

**MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL**

Held on 24 March 2016

PRESENT MRS.ANSELL MR. COOPER CLLR.GREEN MR. HUSSELL MR. CARTER  
MS. ADAMS MR.PARRY-SMITH MR. LYNDON MR.TUBB MS. LONGWORTH

ALSO PRESENT; 1 parishioner, Mrs McDonough (Clerk).

**OPEN FORUM**

No matters were raised.

**71/16 APOLOGIES FOR ABSENCE**- there were apologies from Cllr. Baldry and Cllr. Blackler.

**72/16 INTERESTS TO BE DECLARED** - members were invited to declare interests in the items for discussion during the course of the Meeting. Mr. Hussell declared an interest in Whitegates, Parsonage Road 0699/16/FUL (close friends with the owner), Mr. Carter declared an interest in Cottage Green Parsonage Road 0791/16/OPA (a member of his family owned a neighbouring property) and Ms. Adams in 27 The Fairway 0683/16/HHO (owned a neighbouring property.)

**73/16 DISPENSATION REQUESTS**- none.

**74/16 MINUTES**- the Minutes of the 25 February Parish Council Meeting were confirmed and signed as a correct record.

**75/16 VARIATION OF AGENDA** –RESOLVED: Matters relating to consideration of the Clerk’s employment and pre planning applications/planning enforcement should be considered in Committee. (*Vote; Unanimous.*)

**76/16 PLANNING**

**Planning decisions**

**76.1 The Cruach Stoke Road Noss Mayo 3137/16/HHO**- retrospective householder application for single storey side and rear extension with detached garage. SHDC: Granted.

**76.2 Cedar House, Membland 3147/16/HHO**-householder application for construction of three bay garage and boat / office space above. SHDC: Granted.

**76.3 The Malthouse 2980/15/HHO**-partial demolition of south and west facing facades and 2 openings formed in east facing facades. Proposed extension of 12 square meters wrapping around south and west facades. Two new windows proposed to east facade. Entrance route re-arranged from car park area. Proposed detached out building to be used as a boat house. SHDC: Granted (revised plans.)

**76.4 Appledore 84 Court Road 3099/15/HHO** - householder application for refurbishment and rationalisation of design conflicts. SHDC: Granted.

**76.5 Summertide", Stoke Road, 0064/16/TPO**- Work to Tree Preservation Order Trees. Beech (T1).Crown lift all round up to a maximum of 4m by pruning of secondary branches <50mm only, paying particular attention to area over driveway. Crown clean to remove any deadwood, crossing or rubbing branches (Max <75mm thickness), and thin out by removing overly numerous branches within the inner crown to expose the main branch framework (Max <50mm thickness). Reduce back over extending branches on the upper NW aspect, and lower western aspect of the canopy by up to a maximum of 2m back to suitable growth points.  
SHDC: Refused.

SHDC: Granted: Crown lift all round up to a maximum of 4m by pruning of secondary branches <50mm only, paying particular attention to area over driveway. Crown thin by 15% prioritising the removal of any deadwood, crossing or rubbing branches

**76.6 Brook Bakery, Riverside Road West,0082/16/TCA**-works to Trees in a Conservation Area. Remove the existing line of tall/overgrown/unsightly Lelandii trees on the Western boundary; and replant with a Beech hedge which – when mature - will be maintained at a height of 6 feet. SHDC: Granted.

**76.7 Yealm Reach, 97 Court Road APP/K1128/W/15/3130793**.Erection of dwelling and garage with associated access. Appeal starting date 18 August 2015.Planning Inspector- appeal dismissed

**76.8 Newton Downs Farm 37/1426/15/F**- proposed Solar PV array at SX 553 496. Cllr. Green had advised Mr. Peter Brown from Yealm Community Energy regarding the Parish Council’s decision over administration of the Community Benefits. Following this, the Planning Officer Mr. Jones had also been advised and would be forwarding details of the Parish Council’s decision to the SHDC solicitor for consideration.

**Planning applications received including;**

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**76.9 27 The Fairway 0683/16/HHO**-householder application for side extension to infill between house and garage with single storey extension. Ms. Adams took no part in the discussions or vote. DECISION: No objection. (Vote; Unanimous.)

**76.10 Whitegates, Parsonage Road 0699/16/FUL**-demolition of a single family dwelling and the erection of one detached single family dwelling and two semi-detached single family dwellings. Mr. Hussell took no part in the discussions or vote. DECISION: Objection;

1. Overdevelopment of the site.
2. Overbearing impact on neighbours.
3. Overshadowing.
4. Affected the street scene. (Vote; Unanimous.)

**76.11 Southlands 9 Yealm Road 0563/16/HHO** -householder application for two storey front extension and extensions and alterations to dormers. DECISION: No objection. (Vote; Unanimous.)

**76.12 Cottage Green Parsonage Road 0791/16/OPA**-outline application with some matters reserved for the erection of a bungalow and a detached garage. Mr. Carter took no part in the discussions or vote. DECISION Objection.

1. Outside the village development boundary.
2. Affected an Area of Outstanding Natural Beauty.(Vote; 8 in favour, 1 abstention)

#### **76.13 Newton & Noss Neighbourhood Plan-**

**i) CPRE roadshow**-Cllr. Green had attended and gave a report. Discussions had taken place over the complicated nature of some Neighbourhood Plan proposals. Other areas had limited their plans to just four core areas which reduced the time taken to draft the plans. It was suggested that the Steering Group meet informally in April/May. A suggestion was made to use the Parish Plan as a starting point.

**ii) Housing Needs Survey** -with thanks to the distributors, the HNS questionnaires had been delivered to every household in the Parish. This was a total of 979 households, broken down as follows:

Newton Ferrers 556

Noss Mayo (including Bridgend and the singletons on the Noss peninsula) 280

The outlying hamlets and singletons (including Collaton) 143

Devon Communities Together had started to receive completed questionnaires. To give a last push in mid-April before the response deadline of 30th, the Parish Mag would have a Have-You-Completed-Yours-Yet advert and similar posters would be placed on noticeboards.

**iii) Locality Funding- RESOLVED:** To delegate authority to Mr. Christopher Lunn in place of Mr. Peter Pritchard to bid for Locality funding for the Housing Survey, with the requirement that the funds be paid into the Parish Council accounts.(Vote; Unanimous.)

**76.14 Village Housing Initiative**- work on preparing the ground for construction at Parsonage Road had started. SHDC would be contacted for an update on the proportions of rented/shared equity properties to be built and the method by which local people could apply.

**76.15 SHDC Planning Portal**- the Locality Officer had asked for an update on difficulties being experienced with the planning portal. Members advised of problems with the PDF downloads which Members found cumbersome and lengthy. Particular reference was made to letters of representation on the site with the length of time taken to download.

#### **77/16. DISTRICT COUNCIL**

Both District Councillors had sent apologies

#### **78/16 COUNTY COUNCIL**

**78.1 County Council**-Cllr. Hoskings was not present.

#### **78.2 Highways/Transport-**

**i) A379 update**- the temporary traffic lights had broken down the previous Friday/Saturday/Sunday causing long tail backs.

**ii) Grass cutting**- no update.

**iii) Road drainage**-a letter from a parishioner regarding the cleaning and lack of provision of rainwater drains had been circulated and was discussed. It was agreed to refer the matter to Devon County Council Highways.

**iv) Highways meeting**- the Chairman and Clerk had met with Mr. Nick Colton DCC Highways at Coach Road the preceding Monday. Mr. Colton had confirmed the stream would be dug out and cleared of tarmac and debris. Noss Green would be reseeded. He would take into consideration potholes along Foundry Lane for patching work. Gully cleaning at The Coombe was being investigated.

He advised that the wall at Wright's Lane was leaning and so the fencing needed to remain in place. With respect to parking at Dillons, he was expecting to receive requests for disabled parking following notification that the parking bays were public highway. The speed data box at The Green was in place. He had asked for the School Transport Plan from Ivybridge Community College following concerns expressed by a parishioner regarding the school bus turning practices at The Green.

#### **79/16. CORRESPONDENCE**

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**79.1 Broadband-** it was agreed to accept the offer from Mr. Matt Barrow from Devon County Council to come to a Parish Council Meeting to advise Members about Superfast Broadband coverage in the Parish.

**79.2 Dementia Friendly –** Ms. Longworth requested the matter be put back to the next meeting.

### **80/16. ADMINISTRATION**

**80.1 Events applications-** none.

#### **80.2 Bishops Court-**

**i) Alternative storage-** a response from the Chairman of the trustees of the Reading Room was awaited.

**ii) Night time services-** Cllr. Hosking had forwarded a report following a reassessment of the requirement for night time services at Bishops Court suggesting it demonstrated that Devon County Council had responded to the request for reconsideration.

Devon County Council had fully considered all representations made by residents and owners of properties at Bishops Court extra care housing scheme following the initial resident consultation exercise undertaken last year. The conclusion to this was that the initial proposal by DCC to remove the night-time service provision between the hours of 10pm to 7am remained the correct decision. The level of need for, and use of the night-time service by the residents of Bishops Court did not justify the current commissioned service which costed approx. £52,000 p.a. Residents would remain supported by on-site carers between the hours of 7am to 10pm, and had an emergency alarm system to raise alerts should a crisis arise during the night-time. DCC officers were clear that all residents had been offered an assessment of their care needs, and those that requested an assessment, or a review of a current care package, had been undertaken and the outcomes analysed. Alerts during night-time hours raised via the alarm system had also been analysed. Neither analysis had demonstrated a need for a night-time service. There was nothing in the tenancy agreement, or leasehold agreement, or S106 planning agreement that tied the authority into commissioning a night-time care service. DCC officers would be meeting with the Bishops Court residents to inform them of the outcome of the response to the initial consultation exercise. It was anticipated that the current night-time service would cease to be provided from 1<sup>st</sup> April 2016.

**80.3 Parish Council vacancy-**no request for a by- election had been made following the resignation of Ms. Cove. It was agreed to advertise the intention to fill the vacancy by co-option. Applications would be invited to be submitted by 31 May with the consideration of applications by the Parish Council at their meeting on 9 June.

**81/16 AUTHORISATION OF PAYMENTS** – cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 82/16

### **82/16 AUTHORISATION OF PAYMENTS**

**The following cheques were authorised totalling:**

**£163.60**

<b>Chq No</b>	<b>PAYEE</b>		<b>AMOUNT</b>
2077	Getmapping PLC	ParishOnline Annual Fee	£33.60
2078	M. Hingston	Newton Voss & steps cleaning February	£82.00
2079	RYHA	Slipway Cleaning Fluid	£48.00
DD	Spectrum Housing Group Ltd	Bishops Court rent March 2016	£363.62
DD	B.T.	Phone services-Bishops Court	£84.10
DD	B.T.	Phone services-Clerk's Office	£98.50

\*Section 137 Local Government Act 1972 payments: £0 total to date; £480

### **83/16 MEETINGS ATTENDED:**

#### **Ivybridge & District Association of Parish Councils.**

The Vice Chairman gave a report of the IDALC meeting on March 17, 2016

1. Subs would be increased to £5 per parish.

2. Lesley Smith, the secretary of the Devon Association of Local Councils, gave a talk on the bid by Devon and Somerset seeking devolution of a number of powers from central government, which could have a dramatic effect on town and parish councils. The Vice Chairman had asked two questions on behalf of Cllr John Green who had been unable to attend. The first argued that it appeared local authorities had had very little noticeable influence on the Devolution Prospectus. Ms Smith denied this and said that 22 local authorities took part plus the two county councils of Devon and Somerset. On the question whether there would be public consultation she said that there had been press releases, reports in newspapers, on TV, websites, etc.

She said: 'The government wishes to save money, but there were real opportunities to get local control.' There would be a downward devolution to towns and parishes with greater involvement of local people. However this was an economic document to boost economic productivity, she said. There was an ambitious vision in economic terms with the expectation of greater tax revenue to the government through growth.

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All the councillors present thought it was undemocratic not to be consulted. They also suspected that any devolving of powers would not be matched with extra money to deliver, leading to potentially large increases in local precepts. This was a very complicated subject and the Vice Chairman suggested members read an independent analysis produced by the New Economics Foundation entitled Democracy: the missing link in the devolution debate. This would be circulated by the Clerk.

The AGM of DALC would take place on October 11, 2016 when the theme would be devolution.

3. Next meeting of the IDALC: September 14, 2016.

## **84/16 MAINTENANCE**

### **84.1 Maintenance working groups-**

#### **i) Sports Pavilion-**

Rugby posts-there were concerns regarding installation. Cllr. Green had had a site meeting with Mr. Finch to discuss and had liaised with the Vice Chairman and Mr. Hussell. A plate on one side of the posts had been banked up with earth to prevent exposure. Members felt that this should be sufficient. Mr. Carter advised he would take a look to see if any further remedial work should be undertaken.

Mr. Tubb asked about rugby post protectors and the insurance position. Advice from the Parish Council's insurers and the rugby posts suppliers, together with a quote for protective padding had been circulated to members prior to the meeting on 10 March. The Parish Council had debated the matter and had decided that as no games were being played, and the posts were for kicking practice only, that protective padding should not be purchased. Mr. Tubb and Mr. Parry-Smith disagreed and suggested there was clear advice from the insurers that protective padding should be installed as soon as possible. The Clerk was asked to recirculate the insurance advice and quote from the rugby posts suppliers. Mr. Parry-Smith agreed to seek alternative quotes also.

Licences- the Clerk had not been given copies of the Licences submitted by the group to the Cricket/Football Clubs. It was agreed the Clerk would send the template Licences to the working group, with subsequent draft amendments for approval before sending out to the respective Clubs together with a request for their insurances, inspections schedules and risk assessments.

There was no update from the maintenance working group regarding the draft risk assessments sent to them for completion and approval.

**ii) The Green/Dillons Green**-there was no update.

**iii) Play parks- Butts Park Play Park**-the Vice Chairman advised that the group had selected their preferred supplier. The intention was to replace the old spring equipment to the left of the park with new equipment as part of Phase 1 of the upgrade plans. The group were waiting to hear from Invest in Devon and the Revelstoke Trust. An application was due to be submitted to Awards for All and two smaller charities. Mr. Lyndon advised that the local Co-op store had chosen the play park as their community fund to support for the year. The possibility of inviting sponsorship from local businesses and personal pledges was being investigated.

**iv) Noss Recreation Areas**—the Chairman had met with the Tennis Club the previous day to discuss the Licence. The Tennis Club was going to draft a constitution. RESOLVED; o delegate arrangements for the Community Apple Day to be held at the Community Orchard on Sunday 16 October to Newton & Noss Community Orchard Group. *(Vote; Unanimous.)*

**84.2 Parish asset inspection**- a work schedule arising from the Parish asset inspection had been circulated. It was agreed no action needed to be taken in respect of surface repairs to Big Slip Quay and that repainting the swings at Butts Park Play park should be put back.

#### **84.3 Other areas for consideration-**

**i) Kilpatrick's**- Mr. Carter confirmed the RYHA had undertaken repairs to the steps.

**ii) Wide Slip**- new railings had been installed.

**iii) St. Peter's War Memorial**- Ms. Longworth queried where the top of the War Memorial had gone. Mr. Hussell would make enquiries.

**iii) Public Tap Pillory Hill**- a leak had been reported to South West Water who had effected repairs.

### **In committee**

#### **85/16 PRE PLANNING APPLICATIONS/PLANNING ENFORCEMENT**

A list of outstanding planning enforcement cases in the Parish had been sent to the Council for comment. Cllr. Green advised that SHDC Planning Enforcement had five hundred outstanding matters. The department was attempting to prioritise matters to see what needed resolving straightaway and to remove those not worth pursuing from the list. The Members felt they would be in some difficulty in commenting on the list of outstanding matters in the Parish as they had not been kept advised as to action undertaken and progress made with respect to the cases. Cllr. Baldry would be advised.

#### **86/16 CLERK'S EMPLOYMENT**

A report by DFP Solutions Wealth Management Ltd; Newton and Noss Parish Council –suitability report for Auto Enrolment Compliant Pension Scheme had been circulated to all Members prior to the meeting.

RESOLVED:

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1. DFP Solutions Wealth Management should set up a scheme with the People's Pension Scheme in order to comply with the Council's duty to set up an auto enrolment compliant pension scheme.
2. The pension scheme should be based on phased qualifying earnings.
3. The Parish Council approved the payment of the People's Pension Scheme one off administrative charge of £300 plus VAT.
4. The Clerk was authorised to accept the terms and conditions for the People's Pension on behalf of the Parish Council.
5. The pension contributions may be paid by Direct Debit.
6. PBS Accounting Services to send all statutory pension auto enrolment communications on behalf of the Parish Council.

*The Meeting closed at 8.50pm*