

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 19 July 2018

PRESENT; MRS. ANSELL MR. COOPER MR. CARTER MR. TUBB
MR. LYNDON MS. ADAMS MR. HUSSELL MR. PARRY-SMITH

ALSO PRESENT; Cllr. Hosking, Cllr. Baldry, 9 members of the public, Mrs. McDonough (Clerk).

OPEN FORUM

Yealm Hotel 104 Yealm Road 1771/18/FUL – the developer, Mr. Friend, referred to the Design and Access Statement which showed before and after pictures. The application provided for a modest six metre extension to the jetty in green oak. Some issues as to precedent setting had been raised by the River Yealm Harbour Authority where opinion had been divided. Mr. Friend suggested there was historical precedent. It would not affect navigation issues. There were existing mooring ropes running off the jetty. The proposals would not obstruct the ability to walk under the jetty. As a general update, Devon Contractors had just entered into a 12 month contract. It was hoped to complete the entire development by this time next year. A member was advised that the jetty had always been privately owned by the hotel.

21 The Fairway 2202/18/HHO – the architect advised that the application provided for low key development. He was available to answer any questions. None was raised.

Riverside House Riverside Road West 1994/18/HHO – the architect advised that he had tried to do an Arts and Crafts style additional room for fitness. It was below the roof ridge away from the Conservation Area side of the property. There were canopy changes to the kitchen door.

38 Court Road 2005/18/HHO - the architect advised that the neighbours had been consulted. Use was being made of the party wall.

Land West of Collaton Cross West of Collaton Cross – the applicant, planning agent, a representative from Pillar Land Securities and the architect were in attendance. The architect advised development would take place in four phases. He referred to the Masterplan for Phase 1(a) which provided for 26 dwellings and landscaping. The housing would comprise eight self- build plots for three bedroomed houses. 66% of the housing would be 1 - 3 bedroomed properties. A pack was given to the Chairman. Reference was made to the downsizing one -two bedroomed units which backed on to allotments, with formal houses facing The Green. There would be a farmyard style development at the centre. One open market unit. Definitive detailed plans would follow. There were no plans available at the moment - the agent anticipated that the plans would be lodged by the end of the month. The architect was asked whether there would be public consultation. He advised the application would be online. The group was asked if there would be an opportunity for the Community Land Trust to have involvement with the self- build. The representative from Pillar Land Securities confirmed she would provide her contact details to the Clerk.

Newton Ferrers and Noss Mayo Parish Council Police Report June 2018 - PCSO Andrew Potter had sent apologies No reported crime up until 30 June.

107/18 APOLOGIES FOR ABSENCE - there were apologies from Cllr. Blackler, Mrs. Cooper, Cllr. Green and Mr. Rogers.

108/18 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the meeting. Ms. Adams declared an interest in matters relating to Yealm Cricket Club, her husband being a member, and in the planning application for 21 The Fairway by virtue of owning a property next door. Mr. Hussell declared an interest in matters relating to payments/quotations for the Parish Council website his stepson being the website manager.

109/18 DISPENSATION REQUESTS - none.

110/18 MINUTES - the minutes of the 14 June Parish Council Meeting were approved as a correct record and the Chairman was authorised to sign.

111/18 VARIATION OF AGENDA - RESOLVED; matters relating to pre-planning/planning enforcement and play park maintenance should be considered in committee. (*Vote; unanimous.*)

112/18 DISTRICT COUNCIL (SHDC)

112.1 Councillor reports

i) Cllr. Blackler had sent apologies, due to health reasons, and the following written report;

“3 payments from S106 account have been made to developments in Totnes towards Affordable Housing.

The T18 transition programme at SHDC has now been completed and all operating under the new structure. All of which had the backing of Central Government and awarded funding of £434,000, the total spend was £58,000 under budget.

By 2020 the Budget gap could be £0.6m. By moving staff from both councils has made considerable savings also released accommodation for letting of about £143,000 and reduced running costs by £93,000, salary savings of

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£2.54m, overall SHDC savings of £2.94m.

£134,000 has been approved for planning enforcement backlog.

The Charity Lottery has now started.

The Waste contract is nearing conclusion further details will shortly be made known.”

ii) Cllr Baldry reported;

- The Newton & Noss Neighbourhood Plan had been approved. Many kind words had been said about the Plan. The amount of work and effort undertaken had been commended.

- With respect to Cllr. Blackler’s report relating to waste, waste had always been dealt with in house by SHDC. West Devon Borough Council was looking to renew its contract in the private sector. This time, SHDC was seeking tenders from outside to see if SHDC waste should be dealt with by the private sector. There would be a Special Council Meeting the following Thursday. If approved the final decision would be made in December. Any changes would come into effect in April 2019.

- Leaflets detailing how SHDC spent Council Tax were passed over.

112.2 Communities Together Fund - for 2018/19, the previous Town and Parish (TAP) Fund had been relaunched as the Communities Together Fund. The aim of the Communities Together Fund was to encourage communities to work together; identifying new ideas for their mutual benefit. Applications were welcome from community projects benefiting, enhancing and making a difference to communities. There were some minor changes between the TAP and Communities Together Fund, including the purpose of the fund, those that were eligible to apply and the projects that could be supported. The deadline for applications was noon Friday 14th December 2018. Decisions on grants would be made at a meeting of local SHDC and DCC Members held in January 2019. Members agreed to consider potential projects over the summer break and consider the matter in September.

112.3 Play Park inspections - South Hams District Council had advised that costs for play area inspections would increase by £70 per annum per play park to £200 for 2018/19. The service included insurance, monthly inspections by qualified SHDC Locality Officers, plus an annual engineering report by Allianz. SHDC had advised that the cost of £200, for the majority of play areas, did not even cover the Allianz inspection costs and that the service provided by SHDC was subsidised. Sovereign and Caloo had quoted to undertake monthly inspections which were more expensive than SHDC. **RESOLVED;** to continue the Play Area Inspection Agreements with South Hams District Council for 2018/19 for Butts Park Play Park and Noss Mayo Play Park and to authorise payment of the costs of £200 plus VAT per play park. (*Vote; unanimous.*)

112.4 Corporate strategy consultation - in May SHDC had approved five year Corporate Strategy to guide Council service delivery. SHDC wished to find out what matters most to residents under the themes of Council, Homes, Enterprise, Communities, Environment and well being. The consultation ran until 31 August 2018. The Council had no response to make to the consultation.

113/18 PLANNING

113.1 Newton & Noss Neighbourhood Plan – the Referendum had taken place 28 June 2018. The Referendum question had been; **Do you want South Hams District Council to use the Neighbourhood Plan for Newton and Noss to help it decide planning applications in the neighbourhood area?**

Votes Recorded Percentage

Number cast in favour of a **Yes** 488 86.37%

Number cast in favour of a **No** 77 13.63%

The number of ballot papers rejected was as follows:

Being unmarked or wholly void for uncertainty 4. Total 4

Electorate: 1519. **Ballot Papers Issued:** 569. **Turnout:** 37.46%.

The Parish Council extended its thanks to all the volunteers who had put in so much work and effort.

With respect to the N3P website, the Council was advised that the site could be moved to another hosting provider, which would bring costs down. Alternatively, rather than keeping the N3P as a separate website, it could be moved to a separate section under the current Parish Council website. **RESOLVED;** to accept the quotation from Mr. Matthew Grundy to move the N3P website, to bring the contents under the Newton & Noss Parish Council website, in the sum of £125. (*Vote; 7 in favour.*) *Mr. Hussell took no part in the discussion or vote.*

113.2 Community Land Trust – Ms. Adams advised that there had been a meeting the previous week. Having taken legal advice it was thought better to form a Company Limited by Guarantee rather than a Community Benefit Society. Once it was up and running an application could be made for charitable status. A bank account was being set up. There would be a further meeting in August. They were currently looking at the eligibility criteria for the Community Land Trust. The group had been approached to look at the Rosemount Residential Home closure but felt it was too soon. An application for funding was to be submitted to Yealm Community Energy.

Planning decisions

113.31 Old Coastguard Cottages, Wembury 3078/17/FUL - READVERTISEMENT (revised plans received.)

Construction of a new quay to improve access. WITHDRAWN.

113.4 Land at SX 553 478, opposite Thorndean Bridgend 3979/17/VAR - application for variation of condition No.2 following grant of planning permission under appeal ref: APP/K1128/W/16/3153009 (2611/15/FUL) to allow for alterations to approved plans. SHDC; Refused.

113.5 Midvale, Revelstoke Road, 1584/18/HHO - householder application for revision to approval 3041/16/HHO to include additional front dormer. SHDC; Granted.

113.6 Herons Watch, Stoke Road 1299/18/HHO - retrospective householder application for elevated platform in tree. SHDC; Refused.

113.7 Mews Cottage, Membland 1527/18/HHO & 1580/18/LBC- Listed Building Consent/householder application for replacement of non-original doors & windows in existing opening with single glass door. SHDC; Granted.

113.8 Old Reservoir House Revelstoke Road 1336/18/HHO - construction of a boundary wall against the highway. SHDC; withdrawn.

113.9 Mount Pleasant, Stoke Road 1496/18/ARC - application for approval of details reserved by conditions 3 (foul drainage) and 4 (surface water disposal) of planning consent 0411/17/FUL. SHDC; Granted.

Mr. Parry-Smith arrived.

Planning applications received including;

113.10 Yealm Hotel, 104 Yealm Road 1771/18/FUL - part reinstatement of former historic jetty at existing quay of former River Yealm Hotel. Members considered the provisions of the N3P where public consultation had demonstrated that the estuary was the most important part of why people lived in the Parish. An application by Yealm Yacht Club to extend its jetty was believed to have been refused. The views of the River Yealm Harbour Authority were considered.

DECISION; Objection

The Parish Council supported the detailed objection put forward by the River Yealm Harbour Authority, particularly their policy of not allowing any encroachment on the navigable area of the fundus below Mean High Water Springs. With South Hams District Council adoption of Newton & Noss Neighbourhood Plan (N3P), Policy N3P-2 was dedicated to protecting the waterfront, particularly:

b) Development of the waterfront shall conserve its natural appearance as viewed from the river, harbour or land and not detract from the quiet enjoyment by everyone of those parts of the waterfront that are accessible to the public ...

This part of the foreshore had been in public use from the harbour office steps and the estuary for many years (in excess of 22 years.)

As stated by the Harbour Authority, all residents/occupiers of the Yealm Hotel Development had a perfect all tidal, public access on their doorstep which the Parish Council would suggest, rendered pointless and unnecessary, a private, limited tidal access.

The Parish Council felt very strongly, as evidenced by the Neighbourhood Plan, that all the estuary and particularly the Pool should remain public. With increasing traffic from paddle boards and canoes, clear foreshores were important for safety and landings, especially in areas such as the Pool, where larger boats were moving around. Any jetty with attendant craft would inevitably block the surrounding area.

Should the development proceed N3P-4(c) must be applied. (*Vote; 4 in favour of objecting, 4 against. The Chairman gave casting vote in favour of objecting.*)

113.11 Riverside House, Riverside Road West 1994/18/HHO - householder application for installation of a fitness room in the roof space and replacement kitchen door. DECISION; No objection. (*Vote; unanimous.*)

113.12 Tanglewood Cottage, Revelstoke Road 1988/18/TPO - T1: Lime – crown lift to 4 metres from ground level on North and East sides, overhanging public footpath; T2: Sycamore – crown lift to 4 metres from ground level on South and East sides, overhanging house; T3: Chestnut - crown lift to 5 metres from ground level on South side, overhanging house; T4: Lime – crown lift to 3 metres from ground level on South side by removing one branch, tree unbalanced; T5: Ash – Fell, remove, poor condition, significant rot in base, likely to fail; T6: Monterey Pine – Fell, remove, in shade of other trees, has only grown on NE side over public footpath, DCC recommend removal for safety; T7: Sycamore – crown lift to 5 metres from ground level on all sides, all. The applicant had consulted with the Tree Warden. The work would result in opening up the view from Noss Church. Leaf fall on the public footpath would be reduced. DECISION; support. (*Vote; unanimous.*)

113.13 38 Court Road 2005/18/HHO - householder application for replacement of single storey extension with a new single storey extension to rear. DECISION: No objection in principle but confirmation was requested that No. 36 had been consulted in relation to the proximity to their boundary, potential disruption to their property with building work and any possible overlooking. Neighbourhood Plan N3P-4(c) to be applied. (*Vote; unanimous.*)

113.14 Steps Cottage, Lower Court Road 1707/18/FUL - demolition of existing 4 bedroom house and replacement with new 4 bedroom house; New garage and parking area. Tree Preservation Orders had been placed on several trees. There was limited space within which to develop. Some favourable comments were made on the design and blending in with the surrounds. Others commented that it was three storey as opposed to a bungalow with a metal roof and a lot of glazing. It was outside the village Development Boundary- but there was an existing property. Concerns were raised about access for construction and the popular public footpath. DECISION; No objection. N3P(c) - although the private access was not a planning concern, it should be noted that the road was narrow and a lot of earthworks would be required. This was a very popular route for walkers accessing Court Wood footpaths. Specific proposals must be submitted with the application to demonstrate safeguards during construction to protect against environmental damage or local nuisance particularly from deliveries and parking. The Parish Council requested that these be provided before a decision was reached. (*Vote; 5 in favour, 2 against 1 abstention.*)

Ms. Adams left the meeting.

113.15 21 The Fairway 2202/18/HHO - householder application for single story rear extension, modification of existing integral garage and internal alterations. DECISION; No objection in principle but confirmation was requested that

neighbours had been consulted, in particular with regard to any possible overlooking, and any concerns had been addressed. Neighbourhood Plan N3P-4(c) to be applied. *(Vote; unanimous.)*

113.16 RESOLVED; Neighbourhood Plan provisions regarding traffic management should be included in every planning application. *(Vote; 5 in favour, 2 against.)*

Ms. Adams returned to the meeting.

Planning applications with no Statutory consultation requirement;

113.17 The Green House, Road from Yealm View Road to Widey Hill Bridgend 2088/18/ARC - application for approval of details reserved by conditions 3 and 5 of planning application ref 3701/16/HHO (appeal decision ref APP/K1128/D/17/3171749.) **RESOLVED;** The Parish Council would like to draw South Hams District Council's attention to the proposed access along the foreshore via the slip. This was a public access point and likely to be busy over the holiday period in August. Parking here was at a premium for householders and was already congested by building work at Crispins. Part of the road was single track and space was needed to reverse and allow downhill traffic, which included the bus route and delivery vehicles, to pass. Where did the applicant propose to store materials and plant (skip)? As at 18 July there was already mud on the road on a busy single lane highway. Were there plans in place to keep the road surface safe? Priority must be given to public rather than private building work.

The Parish Council would like to support the River Yealm District Association comments in their letter of 9 July 2018. *(Vote; 7 in favour, 1 abstention.)*

113.18 Land adjacent to The Collet, Parsonage Road 2032/18/ARC - application for approval of details reserved by condition 6 (Drainage Details) of planning consent 0690/17/FUL. No comments were raised.

113.19 Land West of Collaton Cross 2018/18/ARC - application for approval of details reserved by condition 2 of planning consent 37/2548/14/O. No comments were raised - the detailed planning application was awaited.

113.20 Noss Fountain - the Secretary of State for Digital, Culture, Media and Sport had decided not to add the Fountain to the List of Buildings of Special Architectural or Historic Interest having taken into account all the representations made and completed their assessment of the building. Members considered the current insurance arrangements for the Admiral Fitzroy Barometer to be satisfactory. It was agreed to make enquiries into the costs of registering a Caution Against First Registration in respect of the land at Noss Fountain.

113.21 Development Management Committee- there were no matters arising for the Parish.

114/18 ADMINISTRATION

114.1 Events – insurance and risk assessments for the Community Fun Day event at Butts Park Playing field 28 July 2018 had been received. A request had been made to open the Pavilion to facilitate use of the toilets. Having consulted with Revelstoke Rangers and Yealm Cricket Club it was agreed that the visitors changing room could be opened for this purpose.

Cllr. Green had advised that overall the Yealm Bioblitz had gone very well. More than 200 school children had been engaged with. There had been an average of around 25 people at each of the 17 community events. Ninety species of moth had been identified in church grounds with one species that had not been recorded in Devon before. Crawfish had been recorded. Tardigrades had been inspected under the microscope.

114.2 Standing Orders – the new NALC model; standing orders template had been circulated to members. The Chairman, Vice Chairman and Clerk had reviewed the Standing Orders and a draft circulated to members. **RESOLVED;** To agree and adopt the revised Standing Orders. *(Vote; Unanimous.)*

114.3 Land transfers;

i) Noss Play Park- Curtis Whiteford Crocker had applied for First Registration. The land had been registered in November but the Clerk had noted an error. The solicitors were supposed to have been clarifying the matter with HM Land Registry.

ii) Newton Village Green- in January 2018 Curtis Whiteford Crocker had advised that HM Land Registry had initially felt there to be insufficient evidence to register full title. The Parish Council may need to look at Possessory Title. The solicitor had advised she would be investigating. Further updates had been received.

iii) Land at Ferry Woods- Curtis Whiteford Crocker had advised, in June 2017, that they were investigating copying costs for the original deeds. There had been no further update.

iv) Big Slip Quay - nothing had been heard from Curtis Whiteford Crocker as to application to lodge First Registration. The solicitor had now gone on maternity leave. Her supervising Partner, despite two email requests, had not advised the Parish Council who would be taking over conduct of the matter. Work relating to the transfer of the land assets by South Hams District Council had passed to Curtis Whiteford Crocker in June 2013 when Trobridges, the Council's instructed solicitors, had ceased trading. The Noss Play Park lease surrender had completed in June 2015. Curtis Whiteford Crocker had been asked to effect registration of the other existing Parish Council land assets in October 2015 and The Green in 2016. Letters of complaint regarding previous delays in dealing with the matter had already been sent to the Senior Partner. It was agreed to report the matter to the Legal Ombudsman.

v) Triangle at The Green - Wolferstans were waiting to hear from the transferor's solicitors.

114.4 Payroll services - **RESOLVED;** the revised letter of engagement for payroll services provided by PBS Accounting was agreed and the Chairman was authorised to sign. *(Vote; unanimous.)*

114.5 Quarterly accounts inspection/budget review - the quarterly cashbook accounts and Bank reconciliation together with quarterly budget comparison had been circulated to members. The quarterly accounts inspection had been undertaken by Mr. Carter and Mr. Parry-Smith. No issues were raised.

114.6 Grounds maintenance contract - the annual review of the grounds maintenance contract work costs schedule against budget had been circulated to members. Members agreed that South Hams Garden & Property Services listened to and responded to feedback. No issues were raised.

114.7 Councillor resignation - the resignation of Mrs. Grant was noted. SHDC Electoral Services had been advised. The Notice of Vacancy had been displayed. SHDC had been asked to confirm after 25 July as to whether a by-election had been requested/ it would be in order for the Parish Council to fill the vacancy by co-option. If the Council was enabled to fill the vacancy by co-option, any applications would be considered at the October Parish Council meeting. It was agreed the Chairman would take over Mrs Grant's responsibilities for the Noss Recreation Area, with the exception of the tennis courts.

115/18 CORRESPONDENCE

115.1 Dementia Friendly Parishes - Mrs. Caroline Hirst had sent a report. Dementia Friendly Parishes around the Yealm were inviting people to vote for them at Tesco's in August using the blue tokens & support them on the SeaMoor Lotto-www.SeaMoorLotto.co.uk / Tel 03302234225. All year-round fundraising was essential for this project to continue helping people with dementia and their families in Wembury, Brixton, Yealmpton, Holbeton and Newton & Noss. A Lunch and Fashion Show by Diana Boutique would be held Wednesday 3rd October at Kitley House Hotel. The 'Hobby Tree' and Singing-along at Brixton would be taking a summer break starting again in September. To know more about Dementia Friendly Parishes around the Yealm contact Maxine on 07450206312

115.2 House numbering - district councils allocated postal numbers to houses and buildings in their area. Sometimes the council needed to renumber a street including when there was confusion over a street's numbering. It was agreed to put notices on the Parish Council noticeboards to gauge public opinion as to whether an approach to SHDC to renumber roads in Noss Mayo, for emergency services and to facilitate deliveries, would be welcomed. The Council would consider feedback at their meeting in October.

115.3 Yealmpton pharmacy application appeal – NHS England (NHSE) had refused applications by both Rushport Advisory LLP and Yealm Medical Services to open a new pharmacy in Yealmpton due to the impact on Tubbs the Pharmacy. Both Rushport Advisory LLP and Yealm Medial Services had appealed the decision by NHSE. It was agreed to write to NHSE to advise that the Parish Council stood by its letter of 8 February 2018 in support of the application by Yealm Medical Services.

115.4 Yealm Community Energy (YCE)- an update had been provided on the position regarding Newton Downs Solar Farm in July's Parish Magazine. Community Owned Renewable Energy (CORE) purchased the Solar Farm (SF) on the behalf of YCE in December 2017, with YCE as the junior partners. YCE had advised that it needed to comply with CORE's governance rules. CORE had given YCE a share in the interim company managing the SF, and one seat on the board. YCE had two years to raise the finances to buy out the rest of the shares from CORE and would be raising a share issue, probably in 2019. It had been suggested that a major advantage of this arrangement was a larger amount available for the community. YCE were currently discussing with CORE how best to discharge their obligations, and setting up a separate trust did not seem to be their favoured option at present. YCE expected the first monies to become available to YCE in July. YCE was keen to make grants in this financial year and had made the call for applications. In preparation to deal with this one of their directors was organising a small panel consisting of both directors and non-YCE members from the community to manage this year's allocation. A notice in the Parish magazines had been placed asking for applications to the CF. So far YCE had received two applications and planned to complete the first set of disbursements later in 2018. The funds were likely to be allocated on a first come, first served basis, and so far Newton & Noss looked likely to be in the best position for receiving grants. Successful projects would be made public. The criteria for applying and application form was available at <https://www.yealmenergy.co.uk>. The Parish Council had been invited to put forward suggestions for suitable projects within the Parish.

It was agreed to contact YCE regarding the time frame for the Section 106 Agreement set up requirements for the administration of the Community Fund.

115.5 Freshwater showers - a parishioner had advised that he would like to raise some money by doing a 10k charity swim next summer. He wished to see if he could raise enough money to fund fresh water showers near the Newton Ferrers slip way and Noss slip way by The Ship. It was agreed the suggestion was admirable but members felt complications including ongoing maintenance and liability for water charges could be problematic. The members would welcome any other ideas he may wish to put forward.

115.6 Newton & Noss Community Store - a representative from Newton and Noss Community Stores and Post Office had written to apply for permission to erect some form of signage, visible to those who drove or walked past The Green, to direct villagers and visitors to their store to increase visibility to villagers and visitors. The size and form of the sign would be in keeping with the beauty of The Green. Members were reluctant to agree to signage on Parish Council owned land at The Green as it would appear to be giving preference to one shop/business over others in the Parish. It was agreed the Parish Council would have no objection if Newton & Noss Community Store wished to apply to Devon County Council for further highways signage directing potential customers to the shop.

116/18 COUNTY COUNCIL

116.2 Highways/Transport

i)Highways meeting - notes of the meeting 4 July 2018, attended by Mr.Nick Colton, Devon County Council Local Highways Officer, Mr. Phil Rogers, the Clerk, and some residents in the vicinity of Court Farmhouse/the bottom of The Fairway had been circulated.

Court Road - a resident had asked for a meeting with Mr. Colton to discuss gully clearance. Mr. Colton advised routine gully clearance took place every three years. The public were also able to make online reports. He anticipated that the schedule showing when gully clearance had taken/was due to take place should be shortly on the DCC website. There had been some access difficulties with parked cars blocking the drains. Mr. Colton advised that the contractors were supposed to come out and put signs up a few days beforehand warning cars not to park over the drains to be cleared. The Highway Code stipulated parking should not take place within 10 metres of a junction. The Council considered Mr. Colton's suggestion that the area may be a place to consider additional yellow lines under HATOC but members agreed not to support such an application. Members considered the limited parking in the area, limited parking enforcement and the Highway Code provisions.

Mr. Colton had advised the residents of funding available from the DCC Flood Risk Team for flood prevention. With respect to surface water, local residents felt the quality of the road surface, an overhanging tree in the area which shed leaves and verge weed growth contributed. Local residents suggested they band together to do some weed/leaf clearance themselves.

Mr. Colton advised that Yealm Road would be having surface patching as it was classified as a service road. A resident suggested Court Road could be classified as such given that Co-op delivery vehicles used it regularly. Mr. Colton said he would see what monies were available in the budget for patching Court Road. The Parish Council agreed that further clarification should be sought from Mr. Colton as to the implications of classification as a Service Road before supporting such an application.

It was confirmed that although the Parish had a Community Road Warden, he was not operational at present and had yet to complete any training.

Butts Park Bus Stop – Mr. Rogers, the Clerk and Mr. Colton had made a site visit. Mr. Colton would raise an order to cut back the vegetation on the hedging by the water tower that had grown over the pavement tarmac to facilitate disabled access. An additional bus stop for people alighting from Plymouth direction was considered. A resident at Butts Park had mobility issues. Children were also at risk with the current arrangements. Mr. Colton suggested an area about 48 metres from the crossing point on the Devon County Council owned Parsonage Road verge. The Council agreed to seek a quote to lay a simple 1.4 metre slab path across the verge. Mr. Colton had advised that once complete, Devon County Council would then provide a bus stop sign and advise the bus company/school transport of the new stop. This would give the opportunity of trialling the position before committing to concrete/tarmac path.

Bridgend Hill – Mr. Colton had advised that he had received contact from a scaffolding company to put up scaffolding near the bottom of Bridgend Hill (Newton side) for a development. It appeared a road closure may be needed for which three months' notice would have to be given. He had advised the owner that he would need to speak to the Parish Council but was encouraging them to look at other options.

Gigaclear- Mr. Colton had warned of the pending significant disruption.

ii) Yealmpton-Lee Mill link road- A38 link Road. A parishioner had contacted the Council suggesting making representations to District/County/National road budgets to make the road a two lane B road. It was agreed to suggest that the parishioner may wish to get in contact with Yealmpton/Sparkwell Parish Councils and Cllr. Richard Hosking, the Devon County Councillor with responsibility for the area.

117/18 AUTHORISATION OF PAYMENTS – cheque payments were checked by the Vice Chairman, authorised and signed in accordance with the schedule prepared by the Clerk and listed in Minute 118/18. RESOLVED; to agree to the increase in hourly charges from £18-£24 to Mr. Matt Grundy to be payable in respect of maintaining the Parish Council website. (*Vote 7 in favour.*) (Mr. Hussell took no part in the discussion or vote.) RESOLVED; to delegate responsibility to the Chairman and Vice Chairman to authorise payments for Parish Council routine payments and work for which quotations had already been approved but which could not be delayed until the next Parish Council meeting on 13 September. (*Vote; unanimous.*)

118/18 AUTHORISATION OF PAYMENTS

Balance in Unity Trust Deposit account	balance 30/6/18/18	£25042.49
Santander Current Account	balance at 30/6/18	£57637.53
The balance includes:		
Monies held in respect of the Butts Park Play Park Improvement Project		£2088.32
Monies held in respect of the maintenance of the Revington Memorial Seat		£390
Big Greenspace Challenge		£134.43
Monies granted by Parish Council/ Revelstoke Community Trust/Ryda/Community Rights Programme for Neighbourhood Plan		£558.39
The following cheques were authorised totalling:		£3243.77
Chq		
No	PAYEE	AMOUNT
2492	WI Community Hall	Hire fee NNPC Meeting 19 July 2018
		£30.00

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2493	RYDA	Grant; towards insurance for Harbour Clean Up*	£35.00
2494	DALC	New councillors short course	£30.00
2495	Vantech Media	DIY hosting package, annual fee-newtonandnoss-pc.gov.uk	£95.00
2496	L. Finch	Noss Voss cleaning June 2018	£60.00
2497	South Hams Garden & Property Services	Grounds maintenance June	£1,054.00
2498	South Hams Garden & Property Services	Annual maintenance (in part)	£297.00
2499	AJ Watkinson	Newton Voss/ Kilpatrick's steps cleaning June	£156.99
2500	M. Grundy	Annual management of Parish Council website	£229.50
			Total
			£1,987.49

Payment 9 August 2018

2501	S. McDonough	Net salary July	£1,256.28
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*Section 137 Local Government Act 1972 payments: £35 total to date; £160

BACS	HMRC	Clerk's Tax and National Insurance July (9 August)	£292.91
July			
DD	EDF	Sports Pavilion	£10.00
DD	B & C E Financial Services Ltd	Employee/employer Pension contribution	£42.42
DD	Hoot Hosting	N3P website hosting	£20.00
DD	BT	Telephone services	£ 160.04
DD	Ricoh	Printer/copier charges	£ 172.89
SO	Reading Room	Storage facilities	£40.00

119/18 MEETINGS ATTENDED:

119.1 Harbour Authority – there was no report.

119.2 Halls - there were no reports

120/18 COUNTY COUNCIL REPORT - Cllr. Hosking reported as follows;

i) Gigaclear works – having received notification of works, Cllr. Hosking was aware that the works would cause considerable disruption. He understood they would not be undertaking night time working. He did not know whether the works on Yealm Road would be before or after Devon County Council carried out patching work. He was asked to request that the work on Yealm Road was not carried out during the summer holidays. The road was already in chaos.

ii) Flete eastern/Gittiford Cross - Government funding had been provided to enable visibility improvements. A roundabout had been hoped for, but due to budget constrictions, it would remain as a staggered junction.

iii) Invest in Devon and Locality Budget - funding applications were invited.

iv) Parking enforcement - members requested parking enforcement during August on Yealm Road, Newton Hill and at The Brook.

120/18 MAINTENANCE

120.1 Maintenance working groups,

i) Sports Pavilion/playing field –

Yealm Cricket Club- complaints had been received from two residents at Butts Park that a spectator's dog had been off its lead at a Cricket Match on Sunday 8 July. The Cricket Club had written a full letter of apology and advised of procedures that would be put in place to ensure this would not happen again. The dog had belonged to a member of the visiting team. The Butts Park residents had been provided with a copy of the letter of apology. One of the residents was not satisfied with the letter of apology and wished to know what action the Parish Council would be taking. Subsequent to this, the Cricket Club had copied the Parish Council in an email distributed to the Cricket Club urging all players, members, and officials to abide by the Dog Control Order at all times and to ensure that at all home games the opposition's captain was briefed on the need to keep all dogs on leads and comply with the DCO. The fixtures secretary would mention the DCO to his opposite number when arranging fixtures. The Parish Council was satisfied with the full response provided by Yealm Cricket Club and agreed to take no further action. It was further agreed that any parishioner wishing to dispute the present Public Space Protection Order or breaches of Public Space Protection Orders in the Parish should be referred to South Hams District Council Dog Warden.

The Vice Chairman confirmed that he would advise the Captain of Yealm Cricket Club that any other cricket teams wishing to use Butts Park Playing Field for matches/practice should contact and make bookings via the Parish Council.

ii) The Green/Dillon's Green – there had been no update regarding the proposed Gigaclear way leave agreement.

iii) Play parks –

Butts Park Play Park- the benches had been repainted in green and blue. Some of the annual maintenance work had been undertaken. There was no objection to the proposal put forward by a member of the Butts Park Play Park

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improvement group to nominate the improvement project for the Groundwork/Tesco finding Community Awards. Ms. Tess Wilmot, who had assisted in the play park design, would be holding a community event in the play park. She would be liaising with the Vice Chairman and Mr. Lyndon. A report of a significant split in the timber frame of the nest swing had been investigated, upon request, by SHDC. It had been reported as a defect to Sovereign.

Noss Play Park – no reports.

iv) Noss Recreation Areas – a response from Gigaclear was awaited by Wolferstans. The Community Orchard Group had been asked to look at two of the apple trees following report of concern as to their condition.

120.2 Footpaths – it was understood Mr. Rogers had spoken with the owner of land off Gunsey Lane, who did not wish to make his land available for a public footpath to facilitate access to Court Wood. Vegetation on the public footpath behind the former River Yealm Hotel had been cut back. The public footpath from Riverside Road West, to the foreshore, opposite Vine Cottage remained overgrown despite a report to Devon County Council. The Clerk would seek a quote to trim back the vegetation. RESOLVED; to authorise payment of work necessary to trim back public footpath vegetation off Riverside Road West to a maximum sum of £100. (*Vote; unanimous.*)

120.3 Kayak storage - drivers continued to park in front of the rack, despite the no parking sign, making access to kayaks difficult. In considering preventative options, members were advised to consider health and safety issues. RESOLVED; To accept the quotation from South Hams Garden & Property Services to place three large boulders in front of the kayak rack, to be whitewashed, in the sum of £80 plus paint costs. (*Vote; unanimous.*)

120.4 Other areas for consideration – no matters were raised.

In committee

121/18 PLAY PARK MAINTENANCE -

i) Butts Park play park. Quotes were considered from Caloo to repair Wetpour play park surfacing below the toddler slide. Quotes had been received for patching and to replace in its entirety. Given the age of the equipment, it was agreed to seek a quote to undertake the patching, with Caloo providing the repair kit.

ii) Noss Play Park - South Hams Garden & Property Services had estimated six tonnes of play park sand would be needed to replenish. The Clerk had made enquiries with three different companies for costs for six tonnes of play park sand. RESOLVED; to accept the quotation from Online Sand to provide seven bulk sand bags (approx. 6.3 tonnes) in the sum of £781.20 including VAT and delivery. The Clerk would request an invoice and was authorised to get cheque payment. (*Vote; unanimous.*)

RESOLVED; to accept the quotation from South Hams Garden & Property Services to effect repairs to the slide and shipwreck. (*Vote; unanimous.*)

122/18 PRE-PLANNING APPLICATIONS/ PLANNING ENFORCEMENT – the current SHDC planning enforcement list had been circulated.

Meeting closed at 9.25pm