

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 14 June 2012

PRESENT Mr. Cooper Mr. Hussell Mr. Taylor Mr. Carter Mr. Gough

ALSO PRESENT Mr. Matthews Mrs. Ansell Mr. Stitson Mr. Tubb Mrs. McDonough (Clerk)

1 parishioner was present for part of the Meeting

In the absence of the Chairman, the Meeting was chaired by the Vice Chairman, Mr. Cooper.

OPEN FORUM

Police Matters- PCSO Potter made a report for May in respect of the following:

Newton Ferrers JI/12/405: 7th - 11th May theft of a kayak from a private quay.

Jl/12/410; 3rd -16th May burglary. Copper piping stolen from house.

Noss Mayo JI/12/465; overnight 31st May / 1st June – theft of a dinghy and outboard.

Jl/12/494: 23rd May -8th June theft of cash from a house.

Bus turning area, Noss Mayo- a parishioner raised concerns regarding the ability of buses to turn should cranes be used for building work in the vicinity. Cllr Mumford advised that the situation would be monitored.

140/12 APOLOGIES FOR ABSENCE- there were apologies for absence from the Chairman and Mr. Lyndon. Apologies were received from Mr. Barnett following the Meeting.

141/12 MINUTES –the Minutes of the 10 May Meeting were confirmed and signed as a correct record.

142/12 INTERESTS TO BE DECLARED - Members were invited to declare interests in the items for discussion during the course of the Meeting. Mr. Matthews declared a personal and prejudicial interest in matters relating to South West Water.

143/12 PROPOSAL TO VARY THE AGENDA – RESOLVED: the item relating to consideration of quotes for annual spring maintenance should be considered in Committee. (*Vote: Unanimous*)

144/12 COUNTY and DISTRICT COUNCILS

144.1 County Councillor's Report.

i) Budget- the year end had closed and had come in just under budget. Some monies had been put into reserves. Next year's budget would be as tough with many changes coming about- including the localisation of business rates.

ii) Jobseekers Allowance- claims had fallen over most of Devon. There were concerns over youth unemployment. Both large and small firms were being encouraged to offer apprenticeships.

iii) Highways

a) **Road signs-** the Highways department were looking into "No Parking" signs for both the fountain at The Green and the hairpin bend at the junction of Revelstoke Road/Hannaford Road.

b) **Passage Woods-** in view of evidence of subsidence, warning signs could be erected.

c) **Butts Park Speeding-** Cllr. Mumford had been copied in on a letter received by the Parish Council from a Parishioner expressing concerns about speeding vehicles along Parsonage Road. The Highways Department had been asked to place a static monitor in the area to review vehicle speeds. Cllr. Mumford would then be meeting with the Highways Department and the Police to discuss the results and would report back at the next Meeting. It was agreed the Clerk would write to the concerned parishioner to confirm the matter was being looked into with DCC.

d) **Pavement Parking Butts Park-** concerns had been raised regarding cars parked on the pavements which had caused parishioners to have to walk out on to the road to pass. Cllr Mumford advised that he had a Cabinet meeting the following week when discussions would take place regarding enforcement measures to discourage people parking on pavements.

e) **Sewage Pollution-** concerns had been raised regarding sewage continuing to leak into the River Yealm. Particular problem areas appeared to be by "The Ship Inn" and the Brook. Cllr. Mumford advised he would investigate this further with SWW and was encouraged to do so by the Parish Council.

144.2 Highways/Transport- min 144.1 refers.

144.3 District Councillor's Report- Cllr. Cooper was not present.

144.4 SHDC Asset Transfer- there was no update.

144.5 Community Orchard/Noss Play Park Improvement Project-

a) Earth Wrights- the 6 month site visit following completion of the works at the play park had raised a number of minor matters. Earth Wrights had rectified the work, Eden Design had inspected the work and had confirmed that the

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retention monies should now be paid. An issue had arisen regarding a report from Eden Design of damage to a gate between the play park and the Orchard. Mr. Alex Whish from SHDC Landscape and Leisure Department had inspected the photographs of the damage and felt the damage had arisen as a result of it being forced significantly enough to break. Arguably the use of stronger timber could have prevented this but he felt this should be pursued as a warranty rather than contract issue. He had recommended payment of the retention and said that he would be instructing Earth Wrights to revisit and repair/replace the broken timber plank. If they did not respond, he would instruct his own SHDC team to go in and repair. RESOLVED: To authorise payment of the retention monies to Earth Wrights in the sum of £2198.34 (*Vote: 6 in favour, 3 abstentions*)

b) Sign -a design for the play park sign had been circulated to Members. RESOLVED: To approve the design of the sign for Noss Play Park. (*Vote: 8 in favour, 1 abstention*)

c) Further improvement work- the architect had suggested that play value at the park could be improved by the removal of the wooden bar on the crow's nest at the rickety bridge and the insertion of a ramp to the bridge to improve access. She had asked Earth Wrights to provide a quote.

144.6 Collaton/Butts Park opening- Mr. Taylor reported that the Chairman, Mr. Hussell, Mr. Matthews and the Clerk had attended the opening together with Collaton/Butts Park residents, contractors who had worked on the path, representatives from Devon County Council, Mr. Richard Yonge and children from the Primary School. Mr. Taylor had given a speech of thanks and two Primary School children performed the opening ceremony. There were funders' plaques at the opening site (at the junction of B3186 and Richardson Drive) and at Collaton Park.

144.7 Village Housing Initiative- there had been no update.

144.8 Super Cluster Meeting - Members considered proposals regarding the TAP Fund. It was agreed the Clerk would contact Brixton/Yealmpton Parish Council to see if they wished to take the lead with an application for funding to support the employment of a project worker for the Dementia Friendly Parishes around the Yealm Project.

Wembury Parish Council had suggested a combined application to effect repairs to the Ferry Steps. Cllr. Mumford advised that emergency repairs had been put in hand. DCC were endeavouring to get the National trust, AONB and other parties together to agree a future joint funding strategy. He suggested that such inter village cooperation, potentially bringing in Brixton and Yealmpton could be of benefit for the coastal path. Cllr. Mumford would discuss matters with Wembury Parish Council.

Mr. Cooper agreed to attend the next Super Cluster Meeting 16 July 2012 depending on location.

145/12 PLANNING

Planning Applications received

145.1 Carrigreen, 38 Yealm Road 37/1149/12/F-householder application for external alterations to include masonry walling, first floor balcony, double timber gates to vehicular entrance and enlargement of pedestrian entrance. Mr. Carter declared an interest. Decision: No objection. (*Vote: 8 in favour, 1 abstention*)

145.2 81 Court Road 37/1193/12/F - householder application for enclosure of small existing terrace. Mr. Hussell declared an interest. Decision: No objection. (*Vote: 8 in favour, 1 abstention*)

146/12CONSULTATION/CORRESPONDENCE

146.1 Defra- no response was considered necessary to the consultation in respect of improvements to the policy and legal framework for public rights of way.

146.2 Natural England – no suggestions were put forward in respect of the funding opportunity, "paths4communities."

147/12 ADMINISTRATION

147.1 End of Year Accounts- the Clerk reported that there had been no issues raised by the auditor following completion of the internal audit.

147.2 New Code of Conduct- the Clerk gave a summary of the advice/briefings given by National Association of Local Councils/Society for Local Council Clerks on the new Standards and Code of Conduct for Parish Councillors in England, which had been circulated to Members. NALC had provided a draft template. SHDC were yet to do so. The Code of Conduct would have to be agreed and adopted by 1 July. It was agreed that the Clerk would draft the new Code of Conduct, based on the NALC template, which would be forwarded to Mr. Matthews to review, before circulating to the Members prior to the next Meeting on 28 June. Members were advised that they would need to register their "Disclosable Pecuniary Interest" under the regulations, which would be published on the Parish Council website. The Clerk was seeking clarification as to whether SHDC would be issuing new forms and the deadline date by which this should be effected.

147.3 Sports Pavilion- draft risk and fire assessments had been prepared by the Clerk following a site visit to the Pavilion with Mr. Cooper on 21 May and circulated to Members of the Sports Pavilion/Risk Assessment working groups for approval. Members of both working groups had met shortly before the Council Meeting. The Vice Chairman made a report in respect of the following;

i) Electrical work- it was agreed that the Clerk should approach an electrician to undertake inspection and testing.

ii) Legionnaires - it was agreed the risk of contamination from the showers should be investigated. Mr. Gough would investigate.

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iii) **Asbestos**-one of the builders who constructed the Pavilion, would be asked to confirm whether asbestos was present in the building.

iv) **Administration**-the Pavilion had been run by the Newton & Noss Pavilion Committee, with Mrs. Barbara Fear acting as Treasurer. The Pavilion was used by the football/cricket team each of whom paid £125 pa to use the field and facilities. The field was owned by SHDC.

The Parish Council insured the Pavilion and had included it as a Parish Council asset. Members agreed that the issue of governance should be reviewed once the playing field had been transferred to the Parish Council. In the interim Mrs. Fear would be asked to provide copies of the accounts/bank statements to the Clerk.

v) **Risk Assessments**- subject to inclusion of establishing the existence of Asbestos in the building, the draft risk assessment and draft fire risk assessment were agreed.

147.4 Bishops Court- Signpost Housing Association had confirmed termination of the "Yellow Bag" collection service was effective from 3 June. From 1 July, the monthly service charges for the consulting room would reduce from £141.81 to £36.14. **RESOLVED:** To authorise payment of the Service Charge arrears of £425.43 for the consulting room for April, May and June. (*Vote: Unanimous*). The physiotherapist no longer required use of the room and had returned the key.

147.5 I & DALC- the Vice Chairman agreed to attend the meeting 24 July 2012.

147.6 DALC- no Members were currently available to attend the conference 6 October 2012.

148/12 DIAMOND JUBILEE- a report following the celebrations was given. Mr. Sayers had been written a letter of thanks by the Chairman for his part in organising the Beacon lighting. A letter of thanks had been received from St. Francis Pre School Play group for the mug presentation. Members also wished to thank the Chairman for her part in encouraging the celebrations.

149/12 GRANT REQUESTS-

149.1 Newton Ferrers Church of England Primary School PTFA- Fireworks 2012. **RESOLVED:** to make a grant of £50 to Newton Ferrers Church of England Primary School PTFA towards the 2012 Firework Extravaganza. (*Vote: Unanimous*)

149.2 Ivybridge & District Community Transport Association- **RESOLVED:** to make a grant of £150 to Ivybridge & District Community Transport Association towards the Ring & Ride Community Bus. (*Vote: Unanimous*)

150/12 MEETINGS ATTENDED:

150.1 Harbour Authority- Mr Carter reported matters had been quiet.

150.2 Halls- Mrs Ansell reported that a suggestion had been made to form a working party to clear upstream of Noss Fountain to prevent the risk of flooding at Newton & Noss Village Hall. Mr. Stitson offered to speak to the landowners. The Vice Chairman reported that fund raising for WIC Hall currently stood at £35,000. Applications were being made for grant funding.

151/12 AUTHORISATION OF PAYMENTS – Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr.Hussell and listed in Minute 152/12.

152/12 FINANCIAL SUMMARY

Santander Current Account	Total balance at 1.06.12	£65498.66
The balance includes: Hedge Cutting Bond		£3000
Monies held on behalf of Newton & Noss Play Park Improvement Project		£2056.87
Receipt of half year Precept		£19622.50

The following cheques were authorised totalling:

£5,027.38

Payments 14 June 2012

Chq No	PAYEE		AMOUNT
1496	Newton & Noss Village Hall	Hire NNPC Meeting 14 June 2012	£20.00
1497	Newton & Noss Village Hall	Hire- NNPC Meeting 28 June 2012	£20.00
1498	J Allen	Cleaning: Noss Voss & Popes Quay May 12	£50.00
1499	S.McDonough	Net salary-May	£1,082.16
1500	A.Matthews	Reimbursement:10 Hi-Viz jackets **	£59.90
1501	K.Abraham	Internal Audit Service 2011-2012	£250.00
1502	Earth Wrights Ltd	Noss Play Park Improvements- 2.5% retention	£2,198.34
1503	M.Hingston	Cleaning: Newton Voss & steps May 12	£82.00
1504	S.McDonough	Reimbursement expenses: travel & postage	£19.85
1505	South West Water	Public tap: Pillory Hill 14/2/12-24/5/12	£13.76

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1506	Signpost Housing Association Ltd	Bishops Court rent- June 12	£265.56
1507	HM Revenue & Customs	Clerks Tax and National Insurance	£965.81
		Total	£5,027.38

*Section 137 Local Government Act 1972 payments:£00.00 Total to date;£999.02

**S.144 Local Government Act 1972

153/12 MAINTENANCE

153.1 Noss Voss- it was agreed to take no further action with respect to possible resurfacing at present.

153.2 Newton Voss- cleaning arrangements were reviewed. It was agreed the Clerk should contact the contractor to increase the frequency of cleaning to once every two weeks from June- September inclusive. This was on the basis that the contractors charging rate for the additional clean were no more than the current rate. The contractor would also be asked to confirm to the Clerk once the clean had taken place so that the situation could be monitored by the Council.

153.3 Noss Hard- Members considered design and quotes obtained for the provision of a tidal warning sign. It was agreed that Members would install the sign themselves. RESOLVED: To accept the quotation from Signs4U in the sum of £80 plus VAT. (*Vote: Unanimous*)

153.4 Noss Hard Boat Parking- Members considered design and quotes obtained for the provision of an updated boat/car parking sign. It was agreed that Members would install the sign themselves. RESOLVED: To accept the quotation from Signs4U in the sum of £165 plus VAT. (*Vote: Unanimous*)

153.5 Tennis Courts-there was no update.

153.6 SWW- *min. 144.1 refers*

153.7 Wembury Ferry Steps- *min 144.8 refers.*

153.8 Other areas for consideration- concerns were raised regarding the condition of Point Steps. Mr Taylor said he would inspect.

In Committee

153.9 Routine Spring Maintenance - two tenders had been received and were opened at the Meeting. RESOLVED: To accept the quotations from Grounds Maintenance South West in the sum of £278 plus VAT. (*Vote: unanimous*)
It was agreed to follow the contractor's recommendation and put herbicide down on the chippings area behind the bench at the Malthouse.

The Meeting closed at 8.40pm