

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 13 October 2016

**PRESENT MRS. ANSELL MR. COOPER CLLR. GREEN MR. LYNDON
MS. ADAMS MR. CARTER MR.TUBB**

ALSO PRESENT; Cllr. Baldry, 2 parishioners, Mrs. McDonough (Clerk).

OPEN FORUM

Police report

PCSO 30540 Andy Potter attended the meeting and gave the following report
Newton Ferrers and Noss Mayo Parish Council Police Report September 2016
Newton Ferrers -no reported crime.

Noss Mayo-16th, report of theft and mobile phone, property recovered, offender dealt with by way of restorative justice CR/065863/16

Dementia Friendly Parishes (DFPY)-Ms. Maxine Kennedy (the coordinator), and Mrs Caroline Hirst (Newton & Noss Parish Council representative) attended the meeting to provide an update.

63 families were being supported across the 5 parishes to help people stay active within the community. The group was raising awareness and had organised a Dementia Workshop in the WI Hall on 17 November between 6pm-8pm with an open invitation to the whole community to attend. The aim of the workshop was to learn together to improve communication with people with Dementia. The group also undertook "quiet" works- a person would raise concern and the group would try to help carefully and quietly. Ms. Kennedy went to the Carers' Group alternate months as a presence. Over the five years, 15-20 families in Newton & Noss had been supported. Ms. Kennedy commented that the level of support in the Parish, done in a very quiet way, was very good. Local businesses on Newton Hill had got together to look how to help dementia sufferers e.g. ensuring they did not buy the same item twice, and dealing with money. The Parish was aware of who was in need and Ms. Kennedy encouraged people to make her aware. She invited the Parish Council to nominate a Parish Council Member to be representative for the Parish on the group. Mrs Hirst would start up the monthly news report again.

The Four Rivers Dementia Alliance covered Erme, Plym, Avon and Yealm areas, comprising 27 parishes, to act as a bigger force. Workshops were also held for members of the Clergy. DFPY had visited the House of Lords and House of Commons to speak about the project

Cllr Baldry advised that he had approved a grant for the group from his Locality Budget to enable the purchase of an I-Pad.

227/16 APOLOGIES FOR ABSENCE- there were apologies from Cllr. Hosking, Cllr. Blackler, Mr. Hussell, Ms. Longworth and Mr. Parry-Smith

228/16 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the course of the Meeting. None were declared.

229/16 DISPENSATION REQUESTS- none.

230/16 VARIATION OF AGENDA – RESOLVED: matters relating to quotes for seats/ bus shelter and playpark refurbishment / repairs should be considered in committee. (*Vote; Unanimous.*)

231/16 MINUTES – the Minutes of the Parish Council Meeting held on 8 September were confirmed and signed as a correct record.

232/16 DISTRICT COUNCIL

232.1 Councillor reports-

Cllr Baldry reported on the following;

i) Sustainable Community Locality Fund- both he and Cllr. Blackler had £2000 each for their parishes. Cllr. Baldry had approved £330 for DFPY to purchase an I-Pad. He had also made a grant to Admiral Hogg towards the costs of the Newton Ferrers History Book.

ii) Post Office- was due to close on November 2nd at 1730 for alterations and would re-open 11 November at 1300.

iii) Leisure centres--the contracts for 3 SHDC leisure centres had been transferred from Tone to Fusion Lifestyle as from November 16. A 6 lane 25 metre pool would be provided at Ivybridge.

Cllr. Blackler had sent apologies and had sent the following written report;

i) Like SHDC several District Councils were considering forming Local Authority Controlled Companies.

ii) Neil Greenhall was the new Street Cleansing officer, the old sweeping lorry was now replaced by smaller adaptable machines. More villages etc. would be visited in rotation.

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- iii) Waste bag deliveries were to be changed, more details later.
- iv) Tom Jones had been moved from Planning to Plymouth Fringe issues. 1609 emails had been received on the Plymouth Local Plan.
- v) Hopefully by 2020 the Budget Deficit would be cleared.
- vi) A recent Judicial Review had cost the SHDC £21,292 i.e. the tax payer in the long run.
- vii) The telephone contacts at SHDC had been causing more problems, mainly due to B.T., which as at Friday, 7th had been largely resolved. They had been told by 29th Oct all would be operational, when there would be 43 lines to the Service Desk. Eventually about 200 would be served by Fibre Cables. During September due to the problems over 25,000 complaints had been received.
- viii) Sherford Overview Management, Brookbanks, who had dealt with several developments throughout the country, had made a presentation to the Council Overview and Scrutiny Committee at which the Committee was informed that 559 houses would be built in the first phase, approx. 260 per year against the target figure of 360. There were a number of apprentices on site and the First Primary School would soon be started. The Bovis part of the development was well forward.

Cllr Baldry commented on the report;

-Neil Greenhaugh was head of operations for all refuse and street cleaning.
 Cllr. Baldry had been taken on a tour of Sherford three weeks previously. The first show house was due to open on 16 December. The Primary School was out of the ground and due to open in September 2017. He had been unimpressed as to how little appeared to be going on by the four developers given the size of the site.
 Mr. Tubb referred to the imminent public WC winter closures and to the sign referring the public to the nearest public W.C.'s being at Bigbury. Reference was made to the W.C.'s open to the public by the Harbour Office and suggested the sign be amended.

With respect to the successful planning appeal for the land opposite "Thorndean", Stoke Road, Cllr. Baldry questioned the decision. He doubted SHDC would take the matter to Judicial Review due to costs implications. He anticipated the Head of Planning would be writing to the Chief Planning Inspector asking that it be agreed the decision had not been sensible so that it did not set a precedent.

232.2 Local Government Finance Settlement- Cllr. Green advised that the Government was in consultation regarding proposed council tax referendum principles for Towns and Parishes for 2017-18. The Government was minded to apply council tax referendum principles to Towns and Parishes whose Band D was higher than £75.46 and their precept was at least £500,000. There would be a limit on the council tax increase of 2% or £5 increase (whichever was higher.) Newton & Noss Band D for 2015/2016 £34.29 and for 2016/2017 £35.56 approximately. There was another sentence within the consultation document which stated; "The Government is prepared to consider extending referendum principles to all Parish and Town Councils". There was no further detail of what these referendum principles may be within the document and DCLG welcomed views on this (whether to extend it to all Town and Parish Councils and what limit should be set). DCLG acknowledged that there would be issues of proportionality, practicality and cost if such a step was taken. Until an announcement is made by the Government, this would not be known for sure.

It was agreed the Clerk would draft a letter to Gary Streeter M.P. for approval by the Vice Chairman and Cllr. Green opposing the Council Tax Referendum principle being applied to all Parish Councils. Amongst the reasons given would be the reduction in the Council Tax Support Grant (which would be reducing annually by 9.8%), taking on maintenance of the land assets transferred by SHDC and the reduction in services by Devon County Council/SHDC such as grass cutting.

232.3 Public Space Protection Orders- SHDC was looking to convert existing Dog Control Orders to Public Space Protection Orders. There were no existing Dog Control orders affecting the Parish. The Clerk had enquired whether the Parish Council could apply for Public Space Protection Orders for areas within the Parish if the Parish Council deemed it appropriate. SHDC had advised that their legal team was working on guidance for introducing new orders into the regime as they converted Dog Control Orders to Public Space Protection Orders and would reply to the query in due course. It was agreed to review the matter in December.

232.4 Taxis- members had no response to make to the consultation on Taxi Licensing Policies.

233/16 PLANNING

233.1 Newton & Noss Neighbourhood Plan-the next Steering group meeting would be held on 19 October 2016. The Chairman advised that the 18-35 year old age range consultation had gone well. The information from the meeting was to be collated. Members had no response to make to the technical consultation on implementation of neighbourhood planning provisions in the Neighbourhood Planning Bill.

Planning applications received including;

233.2 44 Yealm Road 2927/16/HHO-householder application for extension to kitchen and bedroom. DECISION; No objection (*Vote; unanimous.*)

233.3 46 Yealm Road 2923/16/HHO-householder application for alterations and extension to Cam Cottage. DECISION; No objection (*Vote; unanimous.*)

233.4 Trees within the grounds of Yealm Hotel, Yealm Road, South Hams District Council (Parish of Newton & Noss) (No. 933) Tree Preservation Order 2016-Serving of New Order. DECISION; support confirmation as served. (*Vote; 5 in favour, 2 against.*)

233.5 1 The Point, 2768/16/HHO- householder application for the replacement of garden shed with summerhouse over garage roof. Concern was raised at the substantial size of the proposed development. The property already had a garden room. There was potential for the development to be turned into a two storey separate dwelling. Views would be affected from the other side of the river which was a Conservation Area. DECISION; Objection;

1. Overdevelopment in a Conservation Area.
2. Diminishing green space.
3. Adversely affected the outlook from Newton Ferrers Conservation Area.
4. Affected and diminished the rural aspect next to National Trust woodland. *(Vote; unanimous)*

233.6 The Coach House, Membland 2891/16/HHO 2892/16/LBC- householder application/Listed Building Consent for proposed lean-to conservatory.DECISION; No objection subject to the Listed Buildings Officer recommendations. *(Vote; 6 in favour, 1 abstention)*

Ms. Adams left the meeting at 8pm

234/16 ADMINISTRATION

Events applications-none received.

235/16 CORRESPONDENCE

235.1 Dementia Friendly Parishes- no further action.

235.2 Boundary Review- members had no response to make to the consultation on proposed changes to the constituency area. The proposed constituency for the Parish was Tavistock and Ivybridge.

235.3 Devon Community Resilience Forum 9 November- no members were available to attend.

236/16 COUNTY COUNCIL

236.1 County Councillor report- Cllr. Hosking had sent apologies.

236.2.1 Highways/Transport- the report of the Highways meeting attended by Cllr. Richard Hosking, Local Highways Officer Mr. Nick Colton, the Vice Chairman Ms. Longworth and the Clerk on 23 September had been circulated.

The Green/Dillons- Disabled Bays- Mr. Colton had had concerns regarding the marking out of the new bay and that the driver appeared to be parking outside it which had been photographed. He had had a call from Devon & Cornwall Housing regarding the Dillons car park and had referred it on to the Clerk. Discussions had taken place about turning a section of Dillons Green into a parking area and the potential business rates implications. The possibility of developing the land into a parking area or transferring to DCC as public highway was discussed- permission/ overage provisions in SHDC contract for sale would need to be considered.

The Green- Mr. Colton had put in a claim for the parking area outside "Pellows" to be registered as public highway. He had received notification that a search at the Land Registry had been undertaken of that area.

South West Highways-had lost the contract with DCC but won the contract with Plymouth City Council. Skanska would be taking over.

Grass cutting- the Clerk had again asked for a map of what would and would not be cut. It even now varied between cuts as to what was being done making it very difficult for the Parish Council to plan. Mr. Colton advised that unless it was "visibility" it would not be cut. DCC was no longer undertaking weed spraying. 7 day response time to respond to reports online.

Speeds

The following was considered;

40mph-from Yealmpton to Newton Ferrers.20mph through from Newton Village Furniture through Noss.

Mr. Colton advised 20 mph was discussed in 2002 but rejected. To reduce to 40mph- a cluster of speed related casualties would be needed. A Traffic Regulation Order (TRO) was needed to reduce speed limits. Just to advertise would incur costs of £3500+ with consultation, signage and legislation on top. If it did not meet policy it would be rejected. He was prepared to come to the parish with a speed gun to the area to monitor some speeds.

No speed humps on A or B roads. Traffic calming was possible by means of narrowings.

Wig wags- DCC policy was for them to be used only in 40mph zones but Mr. Colton was arguing that they were used in most of the other school areas. Cllr. Hosking was supporting the request. The school has been asked to do a school travel plan.

Foundry Lane-request for yellow lines. Mr. Colton and Cllr. Hosking suggested there may be a small budget allocation for problem areas which could be put before Highways and Traffic Order Committee. Mr. Colton encouraged at least one of the residents to write in to DCC to make the request.

Passage Road-he had asked if the Council wanted the Clearway sign removed. Members agreed the Clearway sign should remain.

Pillory Hill-Salt bin. DCC could take action if there was development encroachment on to the highway irrespective of whether SHDC planning enforcement took action. Mr. Colton was pursuing this. He suggested the Snow Warden contact him to discuss alternative site. Grit bins were only being filled on request. The Parish Council could order an extra tonne at the beginning of winter for no charge.

Bridgend Hill- an expert had been requested to look at the trees at a resident's request. They were inspected in 2013 when it had been decided to take no further action.

- ii) **Traffic Management Proposals**- Cllr. Hosking had sent a copy of traffic management proposals for the Newton & Noss Parish suggesting "Proposed No Waiting at Any Time" outside "Renarc", Newton Hill and along Riverside Road East from The Dolphin car park to outside 7 Riverside Road East. Members had no response.
- iii) **Devon Highways Conference**- no members were available to attend on 16 November.

237/16 AUTHORISATION OF PAYMENTS -Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by the Vice Chairman and listed in Minute 238/16.

238/16 AUTHORISATION OF PAYMENTS

Balance in Unity Trust Deposit account		£21000.41
Santander Current Account :	Total balance at 30/9/16	£47893.11
The balance includes: Hedge Cutting Bond		£3000
Monies held on completion of Newton & Noss Play Park Improvement Project		£36.02
Monies held in respect of the maintenance of the Revington Memorial Seat		£390
Sustainable Communities Locality Fund held for Butts Park Play Park refurbishment		£500
Butts Park Play Park Appeal		£1073.25
SHDC Section 106 monies for Butts Park Play Park refurbishment		£8775
Monies granted by Parish Council/ Revelstoke Community Trust/Ryda for Neighbourhood Plan		£1003.81

The following cheques were authorised totalling: **£2953.32**

Chq No	PAYEE		AMOUNT
2172	Newton & Noss Village Hall	Hire fee NNPC Meeting 13 October 2016	£24.00
2173	Newton & Noss Village Hall	Hire fee NNPC Meeting 27 October 2016	£24.00
2174	S. McDonough	Net salary-September 2016	£1,224.66
2175	HM Revenue & Customs	Clerk's Tax and National Insurance September	£294.86
2176	South Hams Garden & Property Services	Repairs to damaged rails-Noss Recreation Area	£30.00
2177	South Hams Garden & Property Services	Re-securing wooden buffer at Pope's Quay	£40.00
2178	South Hams Garden & Property Services	Grass cutting; The Green 8 & 22 September	£32.00
2179	WI Community Hall	Hire fee-N3P consultation 6 October 2016	£30.00
2180	P. Burrige	Annual maintenance	£1,171.80
2181	M. Hingston	Newton Voss and steps cleaning September	£82.00
		Total	£2,953.32

*Section 137 Local Government Act 1972 payments: £0 total to date; £75.

239/16 MEETINGS ATTENDED: to receive brief reports regarding the following:-

239.1 Harbour Authority- Mr. Carter advised that the Harbour Master would be retiring in May 2017.

239.2 Halls- Ms. Adams had advised that the Wi-Fi proposal for the WI Hall was being followed up with Mr. Jeremy Brown's help. The Chairman advised that Newton & Noss Village Hall was applying for grant funding for the installation of radiators. The Committee was also looking to turn the hall management into a charitable incorporated organisation to reduce liability of trustees. RESOLVED; In the event Mr. Phillip Parry Smith was willing, to nominate him as the new Parish Council representative for Newton & Noss Village Hall. (Vote; Unanimous.)

239.3 Ivybridge & District Association of Local Councils- the Vice Chairman advised of the talk given by the chief officer for South Hams CVS- an organisation that assisted people in getting grants. TAP applications were to be in by December. Members were encouraged to think about potential projects before the next Parish Council Meeting. Reports from the various parishes would be circulated in the minutes of the meeting. All parishes seemed to be experiencing the same problems with planning. Many parishes were preparing Neighbourhood Plans.

240/16 MAINTENANCE

240.1.1 Maintenance working groups-

i) Sports Pavilion- the Football Club had provided insurance details and a risk assessment for match days. The more general risk assessment was awaited. The Cricket Club had provided insurance details. Their representative had advised the Clerk that their risk assessment would be sent in April 2017.

ii) Goalposts- the Vice Chairman continued to liaise with the Football Club over the appropriate goalposts to be ordered. The Clerk was awaiting the dates from Mr. Harry Golding for the use of the playing field and Sports Pavilion for his summer football School. Mr. Hussell had confirmed that the First Aid kit and Fire Equipment within the Sports Pavilion were in place.

iii) The Green/Dillons Green- no report.

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iv) Play parks-

Butts Park Play Park refurbishment/Noss Play Park- would be dealt with in committee.

v) Noss Recreation Areas –

Community Orchard- the arrangements for the Apple Day were in place. Risk assessments and insurances had been obtained- only one was outstanding which had been chased.

Tennis Club- had taken legal advice regarding a potential lease of the courts and had been quoted £700 plus VAT as a ball park figure. The Tennis Club wished to revisit draft 5 of proposed Licence terms with further amendments suggested including removal of a maintenance clause. Some members were unhappy with this exclusion. No account had been given by the Tennis Club of the booking fees collected since the land was transferred to the Parish Council in June 2015. The Clerk suggested she make enquiries into the costs of setting up a bookings website /keypad entry system for the courts. The Chairman requested that Mr. Parry- Smith and the Vice Chairman take over negotiations with the Tennis Club which was agreed. It was further agreed if Licence terms had not been concluded with the Tennis club by the next meeting the Clerk was to make enquiries regarding website booking systems/keypad entry systems.

Noss Green- SHDC had been asked to confirm their consent to the registration as a Village Green. They had been pressed for a response on 12 September and 5 October 2016.

240.2 Other areas for consideration- a report of damage to the Donkey Path had been reported to DCC PROW.

In committee

240.3 Bus shelter- a quote had been requested for repairs to the roof /guttering to the bus shelter opposite the Co-op.

240.4 Play parks

Butts Park Play Park Project;

i) Funding- an update on the funding applications submitted had been given.

Big Greenspace Challenge- Tess Wilmot, a Permaculture Designer, had advised that the Big Greenspace Challenge planting activities start in early November with the creation of the earth mound(s) and their turving. Thereafter the digging of holes and planting of trees and hedge planting was best done in November, before the dormant months, as survival was stronger. The plan was to rotate below the hedge so that bluebells, snowdrops and other wild flowers could be planted in November for spring flowering. Ryearch had offered soil for the earth mound tunnel but Tess Wilmot had advised that this would be too poor to lay turf. The purchase of soil was included in the above two landscaping quotes. Through ETB Tyres, Laira and Bandvulc, Lee Mill, domestic and commercial tyres were offered, free of charge, for use as part of the grass mound(s) and also as planters around the site for planting by residents of edible & medicinal herbs. The domestic tyres would be collected by Mrs Wheatley when build of the earth mound tunnel was imminent. Tyres for planters could be collected in spring 2017, if required. Through Mr. Scott Dooley, Endsleigh Garden Centre had offered end of season free plants. It was suggested perhaps this offer could be extended to herbs in the early part of 2017 to be planted in commercial tyres around the play park site. Costed Delivery Plan- had been circulated Three quotes had been sought incorporating a three year maintenance plan. RESOLVED; To accept the quotation from Flete gardens dated 22 September 2016 in the sum of £4150 plus VAT to conduct groundworks/planting as part of the Butts Park Play Park refurbishment project conditional on the funding application to the Big Greenspace Challenge to cover the costs (net of VAT) being successful and the funding agreement being in place. (Vote; Unanimous)

RESOLVED: To approve the costed delivery plan for submission to the Big Greenspace Challenge subject to inclusion of the consultancy fees charged by Ms. Tess Wilmot, Permaculture Designer.) (Vote; Unanimous.) Details of Ms. Wilmot's fees were awaited.

RESOLVED: on the assumption the application to the Big Greenspace Challenge was successful to delegate approval of the funding terms and conditions to the Vice-Chairman and Ms. Longworth, and on the basis of that approval to delegate authority to sign the funding agreement to the Chairman and or/Vice Chairman. (Vote; Unanimous.)

Community Re-Investment Project- it was agreed to seek funding for outside exercise equipment for Butts Park Play Park in respect of which Mrs Wheatley's assistance would be requested.

Toy sale- was planned for 12 November in WI Hall 10-Noon. If the Toy Sale was successful, Mrs Wheatley had suggested a follow up sale of new/nearly new childrens' clothing in January / February 2017 to reinforce the Appeal message.

Appeal- letters had been sent to local businesses.

ii) Play Park Equipment- three quotes had been obtained earlier in the year by the maintenance group from Wicksteed, Playquest and Sovereign. Sovereign had been the preferred contractor in terms of equipment range and price. A further updated quote had been received from Sovereign which was being considered by the group. Reference was made to potential noise from the Zip Wire. The Vice Chairman advised plans would be put on the notice board at Butts Park Play Park for local residents to view.

iii) Outdoor Exercise Area: four quotes obtained by Mrs Wheatley had been used for the purpose of grant applications, but would need updating when the purchase imminent.

It was agreed to send a letter of thanks to Mrs Wheatley for her considerable help to date.

iv) Financial risk assessment for the project- the draft risk assessment had been circulated and was approved.

v) Financial procedures-much work in seeking quotes for Butts Park Play Park project had been undertaken by Mrs Wheatley and the Vice Chairman on a direct basis. In view of the substantial amount of work it had taken, it was agreed that the Parish Council's standing orders/financial regulations should be in part be suspended in terms of the procedures for seeking quotations for the Permaculture Designer, for the play park equipment, for the outdoor exercise equipment and for the groundworks to be undertaken pursuant to the Big Greenspace Challenge funding.

(Vote; Unanimous)

vi) Planning-the Clerk had checked with SHDC Development Management regarding planning permission for the project. The Clerk had been advised by the SHDC Duty Planner Gemma Bristow that provided the works were on an existing recreation ground it would fall within Permitted Development Rights as long as it did not exceed 4 metres in height. The Parish Council could choose to apply for a Lawful Development Certificate which would take a minimum of 8 weeks. RESOLVED; The Parish Council would not apply for a Lawful Development Certificate in respect of the Butts Park Play Park refurbishment based upon the advice given by the SHDC Duty Planning Officer. *(Vote;*

Unanimous)

Noss Mayo Play Park

The Clerk had sought preliminary legal advice regarding the Noss Mayo Play Park Improvement Project and the concerns regarding the equipment deterioration. It was agreed to write to the Project Manager/Contract Administrator Eden Design. A request would be made for a site meeting with the managing Director of Earthwrights- the play park equipment supplier.

The Localities Officer Mr. Tim Pollard had contacted the Clerk in response to the longstanding request for a sand top up. He had put forward an offer to remove the grass and weeds and then to supply (at no cost) the sand required estimated at 8 dumpy bags. It was requested the Parish Council make local arrangements to spread the sand if SHDC had it delivered. The Clerk had sought a quote.

240.5 Seats- a quote had been sought for repairs to the benches in Noss Play Park and by the tennis courts.

The Meeting closed at 9.10pm