their stand at Yealmpton Show on the 29<sup>th</sup> July.

As a project they had become part of an influential group looking at how to ensure that people with dementia and their carers had a positive experience of travelling by air nationally and internationally. A group was being set up in September, in collaboration with Virtual Jet at Chudleigh, to learn about the experience of air travel from booking to arriving at the final destination and to look at how journeys by air could be improved for people with dementia and their families.

**139.2 BT-** Mrs. Evans reported on the Adopt a Kiosk. Scheme for redundant telephone boxes. The Parish Council agreed to take no further action in respect of the scheme but a note would be placed in the Parish Magazine to see if there was interest from any parishioners.

**139.3 Filming-** reference was made to the disruption caused by recent filming. A suggestion was made that film companies be invited to "compensate" the community for the inconvenience caused.

*Miss Cove left at 8.45pm*

**139.4 Rugby posts-** Mr. Green referred to a request made for rugby posts at Noss Green.. The cost would be approximately £1000. The posts would be hinged so they could be taken down. Concern was raised about potential drainage problems caused by the stream, that the area could become muddy if rugby games were being played and the impact on small children playing on Noss Green. Local people in the area should be consulted.. SHDC planning department had advised that planning permission may need to be sought. Some members suggested it would be more appropriate for rugby posts to be placed at Butts Park playing field. The football club would need to be consulted. It was agreed to undertake more research and consider the matter in the July meeting.

**139.5 Devon Wildlife Trust-** Mr. Green advised the Council regarding the Habitat and Birds Directives due for review by the European Commission. It was agreed to delegate research to Mr. Green who would report back at the next Meeting.

**139.6 Twinning-** the Twinning Committee had requested approval for a party of 12 ( comprising young people and supervisors) from Trebeurden to camp on Noss Green from 20-26 July. RESOLVED; To authorise a party of 12 from Trebeurden to camp on Noss Green from 20-26 July 2015 organised by the Newton & Noss Twinning Committee. It was agreed this was a community event for which there should be no charge. (*Vote : Unanimous*) The organisers would be asked to provide insurance details and a booking form would be forwarded once the draft had been finalised.

It had subsequently been ascertained that the grant request had been made by Yealm Yacht Club for funding rather than for the twinning camping event. The application would be put on the Agenda for the next Meeting.

**139.7 Footpaths-** there had been a report of Footpath 21 blocked by electric fencing near Rowden. It was thought DCC PROW department had resolved the matter by speaking to the landowner

### **140/15. MAINTENANCE**

**140.1 SHDC TAP funding 2015/2016-** it was agreed to include Collaton footpath resurfacing. The Vice Chairman offered to meet potential contractors on site to discuss.

#### **140.2 Other areas for consideration**

**i) Axworthy Steps-** it was agreed to take no action to undertake regular cleaning maintenance of the steps.

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ii) **Malthouse area, Bridgend-** Grounds Maintenance South West had cut the grass at no charge. It was agreed to thank Mr Burridge.

iii) **Pollexfen Archer bus stop-** the Clerk had asked South West Highways for an update as to when the work would be undertaken.

iv) **Wall by Noss Voss-** Mr. John Allen advised that Mr. Larry Finch would be completing work on the wall shortly. Mr. Allen would be funding the work undertaken.

v) **Pillory Hill** - the snow warden advised the grit bin had been removed temporarily by contractors and would be replaced. Mr. Nick Colton, DCC Highways would be investigating reports of a step being built onto the highway by the Old Post Office.

vi) **Tennis Courts-** the clerk had obtained a quote from Grounds Maintenance South West for urgent repairs to a bench leg which had been causing concern near the tennis courts. RESOLVED; to approve repairs to the bench leg by the tennis courts at a cost of £95.50 plus VAT. (*Vote; Unanimous*)

**In committee**

**140.3 Annual spring maintenance**

RESOLVED: To accept the quotation provided by Grounds Maintenance South West to undertake spring maintenance work in the sum of £324 plus VAT. (*Vote; Unanimous*)

RESOLVED: To accept the quotation provided by Grounds Maintenance South West to undertake maintenance work in respect of the Revington Seat and area in the sum of £110 plus VAT. (*Vote; Unanimous*)

**140.4 Collaton/Butts Park hedge trimming/grass cutting**

RESOLVED: To accept the quotation provided by South Hams Garden & Property Services to undertake grass cutting/hedge trimming work on the Collaton/Butts Park path on two occasions in the sum of £120 each. (*Vote; Unanimous*). This would be conditional upon the contractor confirming public liability insurance.

*The Meeting closed at 9.30pm*