

**MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL**

**Held on 13 December 2012**

PRESENT Cllr. Cooper Mr. Cooper Mr. Stitson Mr. Carter Mr. Gough  
Mr. Tubb Mr. Barnett Mr. Matthews Mrs. Ansell  
ALSO PRESENT Mrs. McDonough (Clerk)  
7 parishioners were present for part of the Meeting

**OPEN FORUM**

**Police Report-**PCSO Potter made the following report for November.

Collaton Estate

Overnight 3<sup>rd</sup> / 4<sup>th</sup>

Jl/12/1054/1056/1059-3 x thefts from cars

Jl/12/1055/1061- 2 x burglaries (garages broken into)

Noss Mayo

Jl/12/1062- overnight 5<sup>th</sup> / 6<sup>th</sup> tools taken from house under construction.

Newton Ferrers

Evening of 7<sup>th</sup> - non crime domestic

Jl/12/1101 Between 9<sup>th</sup> and 17<sup>th</sup> a burglary. Outboard engine stolen from garage.

**South West Water-** Mr. Jeff Rogers from South West Water and Mr. Kevin Collins from May Gurney provided an update on works to replace sewage pipes. Mr. Collins advised that they had now received the MMO Licence and were due to start work on 2 January 2013 for a period of 12 weeks to replace 2 sections of pipes. The first week would be spent setting up with ground being broken from week 2. The Meeting was told that the work was tidal rather than weather dependent with a 6 hour working window. The latest they would be working would be 8.30-9pm. May Gurney intended to operate from a compound at Collaton. A Collaton resident expressed concern about potential damage being caused to the roads. They, as residents, were responsible for the road maintenance on the private land and did not wish to be held responsible for repairs to any damage caused by the contractors. Mr. Collins advised the resident that he would be happy to meet on site to discuss and to take photographs of the pre existing condition of the roads and fencing. They as contractors would make good any damage.

Mr. Collins confirmed that any surplus material would be reprocessed on the foreshore. Any large amounts of concrete would be taken away and crushed. There was no contaminated material- it was inert. They were able to store 50 cubic metres without Licence whilst it was on its way to the tip.

**Snow Warden-** Mr. Clark outlined his recommendations for the provision of 9 grit bins to be located around the Parish. Mr. Clark was advised that the Council were still awaiting written confirmation that the two parishioners who had offered to tow the salt spreader would be covered by their motor insurance policies. One of the parishioners had a commercial insurance policy which it was believed would offer appropriate coverage. It was anticipated that DCC would supply more salt if needed under the Snow Warden scheme.

**271/12 APOLOGIES FOR ABSENCE-** there were apologies for absence from Mr. Lyndon, Mr. Taylor and Mr. Hussell.

**272/12 MINUTES** –the Minutes of the 8 and 22 November Meetings were confirmed and signed as a correct record.

**273/12 INTERESTS TO BE DECLARED** - Members were invited to declare interests in the items for discussion during the course of the Meeting. None were declared.

**274/12 DISPENSATION REQUESTS-**

**RESOLVED:** that a general dispensation would be granted to Mr. Lyndon, Mrs. Ansell, Mr. Stitson and Mr. Tubb to participate and vote in the following matters;

- i) To consider and settle the precept
- ii) To consider allowances, travelling expenses and indemnities for Councillors
- iii) Moorings/outhauls
- iv) Matters relating to the Yealm Yacht Club (Vote: Unanimous)

**275/12 COUNTY and DISTRICT COUNCILS**

**275.1 County Councillor's Report.**

**i) Transition zones** – DCC would be pushing for the creation of transition zones in the next EU Budget which would have a major impact on EU grants.

**ii) Invest in Devon-** Cllr. Mumford had nominated the WI Hall for a share of the fund.

**iii) Cranbrook-** a further 20 million pounds had been secured for the East of Devon growth point.

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**iv) Flood Clinics-** the results had been circulated setting out who was responsible for what with particular reference to riparian responsibility for keeping water courses clear.

**v) Rural Broadband for Devon & Somerset-** DCC were pushing hard to get to signature stage before Christmas- but mid January appeared more likely.

**vi) Rural Growth Network Pilot-** to create managed workspace in rural and coastal towns. The first workspace hub had been launched in Totnes the preceding week. A hub was due to open in Tavistock this week providing cross over benefits with working with other people. There was one million pounds in funding to create further space.

**vii) Highways-** traffic lights would be operating for some time near the bridge. "No parking" signs for the hairpin bend by Revelstoke/Coach road were in hand. The road running adjacent to Big Slip Quay was not owned by DCC-the owner was not known. The road surface by Broadmoor Farm where a spring had arisen was being attended to. Cllr. Mumford suggested reporting potholes using the website fillthatpothole.co.uk.

**viii) Bishops Court-** Cllr Mumford and the Chairman were meeting at Bishops Court the following Wednesday regarding the maintenance issues and to review progress. There was still an issue with trees and some concerns over care packages.

#### **275.2 Highways/Transport**

**i) Snow Warden-** Mr. Carter and the Snow Warden had drawn up a plan with suggested locations for further salt bins. It was suggested that 2 bins of the size supplied by DCC be situated at the top of Wrights Lane and up from the Village Hall. Small 9ltr bins cost £98 plus VAT. RESOLVED: to authorise a spend of up to £1000 plus VAT on salt bins. ( Vote: Unanimous)

**ii) Towable gritter-** quotes had been obtained for salt spreaders. BSS International Ltd had given a demonstration to DCC of the salt spreaders. RESOLVED: To authorise the purchase of a Fuji towable salt spreader to a cost of £1794 from BSS International Ltd and for the immediate issue of a cheque to enable the order to be placed ( Vote: Unanimous).

RESOLVED: that the Parish Council would meet the reasonable fuel costs incurred by the drivers of the towable salt spreader whilst it was being operated on behalf of the Parish Council. (Vote: Unanimous)

Mr. Gough and Mr. Matthews would prepare a risk assessment in conjunction with the Snow Warden, with Mr. Carter assisting with the preparation of a Snow Plan.

**iii) Gritting route-** a parishioner had expressed concern that Noss Mayo was not on the Primary gritting route. Cllr. Mumford advised that he had tried hard to have Noss Mayo reinstated but to no avail. DCC took into account such factors as total population numbers.

**iv) Butts Park-** PCSO Potter had asked for an article to be included in Tor Homes publication to its residents regarding the issue of parking on pavements. Tor Homes had also advised that they would bring the matter up if they had an estate walk in the near future. A Member had advised that parking offence tickets had been issued to offending cars parked on the pavements on 12 December.

**v) Parsonage Road-** Members considered a request from parents at the primary school for improved road safety with particular reference to the speed of traffic and the size of the school warning sign. Devon County Council Highways Department had advised that when the school warning signs were positioned, they were the correct size for a 30mph limit. Members were not aware of any incidents or road accidents having taken place and were of the view that provided appropriate care was exercised by parents and children, and that parents parked their cars sensibly to avoid obstructing visibility, then more signs would make little difference.

**vi) Traffic congestion/increase-** a parishioner's concerns regarding the use of Widey Lane by lorries, the size of delivery lorries, the increase in white vans and on line delivery vans and the suggestion of "out of town " parking sponsored by a local business/"out of town" depot collection point were noted.

**275.3 DCC /Active Devon grant funding projects-** no further interest had been expressed in potential Active Deon projects. RESOLVED: To nominate the costs of the repairs to replace the capping stones on Bridgend wall and for the purchase of the towable salt spreader for Cllr Mumford's Locality Budget. (Vote: Unanimous)

**275.4 District Councillor's Report-** the Chairman notified the Council of the planning decision made in respect of Briar Hill (min 276.5 refers).

**275.5 Fly tipping-** there had been an increase with incidents being reported at Brookings Down Wood, at the electrical substation near Newton Down farm and by B3186 near Collaton. It was thought that the person responsible for the fly tipping at Brookings Down Wood was known and the matter would be resolved.

**275.6 SHDC Asset Transfer/Parish Asset Land Registration-** Trobridges had advised that the last correspondence from SHDC had been dated 27 November in which it was stated that the writer was consulting with colleagues upon their enquiries and would reply as soon as was reasonably possible. The application to register ownership of existing Parish Council land was in the process of being completed.

**275.7 Village Housing Initiative-** planning approval had been received on 13 November achieved by the landowner signing the S.106 agreement. An urgent meeting was being sought with the landowner to agree heads of terms with a view to a land contract and build agreement.

#### **276/12 PLANNING**

**276.1 Proposed development-Collaton-** the Parish Council had written to ask the residents at Collaton for their views on any proposal for development at Collaton. 26 letters dated 25 November 2012 had been distributed. 16 replies had been received, most of which were detailed. Of these 11 were against any development, 2 favoured some infrastructure development (for example boat storage, but not housing), 2 were prepared to see some housing

development (in one case limited to no more than 30 houses being a mixture of self build and affordable housing) and 1 did not want to add to the comments already given to the landowner as part of their consultation exercise. It appeared the majority of the residents at Collaton were likely to be against any sort of development at Collaton and favoured agricultural use.

**RESOLVED:** In light of the results of the Council's survey and its own individual views, a letter would be sent to the landowner, and copied to SHDC Forward planning, outlining the results of the survey and to confirm that the Parish was opposed to any development at Collaton except for agricultural or similar uses. *(Vote: Unanimous)*

**SHDC planning decisions/withdrawals** – to note the most recent notifications received.

**276.2 10 "Noss", Passage Woods Road 37/2315/12/F**-householder application for alterations and extensions to property. Application affected the setting of a Listed Building. Application affected a Conservation Area.**SHDC:** Granted

**276.3 Oyster House, Riverside Road West 37/2572/12/MIN**-non material minor amendment to planning application 37/2827/11/F (for modifications and improvements to existing dwelling).**SHDC:** Granted

**276.4 Clannicombe View, Widey Hill 37/1443/12/F**-demolition of existing dwelling house and replacement of new dwelling.**SHDC:** Refused

**276.5 Briar Hill Farm 37/1864/12/F**-retrospective change of use of land to camping and caravan site.**SHDC:** Granted

**276.6 The Lodge, Lambside Farm 37/2252/12/CLE**-Lawful Development Certificate for existing use of erected residential building and construction of vehicular access.**SHDC:** Refused

**276.711 Perches Close 37\_62/2275/12/TW**-work to Tree Preservation Order Trees. South Hams District Council (Parish of Newton & Noss & Yealmpton) (No.7) Tree Preservation Order 1983. Register Number of Notice 3308.**SHDC:** Granted

**276.8 Stonecourt, Membland 37/2268/12/F**-householder application for refurbishment and single storey extension. Application affected the setting of a Listed Building.**SHDC:** Granted

**276.9 The Haven, 51 Yealm Road 37/2325/12/F**-retrospective single storey extension to dwelling. Application affected the setting of a Conservation Area. Application affected the setting of a Listed Building.**SHDC:** Granted

**Applications received-**

**276.10 Court House, Yealm Road 37/2734/12/TW**- South Hams District Council (Parish of Newton & Noss) (No.23) Tree Preservation Order 2004. Register Number of Notice 3342. Work to Tree Preservation Order trees. Mr. Matthews declared an interest as his father in law owned a flat at the Court House. **DECISION:** To agree with the Tree Warden's recommendations. *(Vote: 8 in favour, 1 abstention)*

**276.11 Neighbourhood Planning-** Members noted the date of the Neighbourhood Planning Meeting being led by Yealmpton Parish Council- 25 February 2013 7pm.

**276.12 Planning application arrangements during Christmas break-** the Parish Council would not be Meeting until 10 January 2013. **RESOLVED:** For those planning applications for which the Clerk was unable to obtain an extension from SHDC Development Control, planning decisions would be delegated to the Clerk. It was agreed the Clerk would make Members aware of the planning applications, Members being invited to respond by a certain date. If no response was made an abstention would be assumed. If anything controversial arose, the Clerk would contact the Chairman/Council who could consider whether an EGM should be called.

**276.13 Strategic Housing Market Needs Assessment-** had been circulated to Members and noted.

### **277/12 CONSULTATION/CORRESPONDENCE**

**277.1 Climate Local Initiative-** no further action.

**277.2 Improving Local Government Transparency-** an NALC advice note had been circulated to Members and noted. No further action.

**277.3 Stoke Gabriel Low-e Group-**correspondence introducing their role to promote energy saving, sustainability and renewable energy within their Parish of Stoke Gabriel and the South Hams was noted.

**277.4 Dementia Friendly Parishes around the Yealm-**the group had confirmed the appointment of Maxine Kennedy as Project Coordinator. The group was in the process of setting up a website at <http://www.dementiayealm.org>. The coordinator would be in touch with the Parish Council to arrange to brief members about her role in developing dementia friendly communities in the 5 parishes around the Yealm. A public launch was planned in the New Year.

**277.5 Noss Mayo Bottle Bank-** a parishioner had requested removal of the bottle bank from Noss Mayo following bottles and rubbish being left around the site on many occasions leaving local residents to tidy. Mr. Stitson agreed to speak to local residents around the Bottle Bank site.

**277.6 Rural Crime Prevention Event 1/15 February 2013-** no Members were available to attend.

### **278/12 ADMINISTRATION**

**278.1 Standing orders/financial regulations/Code of Conduct-** Members were advised that the question of annual reviews of the Council's Standing Orders and financial regulations were raised in the end of year audit. The existing Standing Orders and Financial Regulations had been adopted in March 2011. It was suggested that the Standing Orders and Financial Regulations be reviewed following the introduction of the Localism Act, the new code of Conduct and new audit arrangements. **RESOLVED:** To defer a review of the Standing Orders and Financial Regulations to autumn 2013 when NALC would be issuing a new model set of standing Orders. *(Vote; Unanimous)*

**278.2 Community Emergency Plan-** Mr. Carter would add the salt spreader to the plan.

**278.3 Bishops Court-** Cllr. Mumford and the Chairman would meeting on site with representatives from Signpost Housing association the following Wednesday..

**278.4 Parish Council website-** Mr. Gough reported on usage- 239 new visitors in November. RESOLVED: To authorise the website manager to conduct further work to enable the Clerk to attach a documents link for entries on the Parish council website noticeboard- one and a half hours work at £18 per hour. (Vote: Unanimous) .

**278.5 Budget/Precept-** advice notes had been circulated to Parish Council Members regarding the impact of changes to the Council Tax support scheme. The Government would be replacing the existing national council tax benefit scheme with a local Council Tax Support Scheme. This would have the effect of reducing the council tax base for an individual Parish Council, normally represented by the "Band D equivalent". In contrast if the local scheme adopted by the District Council for Council tax Support included income from introducing technical changes to Council Tax (such as removing the 10% second home discount) this would have a beneficial effect of increasing the council tax base for a Parish Council. SHDC did not yet know what effect this would have on the Parish Council's tax base and so Parish Councils were being advised to hold their precept setting meetings in January. Mr. Matthews advised that it had originally been envisaged that the reforms would have no impact on Parish Precepts. This no longer appeared to be the case. The District Council would receive a grant from central government to administer Council Tax Support but there were no guarantees that the percentage attributable to the Parish Precept would be passed on to Parish Councils. It was unclear how many parishioners received Council Tax Support but it was not thought that it would have a significant impact. The Parish Council also had a large contingency in the budget. The Chairman agreed to encourage the District Council to pass on the grant to the Parish Council.

### 279/12 GRANT APPLICATIONS

**Citizens Advice Bureau –RESOLVED:** to make a grant of £50 by way of financial assistance. (Vote; Unanimous)

### 280/12 MEETINGS ATTENDED:

**280.1 Harbour Authority-**Mr. Carter advised that the pontoons would be arriving the following week. The Ports Harbour Meeting had been well attended. Salcombe appeared to be the only municipal harbour in the South West.

**280.2 Halls-** Mrs. Ansell advised that there had been a meeting of the Newton & Noss Village Hall Committee on 3 December. The Village Hall had been working hard to support itself. The Vice Chairman reported that an application of grant funding had been made, the provider of which was seeking a letter of support from the Parish Council. Members agreed to offer the letter in support.

**280.3. South Hams Business Voice-** Mr Matthews had been unable to attend due to commitments.

**281/12/12 AUTHORISATION OF PAYMENTS** – Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mrs. Ansell and listed in Minute 282/12.

### 282/12 FINANCIAL SUMMARY

<b>Santander Current Account :</b>	Total balance at 1.12.12	<b>£66084.14</b>
<b>The balance includes: Hedge Cutting Bond</b>		<b>£3000</b>
<b>Monies held on completion of Newton &amp; Noss Play Park Improvement Project</b>		<b>£36.02</b>

**The following cheques were authorised totalling:** **£4328.38**

<b>Chq No</b>	<b>PAYEE</b>		<b>AMOUNT</b>
1584	WI Community Hall	Donation Christmas Tree Lights*	£25.00
1585	Newton & Noss Village Hall	Hire- NNPC Meeting 13 December 2012	£20.00
1586	Newton & Noss Village Hall	Donation Christmas Tree Lights*	£25.00
1587	J Allen	Cleaning: Noss Voss & Popes Quay November 12	£50.00
1588	S.McDonough	Net salary-November	£1,082.36
1589	RYHA	Public WC Cleaning June-December 2012	£400.00
1590	M.Hingston	Cleaning: Newton Voss & steps November 12	£82.00
1591	The Society of Local Council Clerks	Membership Renewal 2013	£162.00
1592	HM Revenue & Customs	Clerks quarterly tax and National Insurance	£868.13
1593	Signpost Housing Association	Buildings Insurance 5/11/12-4/11/13	£7.49
1594	D.Goodchild	Grass cutting: The Green 11 & 15 November 2012	£32.00
1595	BSS International Ltd	Towable salt spreader-reduced price advised	£0.00
1596	BSS International Ltd	Towable salt spreader*	£1,574.40
		<b>Total</b>	<b>£4,328.38</b>

\*Section 137 Local Government Act 1972 payments:£1624.40 Total to date;£2934.34

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**283/12 TWINNING**- the procedure to name a place in the Parish in recognition of the Twinning with Trebeurden was outlined by Mr. Matthews. In order to make the application to the District Council, the Council would need to demonstrate that the owners/residents of all affected properties had been consulted and at least two thirds were in agreement to the change. The charges for the application appeared to be £37 per property. It was agreed Mr. Matthews would draft a suitable application and consult with the local residents the Parish Council being responsible for the fee of £37.

**284/12 MAINTENANCE**

**284.1 Invoices** - no invoices had been received.

**284.2 SWW** –update on works had been outlined in Open Forum. The Clerk had received notification of leaking manhole covers on the foreshore below “Timbers”, Yealm road on 29 November and the Brook on 21 November. Both incidents had been reported.

**284.3 Bridgend Wall**- having conducted a site inspection, Mr. Taylor had advised that there appeared to be more work needed than originally envisaged. A representative from DCC Engineering Design Group (Bridge Maintenance) had advised that he would wish to inspect the wall before any work was undertaken. It was agreed to arrange a site meeting with DCC which Mr. Carter and the Chairman would attend.

**284.4 Sports Pavilion**- the Vice Chairman advised that the football team using the Pavilion had folded and would no longer be using it. It was agreed the Vice Chairman and Mr. Stitson would visit the Pavilion and “winterise” the premises. It was agreed to review improvement work once completion of the transfer of ownership from SHDC had been completed.

**285.5 Noss Hard** potential resurfacing work would be reviewed in the spring.

**285.6 Other areas for consideration** Mr. Stitson would inspect a tree causing concern overhanging Noss Voss Steps. A parishioner had expressed concern over bins being left outside a property on the pavement on Parsonage Road. Mr. Matthews would speak with the owners of the property. A parishioner had asked whether there was a means of turning the street lights on by means of an override switch during the “switch off “ hours following recent flooding at Bridgend . Members did not believe this to be feasible.

**285/12.FOOTPATHS**

**285.1 DCC PROW Committee Meeting** – no report had been received of the the outcome of 16 November Meeting as yet.

**285.2 Leas Path**-DCC had advised that they were arranging for an engineer to inspect the path following a recent land slip. The path would remain closed in the interim.

*The Meeting closed at 9.00pm*