

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 11 September 2014

PRESENT	Cllr. Cooper	Mr. Cooper	Mr. Taylor	Mr. Carter	Miss Cove	Mr. Hussell
Mrs. Ansell	Mr. Matthews	Mr. Tubb	Mrs. Evans			
ALSO	1 Parishioner				Mrs. McDonough	
PRESENT					(Clerk)	

OPEN FORUM

Newton Ferrers and Noss Mayo Parish Council Police Report August 2014

Newton Ferrers

8th Minor assault, no further action taken [CR/096639/14]

Overnight 24th / 25th theft of two pedal cycles attached to a vehicle in parked in Yealm Road [CR/101275/14]

Noss Mayo

No reported crime

Inconsiderate car parking- concerns were raised by Mr. Tubb regarding car parking, by Noss Green, causing an obstruction for the bus attempting to turn. The police had been called but had appeared unwilling to take action for obstruction. PCSO Potter advised parishioners to call 101 if there were vehicles causing an obstruction. If there were specific problems on specific days parishioners were advised to call South Hams District Council and ask them to send out parking enforcement officers.

Street lighting- a parishioner raised an enquiry regarding who to contact regarding street lighting concerns. The parishioner was advised to contact Devon County Council.

194/14 APOLOGIES FOR ABSENCE- there were apologies for absence from Mr. Lyndon and Mr. Stitson.

195/14. MINUTES – the Minutes of the 10 and 24 July Meetings were confirmed and signed as a correct record.

196/14 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the course of the Meeting. Mr. Carter declared an interest in the “Windlesham” planning application by virtue of owning the house opposite.

197/14 DISPENSATION REQUESTS- none.

198/14 PROPOSAL TO VARY THE AGENDA – RESOLVED; items relating to quotes for Bridgend railings should be considered in Committee. (*Vote; Unanimous.*)

199/14 COUNTY and DISTRICT COUNCILS

199.1 Highways/Transport

i) Devon Highways Town & Parish Conference 2014-no Members were available to attend.

ii) Drainage- the Clerk would ask for an update regarding scheduled drainage work including between Widey and Collaton.

iii) Road surfaces- the Clerk would ask for an update regarding any planned work proposed for Bridgend Hill and the road between Puslinch Bridge and A379.

199.2 Devon Waste Plan- Members had no comments to make in respect of the consultation on the proposed modifications.

199.3 District Councillor’s Report-SHDC had been interviewing for a new Chief Executive. Cllr. Cooper had been advised by SHDC Development Management Department that Mrs. Ansell’s report and photographs, passed in to the Development Management Committee Meeting in support of the Parish Council’s representations in respect of “Seagulls” planning application 37/0541/14/F, had not been forwarded on to the Planning Inspectorate for the Appeal. Cllr. Cooper had spoken with the Development Management department who advised that upon receipt of further copies, which would be sent by the Clerk, the documentation would be sent to the Planning inspectorate.

199.4 SHDC Asset Transfer/Parish Asset Land Registration- having emailed and written, the Clerk had been assured by Curtis Whiteford Crocker on 12 August that the lease was agreed and the solicitor awaited confirmation that the draft transfers were approved. He hoped to be able to get the final documents to the Council before the meeting on 11th September for signature. There had been no further communication. The Clerk would ask for an update.

199.5 Village Housing Initiative- there had been no further movement. It was understood the Housing Association was waiting for the landowner to sign the papers.

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199.6 SHDC TAP funding 2014/2015- it was agreed the Clerk would contact Brixton, Yealmpton and Wembury Parish Council to see if they would wish to repeat the drainage proposal for 2014/2015.

200/14 PLANNING

Planning applications received including

200.1 The Orchard, Bridgend -South Hams District Council (Parish of Newton & Noss) (No. 906) Tree Preservation Order 2014. Serving of new order. DECISION: Support confirmation as served. The Parish Council supported the Tree Warden's recommendation. (*Vote; Unanimous.*)

200.2 The Ship Inn, 37/1948/14/F-creation of a single garage. Affected the setting of a Listed Building. Application affected a Conservation Area. Affected a public footpath or right of way. DECISION: No objection subject to the Conservation Officer being satisfied with the proposed plans. (*Vote; 6 in favour, 4 abstentions*)

200.3 17 Yealm Road, 37/2043/14/F-householder application for erection of open-sided porch. Affected the setting of a Listed Building. Affected a public footpath or right of way. DECISION: No objection. (*Vote; Unanimous.*)

200.4 SX5625 481, Post Office Farm, Bridgend 37/2242/14/F-improvements to agricultural access. Affected the setting of a Listed Building. DECISION: Support. (*Vote; 8 in favour, 2 abstentions*)

200.5 Anchor Cottage, Riverside Road East 37/2074/14/F-householder application for single storey extension to north elevation. Application affected a Conservation Area. DECISION: No objection subject to the Conservation Officer being satisfied with the proposed plans (*Vote; Unanimous.*)

200.6 98 Yealm Road 37/2211/14/F-householder application to replace glass conservatory with slate. Affected a public footpath or right of way. DECISION: Support. (*Vote; Unanimous.*)

200.7 Boathouse Cottage, Thorn, Wembury 58/2128/14/F-demolition of Boathouse and Fishpond Cottages and replacement with new dwelling. DECISION: The Parish Council understood Wembury Parish Council were due to comment on the application following their Meeting at the end of the month. The Parish Council would submit their comments in respect of the application once they had had the opportunity of considering Wembury Parish Council's views. In the interim, the Parish Council supported the letter from the Estuaries Partnership dated 29 August 2014 in which further information had been requested. (*Vote; Unanimous*)

200.8 Land at Newton Creek, Noss Mayo 37/2180/14/TW. South Hams District Council (Parish of Newton & Noss) (No.27) Tree Preservation Order 2004. Register Number of Notice; 3545. Work to Tree Preservation Order trees. DECISION: Support. (*Vote; Unanimous*)

Planning applications during summer break;

200.9 Windlesham, 40 Yealm Road 37/1929/14/F-householder application for extension to south elevation, creation of garage and driveway and general alterations (resubmission of 37/1271/14/F.) Revised plans. DECISION (delegated): No objection (save for an objection on the grounds that the works appeared to have been started without planning permission) subject to there being no objection from the immediate neighbours. The Parish Council understood that the immediate neighbours had indicated that they would not object to a revised plan yet to be submitted modifying the revised application. If that revised plan was not forthcoming the Parish Council would support any objection made by the immediate neighbours for the reasons already given

200.10 Thordean, Stoke Road, Bridgend 37/1915/14/F-householder application for repairs and improvements to quay, to include installation of 3 no. posts, extension to landing platform and works to walls, landing and steps. DECISION (delegated): No comment.

200.11 Collaton Farm, Yealmpton 37/1945/14/F-erection of single-storey storage building. Affected the setting of a Listed Building. DECISION (delegated): No comment.

200.12 The Point, 1 Noss Mayo 37/2045/14/TCA-works to trees in a Conservation Area. Fell Cherry. DECISION (delegated): The Parish Council wished to follow the Tree Warden's recommendation

200.13 Residential Development- the architect who had given the presentation regarding Hannaford Lane had been in contact regarding the logistics of arranging a public meeting. No dates had been given. The architect in respect of development proposals for land at the end of The Fairway had advised that things were moving a little slower than anticipated because of staff shortages at South Hams Planners - their original case officer was away with a long term illness and the newly appointed one could not meet until the end of September. They did intend to set up a proper open public meeting to explain and present the scheme but this would be mid October hopefully. They were addressing the initial comments raised from the Parish presentation so that these were answered in readiness for the public meeting. The meeting would be held on a weekday and span daytime - early evening to enable all residents to attend.

200.14 Neighbourhood Planning- the Chairman of the RYDA had contacted the Parish Council representatives for the Neighbourhood Plan Steering Group. It was felt the Neighbourhood Plan needed a broad understanding of where the Plan should be aiming to get to - a Vision or a series of strategic objectives. Without it, the Plan might wander and lose focus. A draft Vision Statement had been prepared which would be sent out for comment to the 220 or so households who had asked to be kept informed on N3P matters. It was understood the Vision must be ultimately endorsed by the full Parish Council but it was felt more appropriate to send out the first draft to the community to try and get a Vision that the community is broadly happy with, and then to give the final approval to the Council. It was agreed the Parish Council representatives would arrange a meeting of the Steering Group to discuss the Vision Statement and would then report back to the Council. It was understood the Steering Group was still looking for someone to lead the Neighbourhood Plan.

200.15 SHDC Our Plan- the "Our Plan" newsletter of 13 August 2014 and the Site Information Pack- considering sites for Development in Newton & Noss, had been circulated to the Members. Five sites for development had been put

forward; land at Netton Lane, Parsonage Farm, Hannaford Road, Collaton Cross and land adjoining Hannaford Road. All the sites, apart from Parsonage Farm, had been identified as having significant constraints and the sites were not considered to have potential for development at this time. It was agreed to respond to SHDC to advise that the the Site Information Pack- considering sites for development in Newton & Noss had been noted. The Parish Council had no comment to make at this stage.

201/14. ADMINISTRATION

201.1 Openness of Local Government Bodies Regulations 2014- advice issued by Devon Association of Local Councils with a link to guidance given by the Department for Communities and Local Government had been circulated to Members. The Guidance was due to be available as a link on the Parish Council website shortly. It was agreed the Clerk should prepare a draft policy on filming and recording of Parish Council Meetings which Mr. Matthews offered to check before putting to the Council for approval. The Parish Council’s standing orders and financial regulations were in the process of being reviewed by Mr. Matthews. RESOLVED: Pending completion of the Standing Orders review, paragraph 1(f) of the Council’s Standing Orders, whereby recording of Parish Council meetings was not permitted without the Council’s prior consent, to be suspended. *(Vote; Unanimous)*

201.2 Bishops Court- Spectrum Housing Group had advised that the annual increase in the lease rent for Bishops Court became effective on 25 June. The increase was 3.1%. RESOLVED: To accept the revised lease rent charge of £3094.24 p.a. plus VAT amounting to £257.85 plus Vat, together with revised Service Charge for 1/4/14-31/3/15 of £402.14 p.a.- £33.51pm. *(Vote; Unanimous).*

Spectrum Housing Association had advised that a Mental Health Team had been using the consulting room over the summer break without notifying the Parish Council. Spectrum Housing Association was advised that prior consent should be sought. Further information as to proposed usage was awaited from the Mental Health Team.

201.3 Emergency Plan- Mr. Carter had updated the Emergency Plan and the Snow Plan.

201.4 Remembrance Day arrangements- RESOLVED: To make a payment of £125 to the Royal British Legion by means of donation and for the Parish Council’s Remembrance wreath.*(Vote; Unanimous).*

RESOLVED: To support the application made by the Chairman of the Yealm Branch, Royal British Legion, to Devon County Council, for an Event Notification and Temporary Traffic Restriction to close Yealm Road between the Court Road Junction with Church Park 10.30-11.15 Sunday 9 November during the wreath laying ceremony at the Newton Ferrers War Memorial. *(Vote; Unanimous)*

202/14. CONSULTATION/CORRESPONDENCE

202.1 Community Council of Devon- RESOLVED: To authorise payment of the fee of £40 to enable Miss Cove to attend the Rural Renaissance Event organised by the Community Council of Devon on 25 September. *(Vote; Unanimous).*

202.2 Devon Association of Local Councils- no Members were available to attend the AGM & Conference on Saturday 11 October. It was agreed to authorise payment of £25 plus VAT for Miss Cove to attend a DALC New Councillor’s Course.

202.3 Ivybridge & District Association of Local Councils- the Chairman agreed to attend the meeting 24 September 2014.

203/14 AUTHORISATION OF PAYMENTS – Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 204/14.

204/14 FINANCIAL SUMMARY

Santander Current Account :	Total balance at 1.9.14	£49288.07
The balance includes: Hedge Cutting Bond		£3000
	Locality Budget funding for Sports Pavilion improvements	£937.92
	Monies held on completion of Newton & Noss Play Park Improvement Project	£36.02
	Monies held in respect of the maintenance of the Revington Memorial Seat	£500

The following cheques were authorised totalling: **£2804.48**

Payments 11 September 2014

Chq No	PAYEE		AMOUNT
1843	WI Community Hall	CANCELLED	£0.00
1844	WI Community Hall	Hire fee NNPC Meeting 25 September	£22.00
1845	Spectrum Housing Group Ltd	Rent; Bishops Court consulting room October	£342.83
1846	S. McDonough	Net salary-August	£1,184.08
1847	HM Revenue & Customs	Clerks monthly Tax & National Insurance	£293.73

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1848	RYHA	Slipway Cleaning Fluid	£20.00
1849	D. Goodchild	Grass cutting; The green 11 & 25 July 2014	£32.00
1850	Newton Gardening Services	Pope's Quay Slip repairs	£460.00
1851	S. McDonough	Expenses reimbursement; storage boxes & anti-virus software renewal	£84.73
1852	M. Hingston	Cleaning; Newton Voss & steps August 2014	£124.00
1853	South West Water	Public tap, Pillory Hill 13/5/14-8/8/14	£19.71
1854	Ivybridge & District Association of Local Councils	Annual subscription 2014/2015	£4.00
1855	D. Goodchild	Grass cutting; The Green 22/8/14	£16.00
1856	Ricoh Capital Ltd	Photocopier lease payment 1/8/14-31/10/14	£148.40
1857	Post Office Ltd	Postage; 100 x second class stamps	£53.00
		Total	£2,804.48
SO	Spectrum Housing Group	Rent; Bishops Court consulting room August	£338.55
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*Section 137 Local Government Act 1972 payments:£0 Total to date;£207.00

205/14. MEETINGS ATTENDED: to receive brief reports regarding the following:-

205.1 Harbour Authority- there had been no meetings.

205.2 Halls- there had been no meetings. The Vice Chairman advised that the official opening of the W.I. Hall would be on October 11, with an Open Day starting at 10am and the official ribbon cutting ceremony at 10.30am. at 10am.

206/14. FOOTPATHS- concerns had been raised that the public footpath sign pointing down to Axworthy Steps was causing confusion for walkers. It was agreed to take no further action as the path was a designated footpath.

207/14. MAINTENANCE

207.1 Noss Fountain- a suggestion had been put forward to dig the silt from the channel leading from Noss Fountain wall to the roadside wall as a flood prevention measure and to make the channel less shallow. Mr. Hussell advised that he would have a site meeting with Mr. Stitson.

207.2 Broken Way- an application was with South Hams District Council to fell the Sycamore Tree causing concern at Broken Way. Concerns expressed by a parishioner regarding the broken gate posts leading to the Pumping Station would be reported to South West Water.

207.3 Other areas for consideration- it was agreed the Chairman would speak with the landowner of a roadside hedge opposite Butts Park regarding hedge trimming.

In Committee

207.4 Bridgend railings – four quotes had been sought, two being received. RESOLVED: To accept the quotation from Mr. Chris Rhead in the sum of £250 for painting Bridgend railings-North/Newton Ferrers side. (Vote; Unanimous.)

The Meeting closed at 9.00pm