

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 27 November 2014

PRESENT	Cllr. Cooper	Mr. Carter	Mr. Taylor	Mr. Lyndon	Mr. Stitson
Mrs. Evans ALSO PRESENT	Mr. Matthews 2 Parishioners	Mr. Tubb	Mrs. Ansell		Mrs. McDonough (Clerk)

OPEN FORUM

2015 Elections-a parishioner referred to the General Election due to take place on 7 May 2015. Prior to the last General Election all candidates had been invited to Holy Cross Church to give a talk. Sixty people had attended. Some had felt that the Church was not the correct venue for political discussions. The parishioner invited the Parish Council to consider inviting all candidates to a meeting in the Parish to which a broad spectrum of people could then attend. A neutral person should Chair. With the General Election being on 7 May 2015, postal votes would need to be submitted before 24 April 2015. The WI Hall was available for a meeting on 10 April 2014. The Parish Council agreed to put the matter on the Agenda for the next Parish Council Meeting.

258/14 APOLOGIES FOR ABSENCE- there were apologies for absence from the Vice Chairman, Miss Cove and Mr. Hussell.

259/14 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the course of the Meeting. None were declared.

260/14 DISPENSATION REQUESTS- none.

261/1 PROPOSAL TO VARY THE AGENDA – RESOLVED: items relating to the consideration of planning enforcement matters and any pre applications should be considered in Committee. *(Vote; Unanimous)*
RESOLVED: the item relating to Neighbourhood Plan matters should be brought forward on the Agenda. *(Vote; Unanimous)*

262/14 NEIGHBOURHOOD PLAN.

Mr Peter Pritchard gave an update on progress.

Difficulties had been experienced in recruiting people to the various working groups proposed, although some had come forward prepared to act as advisors. A meeting of the Steering Group was due to take place the following Wednesday which was to be the first of a number of meetings to lay down general principles and detailed subjects of what the Neighbourhood Plan(NP)would cover. The first meeting was to be by invitation to those who had shown enthusiasm or may represent a slice of the community that was under represented.

The group now had a good subscription service- 242 families were email connected with 12 families contactable through a "buddy" system. The list was being used to gauge enthusiasm and to recruit. 950 households had been leafleted.

The group had been talking to other parishes who had instigated Neighbourhood Plans. Ugborough had employed a project leader to whom the NP Group had been talking.

Funding had been secured for a NP website. £3000 had been secured from the Department for Communities and Local Government. A verbal promise of £1000 had been received from District Funds for as yet unspecified work. The monies from central Government had to be paid into an organisational account. Mr. Pritchard had liaised with Newton & Noss Network and the RYDA. Having considered matters Mr. Pritchard suggested that one of two options could be pursued;

i) For the monies to be placed in the Parish Council bank account. The Steering Group would do all the tracking and paperwork.

ii) The Parish Council should open an organisational bank account specifically for the Neighbourhood Plan.

The Parish Council considered the following;

1. It was understood that the application to the Department of Communities & Local Government- supporting Communities in Neighbourhood Planning Grants Funding, had been made in the name of Newton & Noss Parish Council. As such, it was suggested the Parish Council would be held as the Responsible Financial body and would be subject to and responsible for meeting the Terms and Conditions of the funding agreement. The Responsible Financial Officer for the Parish Council was the Parish Clerk.

1/27November2014.....Chairman

2. It was suggested the funding would need to be paid into the Parish Council's bank account and then would be subject to the Parish Council's Standing Orders/ Financial regulations/Audit requirements. The grant funding and expenditure would need to be accounted for in the cashbook and would affect the PC's income/expenditure for audit purposes.
3. The usual Parish Council tendering procedures would need to be followed in addition to meeting the funding terms and conditions. Invoices would need to be made payable to the Parish Council, checked and then authorised at Parish Council Meetings.
4. The Parish Council could delegate funding feedback reports to the NP working group. The Parish Council would need to be copied in on all correspondence regarding the funding/reports.
- It was agreed Mr Pritchard would be forwarded a copy of the Parish Council's Standing Orders/ Financial regulations and the Governance & Accountability for Local Councils Guide 2014 for reference. Mr. Pritchard advised that he would liaise with his colleagues and revert back to the Parish Council.

263/14 COUNTY and DISTRICT COUNCILS

263.1 Highways

- i) Parking-** a Member reported parking difficulties at The Brook, Riverside Road West and pavement parking along Yealm Road. Parking enforcement measures were requested to be undertaken.
- ii) Butts Park- Wrescombe-** it was agreed to ask Devon County Council Highways to push back the 30mph sign from the start of the houses to the start of the playing field.
- iii) Dillons car park-** a motorhome that had spent some time parked in St Catherine's Park and was now at Dillon's car park had caused concern. It was thought the vehicle did not belong to a resident. Tor Homes would be advised.
- 263.2 SHDC Asset Transfer/Parish Asset Land Registration-** it was agreed meetings of the various maintenance working groups would be arranged. Mr. Matthews agreed to draw up Licenses for the Tennis Courts, Brookings Down Woods entrance and for the Sports Pavilion (football/cricket clubs).
- 263.3 TAP funding-** it was agreed to support Wembury Parish Councils bid, jointly with Brixton Parish Council, for TAP Funding of £3000 per Parish (£9000 in total) for Lengthsman/Highway repairs services.
- 263.4 Locality Budget-** there was no update.
- 263.5 Recycle Devon-** it was agreed to nominate the RYDA for organising the River Yealm Harbour Clean Up for 'Recycle Devon Thank You Awards', an initiative created by the 'Recycle Devon' team to encourage members of the public across the County to nominate people who deserved recognition for reducing, reusing or recycling.

264/14. PLANNING

Planning decisions

- 264.1 SX5625 481, Post Office Farm, Bridgend 37/2242/14/F-**improvements to agricultural access. Affected the setting of a Listed Building. **SHDC: Granted.**
- 264.2 98 Yealm Road 37/2211/14/F-**householder application to replace glass conservatory with slate. Affected a public footpath or right of way. **SHDC: Granted.**
- 264.3 The Ship Inn, 37/1948/14/F-**creation of a single garage. Affected the setting of a Listed Building. Application affected a Conservation Area. Affected a public footpath or right of way. **SHDC: Granted.**
- 264.4 29 Yealm Road, 37/2376/14/F-**householder application for internal improvements and new access lobby and stairs. **SHDC: Granted.**
- 264.5 The Lodge, Beacon Hill 37/2116/14/MIN-** non-material minor amendment to planning approval 37/2401/13/VAR. **SHDC: Granted.**
- 264.6 Tunley Cottage, Yealmpton, 37/2454/14/MIN-** non material amendment to planning approval 37/2494/13/F to remove first floor window on south elevation and new window to east elevation. **SHDC: Granted.**
- 264.7 Brookings Down, Noss Mayo 37/2285/14/F-** householder application for single storey side extension and alterations to front elevation. Affected a public footpath or right of way. **SHDC: Granted.**
- 264.8 The Point, 1 Noss Mayo 37/2045/14/TCA** Works to trees in a Conservation Area. Fell Cherry. **SHDC: Tree works allowed.**
- 264.9 The Orchard, Bridgend** South Hams District Council (Parish of Newton & Noss) (No. 906) Tree Preservation Order 2014. Serving of new order. **SHDC: TPO confirmed as served.**
- 264.10 Rushpoint, Court Wood, APP/K1128/D 14/2224263** -appeal against refusal of householder application for alterations and extension to dwelling to include additional storey extension with balcony over. **Planning Inspectorate: Appeal allowed.**
- Planning applications received including**
- 264.11 Waterside, Court Wood 37/2803/14/F-**demolition of existing and construction of replacement dwelling with associated landscaping and access. Affected a public footpath or right of way. Concerns were raised by some Members about the building line extending beyond the surrounding houses, over development and over massing. Decision; No objection (*Vote; 5 in favour, 3 against, 1 abstention.*)
Mr. Matthews left the Meeting.
- 264.12 Brownstone, Yealmpton 37/2831/14/F-**erection of stable block with equestrian workers welfare facility. Decision; No objection (*Vote; Unanimous*)

264.13 The Green House, Bridgend 37/2841/14/F- householder application for proposed outbuilding. Affects the setting of a Listed Building. Affected a public footpath or right of way. Decision; No objection. (*Vote; 7 in favour, 1 abstention.*)

264.14 Crispin, Bridgend 37/2895/14/F- retrospective minor amendments to planning approval 37/2624/10/F, to include formation of a porch and alteration to fenestration. Affected the setting of a Listed Building. Decision; No objection. (*Vote; Unanimous.*)

264.16 Hannaford Lane- there was no update on proposed development.

264.17 Cherry Trees, 58 Yealm Road 37/2749/14/F- a local architect's concerns that the plans were incomplete were noted.

265/14 AUTHORISATION OF PAYMENTS – there were no payments to be authorised. It was agreed to appeal the invoice received from South Hams District Council for administration charges of £50 for the Community Apple Day. The Parish Council had not been advised of the charges prior to the event nor at the time of booking.

266/14 ADMINISTRATION

Code of conduct- the revised Code of Conduct introduced by South Hams District Council had been reviewed by Mr Matthews and circulated to the Parish Council prior to the Meeting. RESOLVED; to adopt the new Code of Conduct used by South Hams District Council (*Vote; Unanimous.*)

266/14. MEETINGS ATTENDED

Super Cluster Meeting-the Vice Chairman had been unable to attend. Apologies had been sent.

267/14 MAINTENANCE

267.1 Risk assessments- Mr. Carter had completed risk assessments for Kilpatrick's Steps and Big Slip. It was agreed the steps at Kilpatrick's were in good condition and that a handrail was not necessary. With respect to Big Slip Quay it was agreed the ladder from the road to the Quay should be removed.

267.2 Tree Inspections- reference was made to the Tree Inspection undertaken at The Green in January 2014 which had recommended an annual inspection. It was agreed to review undertaking tree inspections when the transfer of SHDC land to the Parish Council had been completed. The sycamore tree at Broken Way had not yet been felled- the work was pending. The dead trees adjacent to the footpath from Passage Road to Noss Voss had been felled by Devon County Council contractors.

267.3 Christmas Lights; RESOLVED: To make grants of £25 each to both the WI Hall and Newton & Noss Village Hall towards the Christmas lights. (*Vote; Unanimous*)

267.4 Parish Asset Inspection- it was agreed to bring the 2014 inspection to a close at the next meeting. Members were requested to forward any outstanding inspection reports to the Clerk.

A parishioner had expressed further concerns about signage to Axworthy Steps causing confusion for walkers and their general condition. Mr. Peter Guy from Devon County Council's PROW department had inspected the steps. He had advised that as with any tidal steps they were inherently slippery and just as with the two Voss paths should be used with care. He suggested the Parish Council may wish to consider undertaking a cleaning schedule on an annual basis. It was agreed to approach Mr. Finch for an estimate for cleaning the steps twice yearly.

In committee

268/14 PLANNING ENFORCEMENT/PRE APPLICATIONS

Planning enforcement investigations being conducted by South Hams District Council were considered.

Investigations had been undertaken in respect of alleged unauthorised buildings at Stable Cottage, Parsonage Road and of an alleged breach of condition relating to privacy screens at 80 Court Road, both in respect of which the planning enforcement officer had found there to be no breach of planning control. An allegation of unauthorised sheds at Point House had been investigated. The planning officer had found there to be no sheds in the rear garden and no breach of planning control.

The Meeting closed at 8.30pm

3/27November2014.....Chairman