

**MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL**

Held on 11 July 2017

**PRESENT      MRS. ANSELL    MR. HUSSELL    MR. LYNDON    MR. PARRY-SMITH  
                  MS. ADAMS      MRS. GRANT     MR. CARTER.**

**ALSO PRESENT;** 1 member of the public, Mrs. McDonough (Clerk).

**OPEN FORUM**

**Mere, 75 Court Road-** the architect spoke in support of the planning application. It was understood the neighbours had been consulted.

**10 Acre-**the architect outlined the application. The development was largely within the footprint of the existing barn with a small increase in one area for bedrooms.

PCSO Potter had sent apologies. His following report was read out;

**Newton Ferrers and Noss Mayo Parish Council Police Report June 2017**

No reported crime. There was a new Police Sergeant for the area-Andrew Woodward.

**178/17 APOLOGIES FOR ABSENCE-** there were apologies from Cllr. Baldry and Cllr. Blackler, the Vice Chairman, Mr. Tubb and Mrs Cooper. Apologies were received subsequent to the meeting from Cllr. Hosking and Cllr. John Green. Ms. Adams had advised she would be late.

**179/17 INTERESTS TO BE DECLARED** - members were invited to declare interests in the items for discussion during the course of the Meeting. Mr. Parry- Smith declared an interest in "Wayside" planning application by virtue of owning the property. Mr. Hussell declared an interest in respect of the 75 Court Road planning application as he owned the neighbouring property at 77 Court Road.

**180/17 DISPENSATION REQUESTS-** none.

**181/17 VARIATION OF AGENDA** – RESOLVED: matters relating to consideration of quotes for Newton Voss and steps cleaning and the Clerk's employment should be considered in committee. (*Vote; Unanimous.*)

**182/17 MINUTES** –the Minutes of the 8 June Parish Council Meeting were approved as a correct record and the Chairman was authorised to sign.

**183/17 DISTRICT COUNCIL**

Apologies had been sent by Cllr. Keith Baldry and Cllr. Ian Blackler.

Cllr. Baldry had sent the following report, with which Cllr. Blackler had agreed.

**i) South Hams/West Devon-**the main concern at SHDC had been consideration about applying to Government to combine South Hams District Council with West Devon. Members were being consulted and it would be approved or disapproved at a Special Council meeting at the end of the month. The reason for the rush was that the change would need government legislation and it had been made clear that this would have to be voted on by the end of the year. After then all government time would be occupied by EU withdrawal. Councillors had been told that the change was needed for financial reasons. Both Councils were likely to be in deficit within 5 years. West Devon was in a much worse state of growing debt. It was predicted they may cease to be viable within a couple of years. The procedure if that happened was that a neighbouring council would be asked to take them over. This could be SHDC, but not necessarily. The necessity for South Hams was much less. SHDC did not have a debt, but it would have to take on the burden of West Devon's borrowing. West Devon had a higher Council Tax and a merger would mean an increase in tax for South Hams payers. Both Councils had 31 members. Councillors had been told that there was no time for a boundary review, so there would be a new Council of 62 members. West Devon had a smaller population. Their population per member would be fewer than that of SHDC. If both Councils agreed to go forward there would be a public consultation over the summer.

**ii) Community Safety Partnership. Consultation on Community Policing-**Cllr. Baldry had attended the South Hams and Dartmoor Community Safety Partnership consultation held at Follaton House on 7 July. District Councillors from SHDC and WDBC and Parish Councillors from West Devon, South Hams and Teignbridge had been invited. 55 people were there. It was a consultation exercise against the background that the Police and Crime Commissioner had announced severe cuts to the number of Police Community Support Officers from 2020. Everyone said that they greatly valued PCSO's but no discussion was allowed on the cut. The views asked for were on which aspects of Neighbouring Policing were top priority to be retained after the numbers were reduced. The results of the day would be published. The summary priorities were visible prevention of crime and anti- social activity and the need for reassurance policing in this low crime area.

*Ms. Adams arrived.*

**184/17 PLANNING**

1/11July2017.....Chairman

**184.1 Neighbourhood Plan-** the 6 week consultation on the draft plan was underway and statutory responses were being received. Responses were to be made by 21 July. Some amendments could need to be made to the suggested Green Spaces. Following concerns raised by the Parish Council regarding the entirety of Butts Park Playing Field being scheduled as a Green Space, options had been investigated and advice sought from South Hams District Council. It was agreed that the playing field should be allocated as a Green Space but a section for potential development of the Sports Pavilion be excluded. Members had been given the opportunity to read the draft Neighbourhood Plan and supporting policies.

RESOLVED; The Parish Council would respond to the Newton & Noss Neighbourhood Plan under the Regulation 14 Consultation Response Form as follows;

1. The Parish Council agreed with the priorities identified in the Shared Vision for the plan.
2. The Parish Council Agreed with the "Ambition" for the plan.
3. The Parish Council gave a "Yes" response agreeing with the policies in questions 1-14. This was subject to their "Yes" response to Question 10 (Local Green Spaces.) Newton & Noss Parish Council agreed to the inclusion of part of Butts Park Playing Field as a Green Space. However the Parish Council would like a section of the field to be excluded from the Green Space allocation, a line being drawn from the front of the Sports Pavilion (south side) extending horizontally from hedge to hedge west to east. The Parish Council would like this section of land set aside for potential development of the Sports Pavilion and associated parking. (*Vote; Unanimous.*)

The expense claims submitted by Mrs Phillipson and Mrs Taylor were authorised together with the hire fee for the WI Hall for the public consultation events in June.

The Direct Debit payment in respect of the hosting costs for the Neighbourhood Plan website was in the process of being set up by Hoot Hosting. Cllr. Richard Hosking had approved a Locality Grant of £300 in principle. Invoices for printing from SHDC were awaited.

#### **Planning applications received;**

*Mr. Parry-Smith left the room.*

**184.2 Wayside, 10 Revelstoke Road 2065/17/HHO-** householder application for infill of undercroft area to extend bedroom. DECISION; No objection (*Vote; 6 in favour.*)

*Mr. Parry- Smith returned to the room. Mr. Hussell left the room.*

**184.3 Mere 75 Court Road 2109/17/HHO-** householder application for alterations and extension. There had been no concerns raised by neighbours. DECISION; No objection. (*Vote; 6 in favour.*)

*Mr. Hussell returned to the room.*

**184.4 10 Acre, Archers Court 2037/17/FUL-** application for replacement of barn with single dwelling requiring change of use of land from agricultural to residential. The development was felt to be well outside the Development Boundary. The Archers Court development had been an Exception Site to fund the new Primary School. It would be very visible from public footpaths in the area. DECISION; Objection.

1. It affected an Area of Outstanding Natural Beauty- the view from the public footpath at Hewster's Hill.
2. Outside the Village Development Boundary. (*Vote; Unanimous.*)

**184.5 21 Bishops Court 1798/17/FUL-**application for replacement Juliet balcony. DECISION; No objection (*Vote; unanimous.*)

**184.6 The Buoy, Stoke Road 2139/17/HHO-** householder application for alterations to roof and fenestration of existing house and garden. No objection subject to;

1. The neighbour's concerns regarding preservation of his privacy being addressed.
2. The sloped roof should be of slate rather than zinc coloured metal. (*Vote; Unanimous.*)

#### **Appeals**

**184.7 Whitegates, Parsonage Road APP/K1128/W/17/3173207-**demolition of single dwelling and the erection of two detached dwellings. The Appeal was noted.

**184.8 Development Management Committee; Yealm Hotel, 104 Yealm Road, 0607/17/FUL.** The Chairman had spoken at the meeting in support of the Parish Council's objections. Mr. Peter Pritchard had attended and spoken for the RYDA. Cllrs. Blackler and Baldry had both objected. The Committee had voted in favour of the application (6 for, 2 against, 2 abstentions.)The Chairman and Vice Chairman had drafted a letter to Cllr. John Tucker, Leader SHDC, which was read out at the meeting, expressing disappointment at the decision. The letter was agreed with copies to be send to Cllrs. Baldry and Blackler, Sophie Hoskin, Patrick Whymer and Gary Streeter M.P. It was understood the Section 106 Agreement was with SHDC Legal Department. There had been no consultation as to the terms of the Section 106 Agreement despite previous assurances from Development Management that the Parish Council would be consulted. Mr. Friend, the developer from Red Earth, had invited the Parish Council to an event on site on Thursday 27 July to discuss the development. The Chairman, Mrs. Grant and Mr .Hussell would attend prior to the Parish Council meeting later that evening.

**184.9 Construction traffic management plans-** Mr. Nick Colton, Devon County Council Highways Department, had given a helpful outline of conditions they would expect to be included and imposed in a Construction Management Plan imposed where roads were narrow.

The Planning Officer in respect of Luff Quay, Yealm Road, Mr. Chris Mitchell, had advised Cllr. Baldry that the requested condition for a construction management plan requested in respect of the application (and in respect of similar applications in the vicinity of the property on Yealm Road) would be unreasonable as it would fail on the amount of disruption for such a small householder development. To place such a condition would not comply with 6

tests that the Local Planning Authority had to consider in placing conditions on applications. He would not recommend such a condition be placed on any permission granted. He suggested the comments by Newton and Noss Parish Council would be something he would bring to the attention of the Planning team at their next meeting as the Council should not be making this request on every planning application they recommended approval. Such conditions for construction management plan were only placed on application sites that suffered with insufficient road access in Dartmouth, Kingswear, Dittisham and Salcombe where access was usually only by small vans or by carts. Yealm Road did not come into such a category and there was no Highway objection raised to the application.

With the approval of the Chairman, a reply had been sent to Mr. Mitchell, and Cllrs. Baldry and Blackler to draw the planning department's attention to the seven other planning developments/proposals being undertaken along Yealm Road in addition to Luff Quay, 75 Yealm Road. Whilst looked at in isolation, each development (with the exception of the River Yealm Hotel,) could be argued to be a "small householder development." When looking at the larger picture however, it could be seen that there was a great deal of development ongoing with each having several contractors' vehicles per household which would park on both sides of the public highway. Reference was made to Yealm Road, during the summer/good weather, when many cars owned by boat/kayak owners double parked (irrespective of double yellow lines) from the Yealm Steps up and past 75 Yealm Road. Cars were often left overnight by yachtsmen for several days. Delivery vehicles were likely to have to stop in the middle of the road to unload, blocking access- particularly for those who live in the village and commute to work / needed to get children to school. Disappointment was expressed given the number of developments on Yealm Road being approved at the same time. Cllr. Blackler was asked to support the Parish Council's proposal. Mr Mitchell had advised that he had forwarded the communication onto Pat Whymer and Wendy Ormsby his managers to consider the Chairman's comments and to respond to the Parish as this was a management issue.

**184.10 Planning arrangements during the summer break- RESOLVED:** for those applications in respect of which the Parish Clerk was unable to secure an extension from SHDC planning control to 8 September 2017, for the Council to respond, Members should submit their comments to the Clerk and the Chairman, the Clerk then having delegated authority under Section 101, Local Government Act 1972 to submit those comments on the Parish Council's behalf to South Hams District Council. However should any controversial planning applications arise in respect of which an extension cannot be secured the Council may consider holding an EGM. *(Vote: Unanimous.)*

## **185/17 ADMINISTRATION**

### **185.1 Policies-**

**i) Tree policy-** the review undertaken by Cllr.. Green was agreed and approved.

**ii) Environmental Policy-** the review undertaken by Cllr. Green was agreed and approved.

**iii) Anti bribery/corruption policy-** the review undertaken by Mr. Parry- Smith was agreed and approved.

**iv) Freedom of Information Policy-** the review undertaken by the Clerk was agreed and approved.

**v) Data Protection Policy-** the review undertaken by the Clerk was agreed and approved. The Clerk made reference to changes due to take effect in May 2018 as a result of the reform of data protection legislation and the introduction of the General Data Protection Regulation. The Clerk requested authorisation for the costs of training if needed.

**RESOLVED;** to authorise payment of the costs of training on the introduction of the General Data Protection Regulation organised by webinar by Society of Local Council Clerks, in the sum of £25 plus VAT. *(Vote; Unanimous.)*

**185.2 Events applications-** none.

**185.3 Councillor responsibilities-** at Cllr. Green's request it was agreed he should be an additional Parish Council representative for the Yealm Estuary Management Committee meetings.

**185.4 Accounts-** the first quarter accounts had been circulated. Mr. Parry smith and Mr. Carter were due to undertake the accounts inspection. The budget comparison had been circulated and was agreed subject to the quarterly accounts inspection.

**185.5 Land Registration-** the Clerk was waiting to hear from Curtis Whiteford Crocker.

## **186/17. CORRESPONDENCE**

**186.1 Dementia Friendly Parishes-** Mrs Hirst had sent a report;

Holidays, travelling and visiting friends and family were an important part of peoples' lives. At Dementia Friendly Parishes of the Yealm they knew that it was very important for people with Dementia and their families to continue to do the things they had always done - perhaps with some additional help and support. Now that the holiday season was here it was good to hear that most airports and airlines were looking to improve experience of travel using the positive and negative feedback from various groups of travellers including people with dementia. Some tips:

- When booking a holiday to let the travel agent know if a member of the party had Dementia (this was treated as a hidden disability)
- Always tick the 'need additional support' box to let them know that more time would be needed or extra help at the airport, station or port
- If the person with dementia had limited mobility to ask for a wheel chair and a supporter, this could also help going through security checks/screening.

Feedback from people with dementia and their travel companions had told the group that their experience had been transformed by additional hands-on help and guidance when checking in, managing luggage and using the facilities....and as a result they were continuing to holiday abroad while they could.

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An evening was planned for **Saturday July 15<sup>th</sup>** at Kitley House at a **Summer Soiree**.

**What's on in July?** Opportunities to be involved continued for everyone with social and exercise activities in the local community.

The **'Hobby Tree' Craft and Hobbies Group** which met on **Monday 3<sup>rd</sup> July and Monday 17<sup>th</sup> July** from 10.30 - 12.30pm at Yealampton Community Centre. Everyone was welcome for coffee, a chat.

**The Shared Reading Group** met every **Thursday morning** from 10.30 - 12.00 midday at The Parish Room, Yealampton giving people with Dementia and their carers the pleasure of familiar books and poetry.

**Gentle Exercise** met every **Tuesday morning** at Venn Court, Brixton from 11.30 - 12.30pm open to anyone wanting to build up strength, stay active and prevent falls.

**Tea on Friday 28<sup>th</sup> July** from 3.00 - 4.30 pm. at The Community Room, St. Marys School, Brixton. An afternoon of performance poetry accompanied by photography on the big screen presented by Graham Searle.

To know more about Dementia Friendly Parishes around the Yealm or how they could help in any way please contact **Maxine on 07450206312**.

**186.2 Merchant Navy Day 3 September-** it was agreed to take no further action.

**186.3 Mobile telephone reception-**Ms. Adams advised that coverage had been intermittent.

**186.4 South West Coastal Footpath-** Coastal Access Devon, Cornwall and Exmoor had written to advise of plans for public access improvement along the South West Coast Path for the stretch Cremyll to Kingswear. The plans to improve coastal access arose from Part 9 of the Marine and Coastal Access Act 2009, which placed a duty on Natural England to make proposals to the Secretary of State for a long-distance walking route around the English coast and for an adjoining margin of land where the public would also have a right of access on foot. This might include foreshore, grazing land or cliffs but would not affect buildings, their curtilage or gardens. Natural England would be investigating options for the stretch of coast Cremyll to Kingswear over the coming months. This part of the coast already had the South West Coast Path along it for the entire length. Wherever possible their approach here would be to adopt this existing route as part of the England Coast Path – they expected this to happen on most sections of coast along these lengths. Where this happened, the project would be about confirming the existing route, making it easier to deal with any future loss of the path to landslip or erosion, and confirming public access rights over beaches and cliffs etc., which was something the legislation also dealt with. They would work in close association with officers from the local authorities who would be providing expert local advice and help them to ensure there was full consultation with local interests. They would be contacting all landowners to share their initial thinking and would offer to meet with the owners and occupiers of the land to discuss potential options for the trail and the adjoining margin. There would be no *new* public access along the coast until the proposals had been approved by the Secretary of State. They expected the whole process to be completed during 2019/20. They would be announcing the start of work on these two stretches on their website on 30 June 2017.

<https://www.gov.uk/government/collections/england-coast-path-improving-public-access-to-the-coast>

They would like to meet up with the Parish Council in due course to discuss the work and address any issues that the Council may have. Alternatively the Council could speak to a member of their team to find out more about the project.

## **187/17 COUNTY COUNCIL**

### **187.1 County Council report**

A report from Devon County Councillor Richard Hosking was received subsequent to the Parish Council meeting;

**1. National Carers week** in early June focused attention on those who cared for dependents in our community. The County had a wide range of support that could be provided to carers. Should members know anyone in their Parish who may be struggling to care for a loved one to please let DCC know or encourage them to contact Care Direct at Devon County Council [csc.caredirect@devon.gov.uk](mailto:csc.caredirect@devon.gov.uk) or 0345 1551 007 or for information visit the Devon Carers website at <http://www.devoncarers.org.uk/devon-carers/>

**2. Reporting problems with our roads-** was now relatively easy through the website <https://new.devon.gov.uk/roadsandtransport/report-a-problem/>. This was now the most reliable method of getting problems assessed and quickly repaired where they were a safety defect.

**3. For a map showing roadworks across Devon** - <https://devon.roadworks.org/>

**4. Cllr. Hocking had a Locality Budget for 2017/18** to a total of £10,000 across 12 Parishes. He would be pleased to assist qualifying projects that he supported with small contributions from the fund. The Council was asked to raise their proposal at a Parish Council meeting or call him to discuss and he would send an application form if the project fitted the scheme criteria.

**5. Children's centres-** the procurement process for a new contract to provide services was on course for 2017. The intention was to offer a single contract for the whole of the County encouraging existing small providers and contractors to enter into consortia to make a combined bid. The objective was to standardise the service on offer throughout the County.

He had hoped to attend the Parish Council meeting to be available for questions; however there were four Parish Council meetings in the Division that night and he would be fortunate to visit all before the Chairs closed their meetings.

### **187.2 Highways/Transport**

**i) Newton Hill-** there had been no reply from the Dolphin Inn, in response to the request to alter the location of their client parking sign to alleviate congestion on Newton Hill.

**ii) Pillory Hill-** Mr. Nick Colton had advised that, at this time, DCC were not in a position to carry out any signing schemes, but if there was a chance in the future then the most appropriate sign may be “unsuitable for wide vehicles.” (This may not be possible if no suitable location could be found to site a sign). Using the wording “restricted access” or “no through road” was not possible. Another option could be for The Ship Inn to apply for tourism signs but the criteria for these has been tightened up over the years and the owners may not wish to pay for them.

**iii) Wrights Lane-** work appeared to be going ahead on the wall at Rosemount.

**188/17 AUTHORISATION OF PAYMENTS** – Cheque payments were then checked by Mr. Hussell authorised and signed in accordance with the schedule prepared by the Clerk, and listed in Minute 189/17.

**189/17 AUTHORISATION OF PAYMENTS**

<b>Balance in Unity Trust Deposit account</b>		<b>£21008.27</b>
<b>Santander Current Account :</b>	Total balance at 30/6/17	<b>£30419.93</b>
<b>The balance includes:</b>		
<b>Mones held on completion of Newton &amp; Noss Play Park Improvement Project</b>		<b>£36.02</b>
<b>Mones held in respect of the maintenance of the Revington Memorial Seat</b>		<b>£390</b>
<b>Big Greenspace Challenge</b>		<b>£487.20</b>
<b>Mones granted by Parish Council/ Revelstoke Community Trust/Ryda/Community Rights Programme for Neighbourhood Plan</b>		<b>£560.39</b>
<b>Community Rights Programme Neighbourhood Plan (17/18)</b>		<b>£1876.05</b>
<b>The following cheques were authorised totalling:</b>		<b>£4165.48</b>

2318	WI Community Hall	Hire fee NNPC Meeting 11 July 2017	£25.00
2319	WI Community Hall	Hire fee NNPC Meeting 27 July 2017	£25.00
2320	S.McDonough	Net salary-June 2017 (cheque dated 13 July 2017)	£1,243.66
2321	HM Revenue & Customs	Clerk's Tax and National Insurance June (cheque dated 13 July 2017)	£291.36
2322	C.Phillipson	Neighbourhood Plan expenses reimbursement	£54.87
2323	South Hams District Council	Butts Park Play Park annual inspection/insurance fee	£156.00
2324	South Hams District Council	Noss Mayo Play Park annual inspection/insurance fee	£156.00
2325	M.Grundy	Parish Council website maintenance	£144.00
2326	Sovereign Design Play Systems	Top Soil and turf Butts Park Play Park	£60.00
2327	WI Community Hall	Hire fee-N3P consultation events 9 & 10 June 2017	£150.00
2328	S.Taylor	Neighbourhood Plan expenses reimbursement	£117.70
2331	South Hams Garden & Property Services	Grass cutting; The Green 1,15 & 29 June 2017	£48.00
2332	M.Hingston	Newton Voss and steps cleaning June	£124.00
2333	P.Wheatley	Expense reimbursement-table tennis bats/balls Butts Park Play Park	£34.87
2329	S.McDonough	Net salary-July 2017 (cheque dated 10 August 2017)	£1,243.66
2330	HM Revenue & Customs	Clerk's Tax and National Insurance July (cheque dated 10 August 2017)	£291.36
		<b>Total</b>	<b>£4,165.48</b>

\*Section 137 Local Government Act 1972 payments:£0 total to date;£195

DD	EDF	Sports Pavilion	£10.00
DD	B & C E Financial Services Ltd	Employee/employer Pension contribution	£17.06
DD	BT	Telephone services	£119.02
SO	Reading Room	Storage facilities	£40.00

**190/17. MEETINGS ATTENDED:**

**190.1 Harbour Authority-** Mr. Carter advised there was nothing to report.

**190.2 Halls-** Mr. Parry Smith advised that the Village Hall committee was fund raising to refurbish the Revelstoke Room garden. Ms. Adams advised that some concerns had been raised regarding unauthorised use of the WI Hall.

**191/17/7 MAINTENANCE**

5/11July2017.....Chairman

**191.1 Maintenance working groups-**

**i) Sports Pavilion**-risk assessment updates by the working group were pending. Mr. Lyndon had put up the “No Smoking” and fire evacuation point signs.

**ii) The Green/Dillons Green**-the older RYDA bench at Dillons Green had collapsed and been removed. The RYDA had been approached to see if they wished to provide a replacement.

**iii) Play parks-**

**Butts Park Play Park**- table tennis bats and balls had been bought. Mr. Lyndon agreed to hold the surplus bats and balls and would replenish as needed. Mrs Grant offered a wooden storage box for the table tennis area.

**Noss Play Park**-.Mr. Parry-Smith and Mrs. Grant were reviewing potential work to be undertaken.

**iv) Noss Recreation Areas-**

**Noss Green**- the Chairman advised that there had been people camping on Noss Green, without permission, since the preceding Sunday. The Chairman had spoken to them and asked them to leave referring to the “No overnight camping” signage in the car park. Despite assurances that they would leave, they were still there. There was rubbish and broken fencing by their tents. Advice had been sought from the SHDC Locality Officer who had advised a letter before action. If they were causing a disturbance the police could be called. It was agreed the Clerk would draft a letter which would be delivered to the campers if they had not left by Thursday/Friday. It was agreed investigation would be made into security measures to prevent Travellers taking up residence on the Green. It was suggested the gate from the car park could be permanently closed and methods of locking the roadside gate looked at (whilst still affording access for emergency services such as the Air Ambulance.) Mrs. Grant would speak with a local paramedic.

**Tennis Courts**-the letter from the Chairman of the Tennis Club dated 4 July 2017 had been circulated to the members. The sight screen had been removed. The large sign above the tennis courts gate and the sign on the car park side had been removed by persons unknown. The work on line repainting had already been undertaken by the Tennis Club. It was agreed that it was necessary to improve the lines of communication between the Tennis Club and the Parish Council. The Clerk would prepare a draft letter in response to the Tennis Club for approval by the Chairman. It would be suggested that Mrs. Grant, a tennis club member, come to Tennis Club committee meetings to act as a liaison with the Parish Council.

**Community Orchard**- the orchard group was arranging undertake some thinning due to the large amount of fruit on some of the trees.

**191.2 Collaton/Butts Park Path**- it was agreed to put the matter back to the next meeting.

**191.3 Allen’s Quay**- no update.

**191.4 Parish asset inspection**- Newton Garden Services had advised that the bench on Newton Hill would need to be replaced. Mrs. Grant had checked the benches at The Old Teahouse and at Stoke.

**191.5 Other areas for consideration-**

**i) Visibility splay on the B3186- junction for the turning to Puslinch.** Concerns regarding overgrown vegetation would be reported to Devon County Council Highways online.

**ii) Butts Park Bus shelter**- it was agreed the owner of the house whose garden abutted the bus shelter would be requested to trim back the Privet hedge.

***In committee***

**192/17 NEWTON VOSS /STEPS**

Four invitations to quote had been sent out. Two quotes had been received. Clarification would be sought from one of those quoting as to public liability insurance.

**193/17 CLERKS’s EMPLOYMENT**- a review of the Clerk’s terms and conditions was pending.

*Meeting closed at 9pm*