

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 8 June 2017

PRESENT **MRS. ANSELL** **MR. HUSSELL** **MR. LYNDON** **MR. CARTER**
 MS. ADAMS **MR. TUBB** **CLLR. GREEN**

ALSO PRESENT; no members of the public, Mrs. McDonough (Clerk).

OPEN FORUM

PCSO Potter had sent apologies. His following report was read out;
Newton Ferrers and Noss Mayo Parish Council Police Report May 2017

Newton Ferrers

Series of thefts at Collaton Cross overnight 6th / 7th

5 x thefts from cars plus one burglary to and integral garage [garage door closed but not locked]. Vehicle were left insecure by owners, Ivybridge has in the past suffered similar crimes, Please ensure vehicles are left secure, and that valuable property is removed. CR/034612/034708/034778/036000/036748/036974/17 refer

Overnight 10th / 11th, theft of a ponies head collar CR/035990/17

Noss Mayo

No reported crime.

153/17 APOLOGIES FOR ABSENCE- there were apologies from Cllr. Baldry, Cllr. Blackler, Cllr. Hosking, the Vice Chairman, Mr. Parry-Smith and Mrs. Grant.

154/17 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the course of the Meeting. None were declared.

155/17 DISPENSATION REQUESTS- none.

156/17 VARIATION OF AGENDA – RESOLVED: matters relating to any Butts Park Play Park project quotations should be considered in committee. (*Vote; Unanimous.*)

157/17 MINUTES- the Minutes of the 11 and 25 May 2017 Parish Council Meetings were confirmed and signed as a correct record.

158/17 DISTRICT COUNCIL

Cllr. Baldry and Cllr Blackler had sent apologies.

158.1 Cllr Baldry had sent the following report;

1. SHDC Recycling and Refuse Working Group-as previously reported he had been selected to Chair the newly created.

2. Recycling-Members could have seen a recent change which allowed rinsed plastic coated food and drink cartons (Tetra Paks, fruit juice, yoghurt etc.) to be recycled in the blue recycling bags. These cartons were mainly made from wood fibre which was a natural renewable. The process which did the recycling took advantage of the wood fibres found in cartons and turned them into 100% recycled cardboard used for wrapping products such as cabling and wrapping paper.

3. Planning-he had attended the Development Management Committee meeting the previous day. Despite the site visit and the objections from the Parish Council, RYDA and the neighbour, the application for 97D Court Road had been approved. In his remarks to the committee he had spoken about the emerging Neighbourhood Plan identifying this part of the parish as priority 1, the obvious over development, and the identified housing needs for the parish being smaller 2,3 bed properties. He had stressed the planning responsibility for the AONB. The voting was 8 for, 1 against, 2 abstentions.

He had told the Parish Council Chairman and Vice Chairman of his increasing concern about what seemed to him to be a lack of priority given by the committee and South Hams District Council planners to the protection of the AONB. He had heard nothing more from the planning department about proposals for the Yealm Hotel.

He understood that discussions were continuing about the Parsonage Farm application.

158.2 Village Housing Initiative-it was agreed to contact DCH to enquire whether the properties were still being allocated to people with a Local connection. Cllr. Baldry would be copied in.

159/17 PLANNING

159.1 Neighbourhood Plan- the six week consultation on the draft plan was due to start the following day. All documentation would be available online. Feedback was needed. Members were urged to come to the consultation events over the weekend. Cllr. Green advised that those landowners who were likely to be affected by potential Greenspace designation had been sent letters three days previously. Some had raised concern that the notice had been insufficient with the consultation events taking place at the weekend and that landowners should have been

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contacted privately. Members of the Steering Group referred to the public consultation that was taking place over a six week period which should afford landowners sufficient time to view the documents available on public display. Parish Council was a statutory consultee and land owned by the Council was likely to be affected by Greenspace designation under the draft plan. It was agreed Members would read the draft plan. The Parish Council response would be considered at the next meeting.

Planning applications received;

159.210 Road to Passage House, Noss Mayo 1572/17/TCA-Works to trees in a conservation Area.T1: Ash - Fell; T2: Ash - Fell; T3: Ash - Fell; T4: Ash - Fell; B1: Evergreen bay bush - height reduction by approx. 1 metre, lateral reduction by approx. 2 metres. The Tree Warden had been consulted and had raised no concerns. DECISION; No objection. (*Vote; unanimous.*)

159.3 Durlston, Stoke Road 1399/17/HHO -READVERTISEMENT (revised plans received.) The owner had contacted the Parish Council noting that at the meeting of the 25th May, the Parish Council voted to register an objection. He enquired whether he could meet up with a representative from the Council to explore the Council's objections, and incorporate their concerns in a revised plan for his house. He also asked the Council to detail the relevant part of the emerging Neighborhood Plan that the Council referred to in the minutes of the meeting. Members agreed that the owner should be advised that the Parish Council was a consultee in respect of planning applications submitted to South Hams District Council affecting the Parish. Members felt it would be preferable to respond to planning applications, which had been referred to them for comment by Development Management, on that basis. The draft Neighbourhood Plan and its associated documents would be available for inspection on the website: n3p.co.uk from the 9th June.

160/17 ADMINISTRATION

160.1 Policies- the Chairman had reviewed the complaints policy. It was agreed no changes were needed. The remaining policies due for review would be considered at the 11 July meeting.

160.2 Events applications- an application for the St. Peter's Church Fete to be held on Noss Green on 28 August had been received and considered by the Chairman. The bouncy castle insurance renewal due at the beginning of August would be needed together with a risk assessment. Subject to this the application was approved. No charge would be made for the community event.

160.3 St. Peter's Flower Festival- this was due to be held 23-25 June 2017. Ms. Adams had kindly offered to undertake the Parish Council display. The Clerk offered to help. Members were asked to bring floral contributions to the next meeting.

160.4 Land Registration- the Clerk had last heard from Curtis Whiteford Crocker on 11 May. She would chase again.

161/17 CORRESPONDENCE

Dementia Friendly Parishes- Mrs. Hirst had sent the following report;

The group were very proud that their work was recognised on the national stage again when Maxine Kennedy, the Coordinator for Dementia Friendly Parishes around the Yealm, was invited to speak about their project at a major conference in Farnborough in April. Organised by the National Association of Local Councils (NALC), it was attended by representatives of county, town and parish councils. This was a real opportunity to promote the work of the project nationally and to inspire other local councils to think about how to promote dementia friendly communities. Jonathan Owen, Chief Executive for NALC later tweeted 'inspirational session on how parishes can help tackle dementia – be proactive, shape services and connect'.

The project was also involved on a national group working with the Civil Aviation Authority (CAA) and airlines to improve the experience of air travel for people with dementia and their families. People who had any stories about any recent travel experiences by public transport (planes, trains and buses), good or bad, were invited to let the group know as they were keen to make sure that feedback to the relevant authorities provided learning and change for transport providers for the benefit of people with dementia and their families

Thanks were offered to the groups in their communities who had been fundraising for in the last month - Yealm Allotments and Gardeners Association (YAGA), Yealm Arts Society and Pat Ward for opening her garden on the 28th April. **Saturday July 15th** at Kitley House a **Summer Soiree** with buffet dinner was planned.

Opportunities to be involved continued for everyone with social and exercise activities in the local community.

The '**Hobby Tree**' **Craft and Hobbies Group** met on **Monday 5th June and Monday 19th June** from 10.30 - 12.30pm at Yealmpton Community Centre. Everyone was welcome for coffee and a chat.

The Shared Reading Group met every **Thursday morning** from 10.30 - 12.00 midday at The Parish Room, Yealmpton giving people with dementia and their carers the pleasure of familiar books and poetry.

Singing for Fun for everyone around the piano on **Friday 16th June from 2.00-4.00 pm** at St. Marys School, Brixton with afternoon tea.

Gentle Exercise met every **Tuesday morning** at Venn Court, Brixton from 11.30 - 12.30pm open to anyone wanting to build up strength, stay active and prevent falls.

Tea at Kitley House Hotel on **Friday 30th June from 3.00 - 4.30 pm.**

162/17 COUNTY COUNCIL

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162.1 County Council report-there was no report

162.2 Highways/Transport-

i) Creekside Road- the architect for the owners, Owen Cowe, had written back to the Parish Council regarding the road closure. The Chairman had also spoken with the owners by telephone. The Council was advised that the works on Creekside had resumed the preceding week and both the architect and the owners had been assured by the building contractor that the road would be open again on Friday 16th June 2017.

ii) Wrights Lane- concerns were raised about the length of time the repairs to the wall at Rosemont had been taking and the associated carriageway closure- for some two and a half years. There were now three way traffic lights in operation. Bricks had been delivered at Easter but nothing further had happened since. The Clerk was asked to contact the Highways Officer to see if any action could be taken to speed up the repairs and get the carriageway re opened.

163/17 AUTHORISATION OF PAYMENTS – a draft payments schedule together with the funding position for Butts Park Play Park had been circulated to Members prior to the meeting. Caloo were due to prepare an action plan for remedial work following the post installation inspection. It was agreed that authority to release the cheque to Caloo should be delegated to the Vice Chairman and Mr Lyndon, or in Mr. Lyndon’s absence, the Chairman. Flete Gardens had completed the work which was due to be inspected by the working group. It was agreed that authority to release the cheque to Caloo should be delegated to the Vice Chairman and Mr. Lyndon, or in Mr. Lyndon’s absence the Chairman.

Cheque payments were then authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 164/17.

164/17 AUTHORISATION OF PAYMENTS

Balance in Unity Trust Deposit account		£21005.65
Santander Current Account :	Total balance at 31/5/17	£78654.16
The balance includes:		
Monies held on completion of Newton & Noss Play Park Improvement Project		£36.02
Monies held in respect of the maintenance of the Revington Memorial Seat		£390
Awards for All grant Butts Park Play Park		£9990
One Family Foundation grant- Butts Park Play Park		£4500
Tesco Bags of Help funding –Butts Park Play Park		£1000
Big Greenspace Challenge		£487.20
Appeal monies-Butts Park Play Park		£2457.55
Monies granted by Parish Council/ Revelstoke Community Trust/Ryda/Community Rights Programme for Neighbourhood Plan		£560.39
Community Rights Programme Neighbourhood Plan (17/18)		£3259.15
The following cheques were authorised totalling:		£45,889.13

Chq No	PAYEE		AMOUNT
2301	The Tilly Institute	Hire fee NNPC Meeting 8 June 2017	£10.00
2302	Newton & Noss Village Hall	Hire fee NNPC Meeting 22 June 2017	£30.00
2303	S.McDonough	Net salary-May 2017	£1,243.66
2304	HM Revenue & Customs	Clerk's Tax and National Insurance May	£291.36
2305	IAC	Internal Audit Services -2017 Annual Return	£180.00
2306	Devon Communities Together	Annual membership fee	£50.00
2307	South West Water	Public tap Pillory Hill 14/2/17-23/5/17	£17.01
2308	M.Hingston	Newton Voss and steps cleaning May	£124.00
2309	L.Finch	Noss voss- cleaning May	£60.00
2310	Lee Bray South Hams Garden & Property	Neighbourhood Plan-planning consultant fees May	£1,383.10
2311	Services	Grass cutting; The Green 4 & 18 May 2017	£32.00
Butts Park Play Park Project			
2312	The Play Inspection Company Ltd	Post installation inspection-Phase 2	£354.00
2313	Flete Gardens	Invoice 8402 table tennis site preparation	£3,360.00
		Invoice 8406 hopscotch area refurbishment	£720.00
		Invoice 8404-new concrete path	£2,040.00
		Invoice 8405-basket ball site refurbishment	£1,020.00
		Invoice 8403-edging kerbstones	£1,080.00

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	Invoice 8407- removal of old swings	£1,680.00	
	Invoice 8408 -new swings site preparation	£3,120.00	
	Invoice 8409-pedestrian gates installation	£900.00	£13,920.00
2314	Caloo Ltd	Butts Park Play Park-outdoor gym and play park equipment	£28,194.00
		Total	£45,889.13

*Section 137 Local Government Act 1972 payments:£0 total to date;£195

DD	EDF	Sports Pavilion	£10.00
DD	B & C E Financial Services Ltd	Employee/employer Pension contribution	£17.06
DD	BT	Telephone charges- Clerk's office	£86.52
SO	Reading Room	Storage facilities	£40.00

165/17. MEETINGS ATTENDED: to receive brief reports regarding the following:-

165.1 Harbour Authority-Mr. Carter advised that the new Harbour Master had started. The ladder which had appeared leading from Passage Woods to Oyster point (150 yards east of Wide Slip,) would be raised with the Harbour Authority. The Clerk was also asked to make the National Trust aware as they were thought to be the landowners,

165.2 Halls- Ms. Adams advised there was no report from the WI Community Hall although a meeting was due.

166/17 MAINTENANCE

166.1 Maintenance working groups-

i) Sports Pavilion- risk assessments were being reviewed. Mr. Lyndon agreed to look at the Pavilion roof following report of a missing slate.

ii) The Green/Dillons Green- no report.

iii) Play parks-

Butts Park Play Park- Caloo and Flete had submitted invoices. Min 163/17 refers. Following the post installation report undertaken by the Inspector for the Caloo equipment some other issues had arisen with the Sovereign nest swing installation. Sovereign had agreed to fix the incorrectly orientated swing suspension mounts, to replace the identification marks and to rectify the trip hazard provided the Parish Council paid for the top soil in the sum of £50 plus VAT. RESOLVED; to accept the quotation from Sovereign for topsoil material to rectify the trip hazard by the nest swing at Butts Park Play Park in the sum of £50 plus VAT. (Vote; Unanimous.)

Play Park Inspections- SHDC had sent draft agreements for the future inspection of Noss Mayo and Butts Park Play Parks. The Clerk had been in contact with SHDC to include amendments relating to the outdoor exercise equipment at Butts Park Play Park and clarifying the notice period. The annual cost would be £130 plus VAT per play park. The draft agreement had been circulated. RESOLVED; to authorise the clerk to sign the Play Park Inspection agreements with South Hams District Council and to authorise the annual payment of £130 plus VAT per play park. (Vote; Unanimous.)

Noss Play Park- neither Mrs. Grant nor Mr. Parry- Smith were in attendance.

iv) Noss Recreation Areas-

Community orchard the new sign, benches and table had been installed.

Tennis Courts- it was understood Mrs. Grant continued to liaise between the residents and the Chairman of the Tennis Club. Members remained concerned by the lack of consultation with the Parish Council before the new signs were put up and the impression that the tennis courts were a private tennis club. It was agreed members of the Council would look at the signs and consider the matter at the next meeting.

Residents had been laying chippings in the Boules Pitch.

166.2 Parish Asset Inspection- invitations to quote had been sent out.

166.3 Allen's Quay- Members were reminded of the discussions which had taken place at the Parish Council meeting on 26 January (min 22 .2 refers.)The area had been nominated as a potential Greenspace within the draft Neighbourhood Plan. It was understood Mr. John Allen was intending to register ownership with the intention of protecting the land in perpetuity for the Parish.

166.4 Other areas for consideration-

i) Collaton/Butts Park footpath-concerns were raised that a further sign had been placed at the Collaton end of the Butts Park/Collaton footpath; "Collaton Park- Private- No public access." Peter Guy, the Devon County Council Public Rights of way officer had advised the Parish Council to make contact with the residents association. If the sign was on the footpath itself, it must be removed. The Parish Council could remove the sign. He suggested

asking the Collaton Park Residents Association to remove it first. If this was refused then any member of the public had a right to do so. It was thought the Chairman of the Residents Association had been identified. It was agreed the Clerk should write to him.

ii) Reading Room- the partition in the Reading Room remained to be painted. RESOLVED; it was agreed to accept Mr. Carter's offer to paint the partition and to reimburse the paint costs. (*Vote; Unanimous.*)

Meeting closed at 8.10pm

UNCONFIRMED