

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 14 June 2018

PRESENT; MRS. ANSELL MR. COOPER MR. CARTER CLLR. GREEN MR. ROGERS
MR. LYNDON MS. ADAMS MR. HUSSELL MR. TUBB MR. PARRY-SMITH
ALSO PRESENT; Cllr. Hosking, Cllr. Baldry, 4 members of the public, Mrs. McDonough (Clerk).

OPEN FORUM

Briar Hill- the planning agent made representations in respect of planning application 1581/18/VAR. Planning consent had already been given for three dwellings. Variation had been sought to provide for three distinct buildings with gaps as opposed to the original continual wall of development close to the boundary with the neighbouring property. It would have the same footprint approximately. The views through the site would lessen the impact on the neighbouring property. The variation made provision for a more modern, very contemporary design minimally higher than the original design and would fit comfortably within the site. The overall impact was negligible in terms of landscape. Comments were made on the number of variations. The agent confirmed this was the first variation in respect of design. Discussions took place with respect to the increased height - the agent confirmed the original design had been 7metres, the new 7.6m metres. The agent confirmed that the neighbour was happier with the new design. The Chairman advised that this did not reflect the views expressed by the neighbour to the Parish Council.

The Moorings - a neighbouring resident made representations. It was accepted something needed to be done about the building. It was a difficult site. There was concern about the substantial balcony. The development provided for a largish footprint within less than 10 metres of the Conservation Area. There were no houses of that design within the Conservation Area. It would change the character of the area. The balcony would result in an invasion of privacy for both his property and others. He had spoken with the architect about an integral balcony, who had said he would speak with his client. The much - photographed view down Newton Hill would be affected, the design resulting in a tunnel concept down the hill. There was no construction management plan with three major projects scheduled for Newton Hill. Traffic disruption would take place deliveries blocking the hill. The developer had said building would take place from inside with materials being stored on scaffolding. Part of the application could be invalid as it appeared to be on his land.

Public Space Protection Order - a resident from Butts Park made further representations in respect of his objections to the Dogs on Leads Order made for Butts Park Playing Field and the No Dogs Order for the play park. He suggested that the signage for the playing field was incorrect and that the order required dogs to be on leads during play only. He suggested the Parish Council had failed to provide facilities for dog owners to secure their dogs whilst their children played in the play park. He wanted to be able to walk his dog off the lead in the playing field. The parishioner asked what consultation had been undertaken by the Parish Council. The parishioner was advised that the Parish Council had supplied this information to him by email and at a previous meeting. The Vice Chairman advised consultation had taken place with the Football and Cricket Clubs. The parishioner's wish to walk his dog off the lead had to be balanced against the interests of others in the Parish who wished to use the field for recreational and sports purposes. It was suggested that he refer to South Hams District Council if he wished to seek the orders being lifted. Other areas for walking dogs off lead suggested by the Parish Council, including Noss Green, were considered unsuitable by the parishioner due to distance.

Newton Ferrers and Noss Mayo Parish Council Police Report May 2018 - PCSO Andrew Potter had sent apologies and the following written report, up until 29 May, which was read out –

Newton Ferrers

1st, engage in controlling coercive behaviour, offender charged to court. CR/037407/18.

25th, theft of motor cycle. CR/045751/18.

26th, assault, no further Police action.

Noss Mayo - no reported crime.

88/18 APOLOGIES FOR ABSENCE - there were apologies from Cllr. Blackler,

89/18 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the meeting. Cllr. Green declared an interest in the planning application relating to the yard at the Lifeboat House. He was organising Yealm Bioblitz which had received sponsorship from the former Yealm Hotel developer. Mr. Hussell declared an interest in the Briar Hill planning application by reason of owning a neighbouring property.

90/18 DISPENSATION REQUESTS - none.

91/18 MINUTES - the minutes of the 10 May Annual Parish Council Meeting were approved as a correct record and the Chairman was authorised to sign.

92/18 VARIATION OF AGENDA - RESOLVED; matters relating to pre-planning/planning enforcement, Clerk's employment matters, quotes relating to tree inspection, play park maintenance and annual maintenance should be considered in committee. (*Vote; unanimous.*)

1/14June2018.....Chairman

93/18 DISTRICT COUNCIL

93.1 Councillor reports

i) Cllr. Blackler had sent apologies, due to health reasons, and the following written report;

"At SHDC we have had no meetings since the annual meeting when the new chairman, Tom Holway was elected and Vice is Rose Rowe."

ii) Cllr Baldry reported;

- confirmed the elections of Cllr. Tom Holway and Cllr. Rose Rowe as Chairman and Vice Chairman respectively.
- it was hoped the problems with the dust cart reaching the end of Court Road had been resolved. If access was prevented the drivers had been asked to report back and a smaller vehicle would be sent.
- discussions had taken place at the Executive Committee meeting that day about Section 106 contributions for affordable housing and whether it should be put in a "pot" and spent anywhere in the South Hams or whether it should be spent on affordable housing in the parish, or close to the parish, in which the development took place. This could be applicable for Community Land Trusts.
- training in respect of planning enforcement had been given. This may be offered to Parish Councils.

93.2 Public Space Protection Orders - a Butts Park resident had written to the Parish Council expressing further concerns about the orders made for Butts Park play park and playing field. The letter had been circulated to the Parish Council members together with the response from the Clerk.

The resident had sought;

- i) A description of the person who was mentioned by a parishioner in the minutes of the Parish Council Meeting of the 8th January. The resident had been advised that a response from the parishioner was awaited
 - ii) The format to challenge the Public Space Protection Order for Butts Park. He had some other concerns he wished to be considered regarding the Health and Safety aspects of the playing field and the Butts Park Children's Play Park. The resident had been advised that the matter had been considered by South Hams District Council (SHDC) at their meeting 19 October 2017. The order, which came into effect 1 January 2018, could be found by following the link to Appendix B11. <http://mg.swdevon.gov.uk/mgAi.aspx?ID=2647#mgDocuments>. The format for the challenge should be requested from South Hams District Council who made the Public Space Protection Order.
 - iii) The exact wording of the 'advertisement/post' used in the local paper by the Parish Council to publicise the consultation for the PSPO and the local paper it had been advertised in. The parishioner had been advised to address this to South Hams District Council who conducted the public consultation and sent out the press releases.
 - iv) The consultation undertaken by the Parish Council regarding the Public Space Protection Order. The parishioner was advised that South Hams District Council undertook public consultation in February/March 2017 about the introduction of new Public Space Protection Orders. The Parish Council was a consultee. The public consultation was advertised on the Parish Council website and Parish Council notice boards. The consultation was circulated to those parishioners who had registered to receive Parish news by email. Parish Council members consulted with the local Football and Cricket Clubs. The Parish Council responded to the consultation at their meeting on 23 March 2017. The agenda for that meeting was on the Parish Council website and Parish Council notice boards in Newton Ferrers and Noss Mayo. The parishioner had been referred to consultation information having been given during the Open Forum minutes of the meeting held 14 December 2017 at which he had attended and spoken.
 - v) The facilities to be provided by the Parish Council for the dogs of families visiting the Children's Playground seeing as the dogs would not be able to accompany the families into the playground. It was suggested families would be aware that there were "No Dogs" permitted at Butts Park Play Park, similar to Noss Mayo Play Park and other play parks in the South Hams Area and in consideration of other parents with children.
- The Parish Council had nothing further to add.

94/18 PLANNING

94.1 Newton & Noss Neighbourhood Plan – the Referendum would be taking place 28 June 2018.

94.2 Community Land Trust – Ms. Adams advised that the call out for land had been made. The next meeting would be taking place 11 July.

Planning decisions

94.3 Maxdene Newton Hill 1185/18/HHO - householder application for extension and alterations (resubmission of 3297/17/HHO.) SHDC; Granted.

94.4 Rowan Orchard Noss Mayo 1020/18/HHO - replacement of existing conservatory with single storey extension. SHDC; Granted.

94.5 Land at Gnaton Farm, Yealmpton 1109/17/FUL- the development of a new solar farm of up to 7.3MWp of generating capacity, comprising the installation of solar photovoltaic panels and associated infrastructure including electrical inverter and transformer cabins, switchgear and meter house, sub-station, access tracks, fencing, CCTV and landscape planting. SHDC; Granted.

94.6 Herons Watch Stoke Road 1059/18/HHO - retrospective householder application for erection of timber garden staircase from hardstand area near Revelstoke Road to existing garden. SHDC; Granted.

94.7 53 Noss Mayo 1084/18/HHO - householder application for demolition of the existing wooden shed and replacement with a smaller, flat roofed wooden shed; replacement of existing wooden post and rail fence with steel and glass, and installation of grass support mesh on the main car parking area. SHDC; Refused.

2/14 June 2018.....Chairman

It was suggested there was a reasonable chance of enforcement where planning applications were refused.

Planning applications received including;

94.8 Mews Cottage Membland 1580/18/LBC & 1527/18/HHO - Listed Building Consent/householder application for replacement of non-original doors & windows in existing opening with single glass door. DECISION; The Parish Council suggested the decision be left to the Listed Building Officer. *(Vote; unanimous.)*

94.9 Old Reservoir House Revelstoke Road 1336/18/HHO - construction of a boundary wall against the highway. DECISION: Objection. A solid wall of this height was contrary to the street scene this side of Revelstoke Road. It was overbearing and affected access, traffic and highway safety. Contrary to:

DP1 (enhance local character.)

DP2 (must not be overbearing or have a dominant impact.)

JLP DEV10.1 (integrate with adjacent developments.)

Neighbourhood Plan (Referendum 28 June 2018) N3P- 4 (a). *(Vote; unanimous.) Mr. Hussell left the meeting.*

94.10 Briar Hill Farm, Court Road, 1581/18/VAR - variation of condition 2 (approved plans) following grant of planning permission 4131/17/VAR. A neighbouring resident had raised concerns about the new ridge heights being significantly higher and the loss of amenity. A member considered the design was an improvement, another member agreeing if the height could be reduced. Concerns were raised about glazing to the front and the impact on the neighbouring property. Whilst the site had planning permission it was still outside the Village Development Boundary contrary to Neighbourhood Plan N3P11. DECISION; Objection. This was not a variation of the approved plan – it was a completely new design. The previously approved plan was a 'variation'. Contrary to:

DP2 (must not be overbearing or have a dominant impact.) The ridge height of this application was considerably higher. The glazing to the front was very dominant.

DP15 (1) (outside Village Development Boundary i.e. countryside – must meet essential, small scale and exceptional development needs.)

Newton & Noss Neighbourhood Plan Referendum 28 June 2018;

Neighbourhood Plan N3P-11 (b) evidence of local need.

Neighbourhood Plan N3P-5 (d) 4 bed house = 3 parking spaces (garages would not normally be counted as parking spaces (examiner additional comment.)

In the event that this application was approved South Hams District Council Development Management was requested to take into consideration; the concerns of the neighbours at The Collett, the use of non-reflective glass to the front and rear and the condition Neighbourhood Plan N3P-12 (a) Principle Residence Requirement. *(Vote; 6 in favour, 1 against, 1 abstention.) Mr. Hussell returned to the meeting*

94.11 Brook Bakery Riverside Road West 1439/18/HHO - householder application for refurbishment and renovation of the existing cottage, and replacement of dilapidated rear extension with new rear extension and roof terrace.

DECISION; the Parish Council supported the neighbour at Drake Cottage regarding privacy to his bathroom window – screening should not be close enough to cause a loss of light. The Parish Council would prefer the rear extension not to be visible from the water.

Newton & Noss Neighbourhood Plan-Referendum 28 June 2018

Neighbourhood Plan N3P-2 (b)

The property had no access other than from the road front. A considerable amount of soil/building debris would need to be removed. Parking was limited with no room for skips. The applicant was requested to provide a construction management plan to minimise disruption to other residents accessing their properties. *(Vote; unanimous.)*

Mr. Parry-Smith left the meeting, declaring an interest by virtue of owning a property next to Midvale.

94.12 Midvale, Revelstoke Road, 1584/18/HHO - householder application for revision to approval 3041/16/HHO to include additional front dormer. DECISION; No objection. *(Vote; unanimous.) Mr. Parry Smith returned to the meeting.*

94.13 The Mooring Newton Hill 1543/18/HHO - householder application for replacement roof, alterations to fenestration and re-modelling of south elevation. Creation of underground store beneath garden. Members discussed the desirability for the property to be renovated. There were concerns about the balcony and privacy issues.

DECISION: Objection. Particular objection to the balcony – including loss of privacy to neighbours and overlooking.

Loss of view down Newton Hill. South Hams District Council Development Management was asked to note that the Parish Council requested a construction management plan for this site. This was owing to its location on a single track, busy access road in the centre of Newton Ferrers required for shop, business and residential premises. Planning Permission had also been granted for other properties in the area including Maxdene 1185/18/HHO. *(Vote; 6 in favour, 3 against.) Cllr. Green left the meeting.*

94.14 Yard at The Lifeboat House Yealm Road 1760/18/VAR - variation of condition 1 of planning permission 1994/17/FUL (substitute plans.) DECISION: No objection. *(Vote; 7 in favour, 1 abstention.) Cllr. Green returned to the meeting.*

94.15 Noss Fountain - Historic England was considering whether the building had special architectural or historic interest. A copy of the consultation report had been circulated. The Parish Council had been invited to submit any further information or observations on the consultation report which it believed might be relevant to their assessment. Mr. Lyndon advised that the Admiral Fitzroy Barometer had been donated to the Noss Fountain Area by The Swan in 2002. Mr. Carter advised that the Barometer had been last valued in 2002. There were no comments in respect of the consultation by Historic England. Investigations would be made into other ways of protecting the area.

94.16 Development Management Committee- no matters. *Mr. Tubb arrived at 8pm.*

95/18 ADMINISTRATION

95.1 Events - the application for an event being advertised on Butts Park Playing field 28 July 2018 was awaited.

95.2 Policies – the Clerk had reviewed the Council’s Freedom of Information policy, a draft of which had been circulated. RESOLVED; To agree and approve the Freedom of Information Policy. *(Vote; unanimous.)*

95.3 Standing Orders – the Chairman, Vice Chairman and Clerk were due to meet to review.

95.4 General Data Protection Regulation - the Clerk had cleared old hard copy planning applications from the Reading Room which would be securely disposed of.

95.5 Land transfers – the Clerk was waiting to hear from Curtis Whiteford Croker regarding completion of the transfer of land at Ferry Woods /Big Slip Quay and from Wolferstans regarding The Green triangle.

95.6 Assets Schedule - a revised draft had been circulated following suggestions made by the internal auditor. RESOLVED; To agree the revised schedule of Parish Council assets. *(Vote; unanimous.)*

95.7 Aerial Photography for Great Britain- RESOLVED; to authorise the Clerk to enter into the Aerial Photography for Great Britain Agreement (APGB,) between BEIS[1], DEFRA and the GB Consortium for aerial photography and height data free-at-the-point-of-use to the public sector in Great Britain. *(Vote; unanimous.)*

96/18 CORRESPONDENCE

96.1 Dementia Friendly Parishes - Mrs. Caroline Hirst had sent a report for June. An evening of folk music had taken place Friday 8th June with The Silvington Folk Traditional & Contemporary Singers at the Royal Western Yacht Club. Events for June had been included. To know more about Dementia Friendly Parishes around the Yealm to visit their website www.dementiayealm.org

96.2 House numbering- Noss Mayo. Concerns had been raised by a parishioner regarding confusion caused by house numbering in Noss Mayo and resulting difficulties. It as agreed to investigate which body/authority had responsibility for house numbering.

96.3 Grant applications;

i) Victim Support – the Clerk had contacted Victim Support to ascertain the number of people assisted in the Parish. A response was awaited. It was agreed to wait for a response before the application was considered.

ii) RYDA – RESOLVED; to make a grant of £35 to the River Yealm District Association towards the insurance costs for the Annual Harbour Clean Up. *(Vote; unanimous.)*

96.4 Coastal Revival Fund- there were no suggestions for projects to put forward.

96.5 Volunteer hospital drivers – a parishioner had requested a note from the Parish Council to confirm that he was a volunteer driver to take patients to Derriford Hospital, in the form of a hospital car service, to enable him to use waiting areas and be parking fees exempt. It was understood the parishioner drove independently and was not part of a formal voluntary hospital transport service. The Clerk had undertaken research into the matter. Ivybridge Ring and Ride Volunteer Transport Service expected passengers to be responsible for parking fees. Yealm Medical Centre did not operate a Patient Transport Service. The patient could make investigation into eligibility for a “Blue Badge”. It was agreed to advise the parishioner of the research and to confirm that the Parish Council had no jurisdiction or authority over parking arrangements at Derriford Hospital.

96.7 Wide Slip- there had been recent reports of the bin at Wide Slip being left overflowing with infrequent collections by South Hams District Council. Animals had been interfering with the bags. It was thought refuse was being left by the bin by visiting yachtsmen rather than using the facilities at The Yealm Steps. Members considered whether the bin should be moved or removed. It was suggested that the difficulties could be exacerbated if the bin were to be removed based on previous history. SHDC had been asked to empty the bin more regularly/frequently. It was agreed to write to the River Yealm Harbour Authority asking that attempts be made to encourage yachtsmen to use The Yealm Steps refuse facilities rather than Wide Slip.

97/18 COUNTY COUNCIL

97.1 County Council report - Cllr. Hosking reported as follows;

i) Hillhead - the Local Highways Officer had advised that it was unlikely that the additional yellow lines work could be expedited.

ii) Bishops Court - in 2016 an assessment had been undertaken to assess patients’ needs for 24 hour care. At that time there were no residents in need. If that had changed, residents could apply for an assessment.

iii) Revelstoke Room- he had enjoyed the garden opening.

97.2 Highways/Transport

i) Insurance for salt spreader- there was due to be a further meeting. Cllr. Hosking hoped to be able to report in September.

ii) Puslinch Hill- Cllr. Hosking confirmed that surface dressing had been undertaken. A member commented that a section of the hill appeared to have been left out. *Ms. Adams left at 8.30pm.*

iii) Yealm Road - had been marked out. It was understood patching works were due to be undertaken.

iv) Horse rider warning signage - a Butts Park resident had raised further concerns about warning signs for horse riders on the road leading to Newton Downs Farm. The Local Highways Officer had advised that to the best of his knowledge, aside from directional signage requested by the Riding School, no requests had been made for such signage. A horse rider in the area had suggested that inconsiderate driving was parish wide and not limited to one area. It was agreed to take no further action at this time.

v) Butts Park bus stop - a parishioner's safety concerns about alighting from the bus stop at Butts Park when returning from Plymouth had been raised with the Local Highways Officer in September 2017. He would be investigating the possibility of a safe haven by the 30mph sign entering the village or short way down the Parsonage Road grass verge. A site meeting had been arranged for 4 July.

vi) Court Road gully clearance - the Clerk, a parishioner and Ms. Adams would be meeting the Highway Officer 4 July 2018.

vii) Creekside Road/Pillory Hill - South West Water had closed the road 12-18 June to effect emergency repairs.

viii) Kilpatrick's car park - it was understood Devon County Council had put up a "passing place" sign on the land owned by the Parish Council. The Local Highways Officer had been advised. Arrangements would be made for its removal.

Highways work affecting the Parish could be viewed on roadworks.org.uk

97.3 Library Services consultation - Devon County Council and Libraries Unlimited, which ran Devon's library service on the County Council's behalf, had launched consultation regarding improvements to the library service in rural and isolated communities in Devon. Members had no response to make to the consultation. Concern was expressed that due to building work on Yealm Road, in the vicinity of Wrights Lane, the library van had had to park on Wrights Lane.

98/18 AUTHORISATION OF PAYMENTS – cheque payments were checked by Mr. Hussell, authorised and signed in accordance with the schedule prepared by the Clerk and listed in Minute 99/18. Members agreed to the increase in charges and annual payment to be made to PBS Accounting for payroll services.

99/18 AUTHORISATION OF PAYMENTS

Balance in Unity Trust Deposit account balance 31/05/18 **£25030.01**
Santander Current Account balance at 31/05/18 **£61898.29**

The balance includes:

Monies held in respect of the Butts Park Play Park Improvement Project **£2088.32**
Monies held in respect of the maintenance of the Revington Memorial Seat **£390**
Big Greenspace Challenge **£134.43**
Monies granted by Parish Council/ Revelstoke Community Trust/Ryda/Community Rights Programme for Neighbourhood Plan **£578.39**
The following cheques were authorised totalling: **£4135.86**

Chq No	PAYEE		AMOUNT
2474	Newton & Noss Village Hall	Hire fee NNPC Meeting 14 June 2018	£30.00
2475	NALC	LCR subscription	£17.00
2476	S. McDonough	Net salary-May 2018	£1,293.97
2477	South West Water	Sports Pavilion water charges 11/11/17-9/5/18	£5.85
2478	South West Water	Public Tap Pillory Hill 20/2/18-25/2/18	£15.55
2479	Vantech Media	Maintain ja.net domain name for 2 yrs-newtonandnoss-pc.gov.uk	£60.00
2480	Natural Solution Cleaning Co Ltd	6 x 25 ltrs Algae Remover	£513.00
2481	Devon Communities Together	Annual subscription	£50.00
2482	DALC	Planning training for 4 councillors	£144.00
2483	IAC Audit and Consultancy Ltd	Internal audit services for 2018 Annual Return	£180.00
2484	South Hams Garden & Property Services	Grounds maintenance May	£1,239.00
2485	South Hams Garden & Property Services	Parsonage Road path-scraper back partial section	£32.00
2486	South Hams Garden & Property Services	Community Orchard handrail	£240.00
2487	AJ Watkinson	Newton Voss and steps cleaning May	£124.00
2488	PBS Accounting	Payroll services to March 2019 7 processing year end 2017/18	£53.50
2489	Post Office Ltd	100 x second class stamps	£58.00
2491	S. McDonough	Reimbursement; Annual subscription Office 365 for Parish Council computer & laptop	£79.99
Total			£4,135.86

5/14June2018.....Chairman

Payment 12 July 2018

2490	S. McDonough	Net salary June	£1,256.08
		*Section 137 Local Government Act 1972 payments: £0 total to date; £125	
BACS	HMRC	Clerk's Tax and National Insurance May	£319.37
BACS	HMRC (July 12 payment)	Clerk's Tax and National Insurance June	£293.11
BACS	South Hams District Council	Butts Park Play Park signs	£72.46
	May		
DD	EDF	Sports Pavilion	£10.00
DD	B & C E Financial Services Ltd	Employee/employer Pension contribution	£2.30
DD	Hoot Hosting	N3P website hosting	£20.00
DD	Ricoh UK	Printer/copier costs	£159.36
DD	BT	Broadband services	£75.24
SO	Reading Room	Storage facilities	£40.00

100/18 MEETINGS ATTENDED:

100.1 Harbour Authority - Mr. Carter advised that the RYHA had rejected proposals made by Red Earth for an extension to the jetty at the former River Yealm Hotel. A boat owner had been contacted regarding breach of mooring regulations. Oysters were a continuing problem on the foreshore with people/dogs cutting their feet.

100.2 Halls - Mr. Parry - Smith advised that the opening of the new Newton & Noss Village Hall garden had gone very well on 28 May. The next event would be a "Frank Sinatra" evening. There were new taps in the Ladies WC.

100.3 Gigaclear – the Chairman, Vice Chairman and Clerk had met with representatives from Telent on behalf of their clients Gigaclear that morning. A report had been circulated to Members. The proposed works would cause disruption. They would try to communicate with all the residents affected - by hand drop letters and in person. They would attempt to preserve access to properties. Any carriageway over 3.2m would have 2-way traffic lights. Otherwise they would liaise with DCC Highways and apply for the necessary road closures. They had met with Mr. Nick Colton, DCC Highways, who had advised of problem areas and areas to avoid in holiday season. Works would appear on roadworks.org. Most of the multi duct installation would be down the highway. It was suggested that they consider planning permissions granted for the area they were proposing to work in and the disruption likely to be caused by development works. It was anticipated they would start with Newton Ferrers first. The start date would depend on highways. It was hoped to start at The Fairway and then perhaps Church Park/Church View Road. Every house would have a "pot" to enable them to connect to the main infrastructure when required. The Gigaclear website would give connection cost details and maps. The uptake in this area was unknown. In other parts of the country it had been 30%. It depended on existing internet speeds. They would be going to isolated rural areas. There would be new cabinets, separate to BT cabinets. Gigaclear would own the infrastructure and would retain a right of access. The start point for the network was near Lee Mill. Provision would be made for expansion of the network. Mention was made of the tone of the letters being sent to residents. It was accepted that they may appear aggressive and this was being raised at Head Office.

A site visit was made to Noss Recreation area. It was accepted that the hedge at Noss Green would not be dug up. Reference was made to the culvert. In light of the trees in the play park, it was accepted that the fibre would need to run on the highway. Care would be taken of trees in the community orchard-trenches there would be hand dug. Any damage to hedges would be reinstated.

101/18 MAINTENANCE

101.1 Maintenance working groups,

i) Sports Pavilion/playing field –

- **Electrical inspection.** RESOLVED; to accept the quotation from James Baldwin (JB Electricals) to undertake an annual electrical inspection/PAT testing in the sum of £120 plus VAT. (*Vote; unanimous.*)

- **Fire extinguishers.** Members did not consider it necessary to provide additional fire extinguishers for the two changing rooms.

- **Litter.** Concerns had been raised by a Butts Park resident regarding litter left after football /cricket training sessions and matches. The Licence terms with Revelstoke Rangers and Yealm Cricket Club provided for the Pavilion and playing field to be kept clean and tidy. The matter had been raised with both Clubs who had agreed to take rubbish home with them.

- **Football matches.** A Butts Park resident had raised concerns about offensive language used during matches near residents' houses and the play park. Revelstoke Rangers had sent apologies for any obscene language heard in the surrounding areas. They prided themselves on their good reputation and had recently been rewarded a trophy for their 'Fair play and Respect' at the Plymouth AGM. Verbal abuse and swearing came under this bracket. Whilst they did not condone this language they could only be responsible for their own players language. As a result of this feedback they

had now introduced swearing and dissent rules to their code of conduct documents that each registered player must sign and abide by for the coming season.

Further to the Butts Park resident's concerns about the Good Friday football match, Revelstoke Rangers had advised that the match was a local informal event and had no affiliation with Revelstoke Rangers and therefore was not governed or run by the same rules and regulations. Regarding the Easter Sunday match, the Revelstoke Rangers Chairman had been informed that the decision to not open the gate was to preserve the areas of the field that could become damaged by car tyres and therefore was made in the best interests of the field condition. The Club was in agreement that future issues regarding inconsiderate parking obstructions should be reported to the police. It was the Football Association certified and qualified referee that made the call as to whether the pitch was in a suitable, safe and playable condition prior to kick off. While the pitch was damp underfoot it had been seen as appropriate for playing on.

- **Grass cutting.** Since the last Parish Council meeting, the Football and Cricket Club had raised queries regarding grass cutting. Yealm Cricket Club had suggested that the grass was left too long in the outfield (and the cuttings and long grass clogged up player's spikes. They had arranged and paid for extra cuts out of club funds, but this had not resolved the problem. Similar concerns had been raised by Revelstoke Rangers. The Football Club had advised that they would be prepared to be responsible for the maintenance of the football pitch area themselves to ensure that it was in a suitable playing condition during the season. They had recently invested in a sit-on lawn mower using Club funds and local contributions. The Chairman and Vice Chairman had met with South Hams Garden & Property Services on site who had advised that he would be securing new blades. The grass would also be cut on a Tuesday rather than a Monday.

- **Small shed/container.** It was agreed to give Revelstoke Rangers permission to place a small shed/container behind the Pavilion area to store the lawn mower and other football related equipment subject to the Club ensuring that it met planning regulation requirements and that the Club was responsible for insurance.

- **Line markings.** Under the Licence terms, Revelstoke Rangers were responsible for line markings. The Clerk had asked the SHDC Locality Officer for details of any contractors.

- **Key safe.** It was agreed to give permission to Yealm Cricket and Revelstoke Rangers Football Clubs to attach a key safe inside the padlock coded section at the back of the Pavilion subject to appropriate limitations to the number of people who were given the code for security purposes.

- **Parking.** It was agreed that parking could take place on the field so long as the field was not water logged. It was suggested that Revelstoke Rangers could make investigations into funding which may be available to sports clubs to improve facilities including potential grass guard matting.

ii) The Green/Dillon's Green – an update regarding transfers of the land in front of the WI Hall and the triangle were awaited.

iii) Play parks –

Butts Park Play Park- some concerns had been raised by a parishioner regarding spiders in the willow den. South Hams Garden & Property Services had sprayed the willow to remove any aphids.

Noss Play Park – the Chairman, Mr. Parry-Smith and Mrs. Grant had visited the play park to consider the points raised in the Allianz Annual Inspection report. The South Hams District Council Locality Officer had suggested that Allianz would not deviate from BS guidelines. However, as site owner, the Council could consider the report recommendations (B rated or comments / observations) and decide on balance whether action was required at this time. The site visit and Allianz report had been circulated to members before the meeting.

Whilst there were defects reported on all the wood, there were no areas which the group found to be unstable or unsafe unless specifically commented on below.

i) Earth Wrights had confirmed they would place CE marks on their equipment in May 2017. They would be pressed for action.

ii) The grounds maintenance schedule provided for the sand to be disinfected once a month with annual sand replenishment. It was understood South Hams Garden & Property Services was aware the annual replenishment was due and was talking over suppliers with the SHDC play park inspector.

iii) Cradle Swing Set – it was agreed swing barriers would not be appropriate given the proximity to the fence one side, away from the other play items and facing a main through access. The ground area to the fence side was not dropping away, it was a slope. It was not an area in play use. The V notch at the intersection of the support timber tops did not appear to be easily accessible to cause a risk. It was agreed to take no further action.

iv) Timber Play Raft with Sand Crane- there had been comment of excessive foot gaps between raft log sections and around raft mast base. The group found this was completely filled with sand and no gap was visible or accessible without digging the sand out. It was agreed no further action.

v) Timber Play Rafts - the foot gap could be seen on both as the sand had not been moved to fill the area in. The sand was scheduled to be refilled.

vi) Timber Basket Swing- Safety chain worn top links. The group had been unable to see whether the safety chain top links were worn. The V notch had not seemed to be easily accessible. It was agreed to take no further cation

vii) Shipwreck - the monkey bar had been removed. The two step blocks moved very slightly but had not appeared unsafe. With regard to the size of netting and finger entrapments in the rope ends and securing bolts, head torso entrapment areas at the top of the scramble nets and obstructive structures in the free fall zone - these had been

approved in the post installation inspection report. They were integral to the play area of the shipwreck. It was agreed to take no further action

viii) Rickety Jetty and Platform - the inspector had commented on safety barriers and safety surfacing if used by all age groups and minimum of safety surfacing age over 3 years. Danger of falling from edges or between boards. The inspector had suggested a requirement for suitable age limitation with signs clearly displayed at intervals on the item. The equipment was set adjacent to a natural spring and immersed in water. The area had been completely dry on the day the group made the site visit. Given the low risk it was agreed to take no further action.

ix) Embankment Slide - the group suggested replacing a couple of the wooden risers, to level and stabilise the top platform, to dig out the sand at the bottom replacing with grassmat safety surface) and to check drainage. As the slide and platform were on a slope, a handrail/guardrail was not thought to be necessary

x) Sand Pitt/Timber MAU/Slide – the inspector had suggested the slide start insufficient. In light of the low risk it was agreed to take no further action.

Although there was evidence of wood rot, all appeared to be currently very solid. This would need to be regularly monitored. It was suggested funding be sought to replace rather than repair item by item. It was agreed to delegate a works schedule for quotation purposes to Mr. Parry-Smith and Mrs. Grant.

iv) Noss Recreation Areas –

-Community Orchard Apple Day. It was agreed this would take place Sunday 28 October.

-Tennis Club signage. The Tennis club had requested consent to put up additional Club signage 90 x 62 cm on the fence facing the car park. The Club had not been able to confirm the planning permission position regarding additional signage as requested. The Clerk had attempted to clarify with Development Management but had not received a response. Councillors had visited the site last year. Residents in the area had been consulted and had not wanted additional signage. There was no reference on the sign to the courts being open to non- members. It was agreed to decline the request.

101.2 Footpaths- inspections were being undertaken by Members. A parishioner had raised enquiries about public access down Gunsey Lane to Shallowford Creek, across a field. The landowner had put barbed wire across the top of the field gate. The Clerk had contacted the former Parish Councillor Mr. Tom Taylor who had liaised with Devon County Council when the Definitive Footpath Review had taken place. It had not been possible to establish ownership of Gunsey Lane. It was thought the best that could be achieved would be a permissive footpath, but no action had been taken. Another landowner had come forward to potentially offer access across his land by permissive footpath. No action had been taken. It was agreed Mr. Rogers would speak with the field landowner at the top of Gunsey Lane.

101.3 Kayak storage- the Parish Council administered the kayak rack on Noss Hard. Currently two kayak spaces were allocated per household/applicant or one space for a dinghy on the Hard. Two spaces per slot were available above ground level. It was agreed to extend space availability for kayaks from three to four on ground level to give others opportunity for storage. Two owners who had put three of their kayaks on ground level had been contacted to remove one, to make provision for those on the waiting list. Cars being parked in front of the rack, blocking access, despite signage requesting otherwise, persisted. Mr. Rogers would investigate the options with South Hams Garden & Property Services.

101.4 Other areas for consideration – a parishioner had raised concern about the new handrail in the orchard. The position would be monitored.

In committee

102/18 PLAY PARK MAINTENANCE -

i)Butts Park play Park fencing - the resident at No. 11 Butts Park had not responded to the request to reinstate fencing in his back garden abutting the play park. Public safety issues were considered. RESOLVED; to accept the quotation from South Hams Garden & Property Services to erect a fence on Parish Council land on the border of the back garden of 11 Butts Park in the sum of £300. (*Vote; unanimous.*)

ii) Butts Park Play Park general maintenance- the quotation schedule had been approved by Mr. Lyndon and the Vice Chairman and circulated prior to the meeting. RESOLVED: To accept the quotation from South Hams Garden & Property Services to undertake maintenance at Butts Park Play Park in the sum of £446 plus paint costs. (*Vote; unanimous.*) RESOLVED; To accept the quotation from Caloo for the provision of paint for the outdoor gym equipment in the sum of £125.80 plus VAT. (*Vote; unanimous.*)

103/18 ANNUAL MAINTENANCE- the quotation schedule had been circulated before the meeting. Four quotes had been sought. Two had been received - one of which did not cover all the work requested. RESOLVED: to accept the quotation from South Hams Garden & Property Services to undertake annual maintenance in the sum of £1657. (*Vote; unanimous.*)

104/18 TREE INSPECTIONS - the quotation schedule had been circulated. Four quotes had been sought with two received. RESOLVED: to accept the quotation from Dart Forest Tree Works to undertake the three yearly Parish Council land Tree Inspections in the sum of £725 plus VAT (*Vote; unanimous.*)

105/18 CLERK'S EMPLOYMENT – the working group had reviewed the Clerk's terms and conditions. No changes or appraisal were considered necessary.

106/18 PRE-PLANNING APPLICATIONS/ PLANNING ENFORCEMENT - planning enforcement matters were considered including.

Meeting closed at 9.15pm

8/14June2018.....Chairman