

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 8 February 2018

**PRESENT MRS. ANSELL MR. COOPER CLLR. GREEN MR. TUBB MR. LYNDON
MR. CARTER MS. ADAMS MR. ROGERS MR. PARRY-SMITH MRS GRANT
ALSO PRESENT;** Cllr. Hosking, Cllr. Baldry, 6 members of the public, Mrs. McDonough (Clerk).

OPEN FORUM

48 Yealm Road 0151/18/HHO - a neighbouring resident advised that the objections raised in respect of the previous planning application (withdrawn) stood. The new plans made only minor amendments. The proposals represented over development of a small site. The roof height had been raised and the proposals would take up almost one third of the garden. Whilst the proposals for the front of the existing building were "not too bad", the rear view would be "horrendous". It was suggested that some of the scales of the submitted drawings were out and did not give an accurate representation of what the development would look like. Other neighbours had objected. It would be preferred that development was kept as low key as possible for the area. There was no reflection of the basement structure on the plans. It was suggested, given the existing lower level of the property, that the development could go lower rather than higher. There were few bungalows left in the village.

Land at The Fairway The Fairway 2929/17/VAR-the applicants referred to the variation application that had come before the Parish Council last September. The application was to vary the 2017 planning consent given for plots 1 and 2. Reference was made to changes to the first floor fenestration/gables which would reduce light pollution and Siberian larch cladding to reduce impact. The ridge height would be no higher than No. 3 and lower than Nos 4 and 5- being dug into the site. The families acquiring the plots had grown up and were active in the village. Both families wished to remain in the village. He and his partner had lived with parents/caravan park to raise the deposit. They neither qualified nor wished to apply for subsidised housing preferring to build their own home. It was suggested the Parish Council should support schemes for self- build for local families and to support the Newton & Noss Neighbourhood Plan recognising the benefit of retaining young families. Upon being asked, the applicant confirmed the ridge height was being raised by 500mm.

1 Old Coastguard Cottages 3078/17/FUL- a neighbouring resident attended and referred to the repeated modified plans which had been submitted. The neighbours objected to the revised plans. The site was listed. The revised plan gave the impression the vertical height had been reduced. It was suggested the height had not been reduced. It would be 2.4 metres above the beach at the closest point and very visible from the river. It was suggested the photograph produced would not be a true reflection. The destructive impact from tidal surge appeared to have been acknowledged. The huge structure would be supported by 7 pins with an enormous block of concrete to anchor it. Access would not be improved and would still be via the steps, as the deck was too high. Wembury Parish Council had met the previous week and was thought to be meeting again 26 February. The Conservation Officer was aware the whole site was listed.

Newton Ferrers and Noss Mayo Parish Council Police Report January 2018_ PCSO Andy Potter had sent apologies and the following report

Newton Ferrers-22nd, at an isolated rural location. Report of criminal damage to a property [windows smashed]. Also report of an assault at the same location. Enquiries were ongoing, CR/006600/006939/18.

Noss Mayo-Overnight 31st December / 1st January. Report of criminal damage to a car, dents caused to roof and wing mirror knocked off CR/000173/18.

17/18 APOLOGIES FOR ABSENCE- there were apologies from Cllr. Blackler and Mr. Hussell.

18/18 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the meeting. Mr. Tubb declared an interest in matters relating to the pharmacy applications in Yealmpton by owning the pharmacy in Newton Ferrers.

19/18 DISPENSATION REQUESTS- none.

20/18 MINUTES- the Minutes of the 9 January Parish Council Meeting were approved as a correct record and the Chairman was authorised to sign.

21/18 VARIATION OF AGENDA- RESOLVED; matters relating to pre-planning/planning enforcement matters and quotes relating to land transfer legal costs, hedge cutting, play park and gate maintenance should be considered in committee. (*Vote; unanimous.*)

22/18 DISTRICT COUNCIL

Councillor reports- Cllr. Baldry gave the following report;

i)TAP Funding- the Vice Chairman of the Parish Council had represented the Parish Council at the decision meeting. Newton & Noss Parish Council had been allocated approximately £2000.

1/8February2018.....Chairman

ii)Community Reinvestment Project Fund - the application by the Parish Council had not been approved. The reasons given for refusal were whilst the project was worthwhile, there had been no locally raised match funding or evidence of community support or need. The fund was to be abolished. Cllr. Green referred to the Section 106 Tamar Estuary Fund- Newton & Noss may be eligible to apply as the River Yealm was part of the catchment area.

iii)Budget - due to Government cutbacks it was likely that the South Hams Council Tax would increase by £5 per annum for a Band D property and pro rata for other bands. (Approx. 3.2%) The South Hams share was only 9% of the total. The rest of Council Tax included Fire Service, County Council and Parish Council elements.

SHDC would no longer be accepting cash or cheques in the next financial year. From 2019 public toilets including those in Newton & Noss would either be closed or handed over to local Parish Councils. The Parish Councils would be given opportunity to express their views. Cllr. Baldry would be fighting to keep them open. Cllr. Green asked if it could be clarified whether proposed closures related to both public toilets in Newton Ferrers and Noss Mayo.

iv) Council Tax Discount - the Clerk referred to a suggestion raised by Dementia Friendly Parishes around the Yealm regarding eligibility for a discount for those suffering from dementia and the need for clarity on the SHDC website. Cllr. Baldry would investigate the matter

Cllr. Blackler sent apologies due to health reasons, following the meeting, and the following written report;

“TAP meetings have been held and grants made, applications were oversubscribed so grants had to be reduced.

Planning fees earned so far have reached in excess of £120,000.

Some toilets in future will pay on entry.

SHDC has lost £5.5m in grants since 2010.

Our waste for burning goes to Plymouth.

In the 2018/19 Budget re-investment in communities where large developments have occurred will be abolished.

At present 106 enforcements have been achieved with 324 still outstanding in the South Hams.

Planning decisions have been determined above target, showing a marked improvement.

On the Sherford development 104 houses have been sold with 270 nearing completion.

A drugs and alcohol Task and Finish group has been formed at SHDC.

There will possibly be a £5 increase on Council Tax in Tax band D.

The Council Tax Support given to Towns and Parishes will be reduced.”

It was subsequently clarified the reference to 106 enforcements were to enforcements that had now been closed out (i.e. not cases where South Hams District Council had taken enforcement action).

23/18 PLANNING

23.1 Newton & Noss Neighbourhood Plan- the plan was now at the examination stage. The examiner appointed was Mrs Barbara Maksymiw.

23.2 Community Land Trust - Ms. Adams referred to the positive meeting that had taken place. It had been suggested, and it was agreed by the Parish Council, that the group should be referred to as Newton & Noss Community Housing. Mr. Rob Ellis, the liaison at SHDC, had been very supportive and was keen to provide seed funding. A community benefit society was anticipated with membership of the Association of Community Land Trusts. Conversations had taken place with landowners - a proper call out for land would be made.

23.3 Holbeton Neighbourhood Plan - the Parish Council had not been consulted prior to the Designation of a Neighbourhood Plan Area. No issues however were raised with the designated area.

Planning decisions

23.4 Steps Cottage, Lower Court Road 2514/17/FUL-replacement of existing bungalow with two new houses. Withdrawn.

23.5 The Linhay, Collaton Farm 3259/17/FUL-change of use of from business (holiday letting) to residential use. SHDC; Granted.

23.6 Cross Park, Stoke Road, 3960/17/VAR -application for the removal of agricultural occupancy condition (original consent: WB/8303/86/51) (resubmission of 0349/17/VAR.) SHDC; Granted.

23.7 8 Archers Court 3946/17/HHO-householder application for a proposed dormer window to the bedroom. SHDC; Granted.

23.8 Menryn, Court Wood 3905/17/TPO. Work to Tree Preservation Order trees. T1: Oak - pollard to 2 metres from ground level, bank underneath roots slipped away, high risk of being uprooted, trunk resting on nearby beech tree. SHDC; Granted.

23.9 Riverslea 35 Yealm Road 4016/17/VAR-Variation of condition number 2 following grant of planning permission 2314/17/HHO to allow for a minor material amendment. SHDC; Granted.

23.10 Court Farm 30 Court Road 4173/17/HHO-householder application for extensions and modifications of the existing bungalow and construction of an annex. SHDC; Granted.

Planning applications received including;

23.11 Tamarinda, 11 Yealm View Road, 4421/17/HHO-householder application to re-build quay with boat storage and garden room. Several objections had been raised. It was understood both the Estuaries Officer Nigel Mortimer and the South Devon AONB would be raising objections based on damage to the ecology and loss of foreshore. It was suggested that provision of a quay should be encouraged to provide support for the bank. DECISION; Objection; Reference to N3P refers to the Newton & Noss Neighbourhood Plan

1.The Parish Council support the detailed objection from the Estuaries Officer and South Devon Area of Outstanding Natural Beauty regarding protection of the foreshore and habitat.

2.Visual Impact – more specifically;

i) Design – does not respect the architectural context of adjacent buildings. (DP1a and DP1e, N3P-4.)

ii)Heritage – borders the Newton Ferrers Conservation Area and affects the long views from St. Peter’s Church Noss Mayo- a Listed Building. (DP6, 2008 Conservation Area Appraisals and N3P-8.)

3.Tourism Impact and Cumulative Impact – continued individual urbanisation of the waterfront detracts from public enjoyment. (N3P- 2. Protecting the waterfront.)

4.Ecology and landscape. (DP2, N3P-9 and N3P-2. Marine Licence required.)

5.Site affects a Public Right of Way

6.The reinstatement of the quay is to be encouraged subject to Marine Maritime Organisation approval.

(Vote; *Unanimous.*)

23.12 Woodville, Pillory Hill, 4062/17/FUL -proposal for 2 storey house with underground garage (amendments to consent 37/0735/15/F.) DECISION; No objection. (Vote; *Unanimous.*)

23.13 Land at The Fairway 2929/17/VAR-READVERTISEMENT (Revised Plans Received.) Variation of condition 2 following grant of planning permission 1372/16/FUL to allow for changes to plans of plots 1 and 2. Development had been established. There was every sympathy for the applicants. Members felt it was important for young people with a connection to the parish to remain living there. The properties could however be sold on to purchasers who were not local families. Concern was raised about development in this particular area. Changes would affect the skyline by 500mm. It was suggested the Development Management Committee had been influenced by and approved the project on the basis properties would be bungalows for a local farming family with disabled accommodation. A down-sizing option in the Parish. If two of the planning consents were varied this could lead to further variation applications for the remaining three leaving a far larger development than was originally envisaged. Reference was made to the possibility of other types of community housing which may become available tin the parish. The development proposal was for properties larger than those planned for community housing. Cllr Baldry advised the matter would be referred for the Development Management Committee meeting in March. The Section 106 Agreement would stand.

DECISION; Objection; *Reference to N3P referred to the Newton & Noss Neighbourhood Plan.*

Whilst acknowledging that the principle of development outside the development boundary was established 1372/16/FUL contrary to public evidence and N3P-1, this application was:

1.Inconsistent with the undertakings of the original consent when GREAT WEIGHT was given to the fact that the buildings with just one room in the roof were particularly suitable for the elderly and disabled.

2.Bearing in mind there were 5 properties on this site, allowing any variations to ANY one of the buildings for which permission had already been granted would exacerbate the effect on the Area of Outstanding Natural Beauty and Coastal Preservation Area

3.An increase in accommodation/family size would inevitably produce more parking and traffic.

4.Visual impact – increase in height on the skyline and effect on adjacent properties.

5.The proposed changes were out of context with the original buildings proposed under 1372/16/FUL and the established bungalows along The Fairway.

6.The original plans agreed for this site should stand. (Vote 6 in favour of objecting, 2 against, 2 abstentions.)

23.14 48 Yealm Road 0151/18/HHO- householder application for re-submission of 3949/17/HHO to replace existing roof and raise the ridge and eaves height to improve accommodation at first floor, replace studio to rear of property with a 2 storey extension linked to main dwelling, and create a new grass roofed garage at bottom of the drive.

DECISION; Objection; *Reference to N3P refers to the Newton & Noss Neighbourhood Plan*

1.Visual Impact of height and size in relation to neighbouring properties.

2. Overbearing adjacent properties

3. Overdevelopment of the site

4.Adversely affected the street scene in size

5.Loss of smaller property – the Newton & Noss Housing Needs Survey recognised the lack of and need for smaller properties. N3P-11 required replacement buildings of more than 3 bedrooms to provide evidence of need.

4. The hand drawn plans for the grass covered garage required clarification. The gateway did not appear to be widened. The garage was a sharp right hand turn for two cars, stone at each corner and a pillar in the middle. It was questionable whether this would provide a viable turning circle in or out. There was no indication of how the drainage would be dealt with or the depth underground (2 m?). What would happen to the spoil?

In the event that this application did proceed, the Parish Council would request conditions that the gateway would remain as shown and the garden wall and hedge would be retained. (Vote; 9 in favour, 1 abstention.)

23.15 5 Court Road 0235/18/HHO-householder application for creation of a side extension over garage, infilling ground floor terrace and addition of 3 no. new windows. DECISION; No objection. (Vote *unanimous.*)

23.16 1 Old Coastguard Cottages 3078/17/FUL. READVERTISEMENT (revised plans received.) Construction of a new quay to improve access. It was understood the Listed Buildings Officer had viewed the site from Yealm Road. Whilst the plans did not refer to a davit, the construction management plan referred to one. The applicant had telephoned some members of the Parish Council in advance of the meeting. DECISION; Objection. Visual Impact – modern structure affecting a Listed Building/Heritage site. (Vote; *unanimous.*)

23.17 Development Management Committee- 59 Yealm Road 3117/17/FUL. With Members' agreement a further letter had been sent to Cllr Tucker, Leader of South Hams District Council, expressing concern about the decision made by the Development Management Committee to grant approval and the disregard of the Newton & Noss Neighbourhood Plan which was at examination. Reference had been made to the written ministerial statement of July 2014, <https://www.gov.uk/government/speeches/neighbourhood-planning>, which made it clear that, once a neighbourhood plan had been submitted formally for examination, it (and its policies) represented a material consideration to which weight could be given in considering the planning balance when determining any particular planning application or appeal. The Chief Planning Officer Mr. Whymer had subsequently sent a letter to all district councillors regarding the necessity to give moderate weight to Neighbourhood Plans when at examination stage.

Brook Bakery, Riverside Road West, APP/K1128/W/17/3188937- had gone to appeal under the Householder Appeals Service. There was no opportunity submit further comments.

24/18 ADMINISTRATION

24.1 Events applications- none.

24.2 Emergency Plan review- had almost been completed.

24.3 Risk assessment review- Mr. Carter gave some updates. Members were requested to review the risk assessments indicated on the review schedule and notify the Clerk once completed.

24.4 Website security- the security issue had been resolved.

24.5 General Data Protection Regulation - the Clerk had undertaken brief webinar training organised by the Society for Local Council Clerks. The documents in support of the training and link to the Information Commissioner's Office website giving advice on potential implications for parish councils and parish council members individually had been circulated. Members were advised to familiarise themselves with the implications of the GDPR which was due to come into effect 25 May 2018. The full implications for parish councils were still unclear. The Secretary of State could exempt parish councils as a public authority for the purpose of the GDPR. If not, the Parish Council would need to designate a Data Protection Officer. As yet it was unclear whether the Parish Clerk could act as a Data Protection Officer. The current stipulations were explained to members. The Parish Council may need to consider appointing an external Data Protection Officer. One company, who conducted internal audits for parish councils, was offering to act as Data Protection Officer. It was agreed to review the matter in March when the implications of the GDPR for parish councils may have been clarified.

24.6 Fixed Assets Schedule 2017/2018- a draft schedule had been circulated prior to the meeting. RESOLVED; the Fixed Assets Schedule for the financial year 2017/2018 was agreed and approved. (*Vote; unanimous.*)

24.7 Annual Parish Meeting- no specific matters were raised for inclusion on the agenda.

25/18 CORRESPONDENCE

25.1 Dementia Friendly Parishes- Mrs. Caroline Hirst had sent a report which had been circulated to Parish Council members. Over £1,000 had been raised for the project from local events leading up to last Christmas. The Project Committee wished to thank everyone who organised, attended and contributed to - the Yealmpton & Brixton WI Coffee Morning, the Christmas Market at Yealmpton, the Yealmpton Village Christmas Party and the coach trip to Clark's Village. Otter Garden Centre had chosen the project as its charity of the year and would be fundraising for them during 2018. Events in February included a Tea Dance at St. Mary's School, Brixton on Saturday 17th February, the Walking Group which met in Wembury every Wednesday, the Shared Reading Group met every Thursday morning at The Parish Room, Yealmpton, the Gentle Exercise met every Tuesday morning at Venn Court, Brixton, the 'Hobby Tree' – craft, hobbies and pastimes group met Monday 5th February and Monday 19th February at Yealmpton Community Centre, Tea at Kitley House Hotel - Friday 23rd February. To know more about Dementia Friendly Parishes around the Yealm contact Maxine on 07450206312 or visit their website www.dementiayealm.org.

25.2 Yealm Medical Centre- *Mr. Tubb took no part in the debate or vote.* the Parish Council had officially been consulted by NHS England, in respect of both applications by Yealm Medical Centre/Yealm Supplies Ltd and Rushport Advisory, to open a new pharmacy in Yealmpton. RESOLVED: Newton & Noss Parish Council opposed the application by Rushport Advisory LLP and supported the application by Yealm Supplies Ltd.

Reasons for opposing Rushport; no information as to the body/organisation that would run the premises, no site had been identified, the effect on GP services if funding to the practice were to be substantially reduced through the loss of dispensary services and the impact on Tubbs The Pharmacy in Newton Ferrers.

Reasons to support Yealm Medical Centre in respect of their application;

-Existing dispensary. The retention of experienced staff and employment of a pharmacist.

- a site was in place. It was understood an extension was built with a pharmacy in mind and could be converted.

-Disabled access was available.

-Parking including disabled parking was in place.

- It was understood longer opening hours would be offered.

-Yealm Medical Centre had advised of the wish to continue to work alongside Tubbs The Pharmacy in Newton Ferrers. (*Vote; 9 in favour.*)

25.3 Yealm Community Energy- had advised that Newton Downs solar farm would be coming into community ownership. CORE (Community Owned Renewable Energy) had bought the Newton Downs solar farm from Good

Energy in partnership with Yealm Community Energy (YCE). CORE was a fund that acquired solar farms on behalf of the local community, and then facilitated their transfer into community ownership. CORE had been working with YCE to assist bringing Newton Downs into community ownership. CORE had invested £5.83 million to fund the purchase. YCE had three years to raise the 'equity' capital to take the solar farm into total community ownership from a community investment offer. CORE would be helping to raise long-term loan finance and would be implementing a range of improvements to Newton Downs to optimise environmental and financial benefits. Newton Downs solar farm was expected to generate £20,000 p.a. income for a community fund from the outset, and over £1 million over its 30-year life. No Parish Council members had been available to attend the YCE AGM on February 3rd. It was anticipated a trust fund would be set up at some point for which Parish Council representatives would be invited.

25.4 Coastal access- England Coast Path - improvements to public access on foot along the South West Coast Path between Cremyll and Kingswear. The Parish Council had been advised of plans to improve coastal access. These arose from the Marine and Coastal Access Act 2009, which placed a duty on Natural England to make proposals to the Secretary of State for a long-distance walking route around the English coast and for an adjoining margin of land where the public would also have a right of access on foot. This could include foreshore, grazing land or cliffs but would not affect buildings, their curtilage or gardens. Natural England would be investigating options for this stretch of coast over the coming months and would be working with landowners, the access authorities Devon County Council and Plymouth City Council, the SWCP National Trail team and other stakeholders. This part of the coast already had the South West Coast Path along it for the entire length. Wherever possible their approach here would be to adopt this existing route as part of the England Coast Path – they expected this to happen on most sections of coast along this length. Where this happened, the project would be about confirming the existing route, making it easier to deal with any future loss of the path to landslip or erosion, and confirming public access rights over beaches and cliffs etc. Natural England had enquired whether Newton & Noss Parish Council had any issues regarding public access along the South West Coast Path in their area or whether it had any ideas or thoughts on any sections which could be improved in some way. The information they received back would help feed into their work over the coming months. Mr. Rogers advised that he and representatives from the National Trust, South Devon AONB, Natural England and the Environment Agency had had a meeting with Natural England the preceding Monday. There had been no issues and no request for additional access. On that basis it was agreed the Parish Council had no matters to raise.

25.6 Collaton/Butts Park footpath-contact had been made with both the local Public Rights of Way officer for Devon County Council, Mr. Peter Guy and Helen Clayton, Public Rights of Way Senior Officer, Legal Development Highways and Traffic Management Devon County Council. The Collaton/Butts Park link came under a Permissive Path Agreement drawn up by Devon County Council, County Solicitor, dated 20 May 2010 and entered into by the landowner Mr Richard Yonge, Devon County Council and Newton & Noss Parish Council. The map showed that the footpath ended at the border of Collaton and did not continue over their private land. Currently DCC had responsibility to maintain the path surface, repair and renewal of path foundations, signposts/waymarks and pedestrian gates. DCC also provided public liability insurance cover for public use of the path over Mr. Yonge's land.

Upon being advised of the signage ("Collaton Park private no public access") placed at the Collaton end of the footpath by the Residents' Association, Mr. Peter Guy had given his own view that he thought it likely that DCC would only be interested in continuing maintenance of the path if agreement was reached to continue the path on through the estate and link up to the road. Mrs Helen Clayton had concurred with his advice. If the Parish Council were still of the view that the route was of benefit to the public, the parish council could negotiate with the estate to continue the permissive route through the estate and out to meet the public highway in a safe location. If the estate was willing to permit such access and the County Council was satisfied that there was a suitable route on the ground, then this could be effected through a similar, but separate agreement. She would be happy to attend a site meeting with the Parish Council and Chairman of the Collaton Park Management C.I.C to discuss. If it was not possible to agree a continuation of the path, then DCC would have no option but to give notice to terminate the existing agreement. It would not be appropriate for the County Council to continue to maintain, at public expense, a path that was no longer available to the general public. Whilst it was appreciated that the main use would likely be by residents of the estate, she did not consider it appropriate that such public expenditure should be solely for the benefit of residents of a private estate. The route also provided a safe off-road walking and cycling route for the public alongside a section of the B3186. Mrs Clayton had advised that the current permissive agreement included a clause allowing the landowner or the council to terminate it upon giving 6 months' notice in writing to all parties to the agreement. There was no requirement to give a reason for terminating the agreement. It was agreed to set up a meeting with the Chairman of the Residents' Association, Mrs Clayton, the Vice Chairman and Mr Hussell.

26/18 COUNTY COUNCIL

26.1 County Council report- Cllr. Hosking had not yet arrived.

26.2 Highways/Transport- including update on

i) Insurance arrangements for parish salt spreader-it was suggested that the Snow Plan would need to be amended if the motor insurance position could not be resolved.

ii) Creekside Road /Pillory Hill closures – A.D. Williams Contractors had notified the Parish Council of the intention to close a 16 metre section outside 41 Creekside Road from 26 February – 9 March. They had advised local residents

had been informed. It was also understood that a temporary road closure would be in effect for a part of Pillory Hill 13-16 March.

iii) Additional double yellow lines areas – the Chairman had had a site visit with Cllr. Hosking and the Local Highways Officer to discuss additional short sections of double yellow lines at Passage Road, Middlecombe/Hannaford Lane. The Vice Chairman had met them at Wrights Lane to discuss short stretches of double yellow lines either side at the bottom of Wrights Lane. Mrs Grant had spoken with neighbouring residents regarding the double yellow lines in Noss Mayo. No objections had been raised. No consultation was considered necessary for Wrights Lane. The Clerk was asked to obtain a quote to further move parking signage from outside “Hillhead.” It was agreed to request DCC to provide additional double yellow lines for all three areas. It was understood DCC would be reinstating the double yellow lines outside Thorndean, Stoke Road.

iv) Community Road Warden Scheme- Mr. Roger Barnett had volunteered. Members were reminded of the scheme requirements and details. RESOLVED; the Parish Council would nominate Mr. Roger Barnett as being a suitable representative to act as the Community Road Warden (*Vote; 9 in favour, 1 abstention.*)

v) Parking enforcement- a request had been made for parking enforcement by the Yealm Steps. It was agreed to make a request to Devon County Council together with the need to clear some of the double yellow lines of debris.

26.3 County Council report- *Cllr. Hosking arrived.*

i) Recycling- Devon was third in the country for recycling rates- 55.7%.

ii) TAP Fund- Cllr. Hosking believed the Parish had been allocated £2000.

iii) Pothole Action Fund- the lane from Membland to Great Prideaux Farm had received an allocation to fill in the worst potholes.

iv) Double yellow lines- reference was made to the double yellow lines to come under HATOC.

v) A379- resurfacing had been completed

vi) Superfast broadband- it was anticipated that this would be available via fibre connection by the middle of next year.

vii) Community Road Warden- Cllr. Hosking was told of the parish nomination. He advised of the ability to apply for funding example protective gear and signs. Materials e.g. a limited amount of cold Tarmac could be collected from the local depot. A certain amount was available, he thought nine tubs, after which it would need to be paid for. Most parishes were using Community Road Wardens for lengthsman duties e.g. ditches, buddle holes. Most were not doing potholes. DCC did use gully suckers in rural areas once a year. Generally, no consultation was undertaken with parishes beforehand. Information on assets in the parish was available on the DCC website showing their location and when they were last cleaned. The Vice Chairman advised that drain blockages at the top of Parsonage Road had been reported online.

Mr. Lyndon left at 9.15pm.

viii) Salt spreader- it was suggested other parishes had not been experiencing difficulties in securing motor insurance coverage for volunteers. The Parish Clerk advised that she had contacted another Parish which had a salt spreader. They had not secured insurance. He would make further enquiries.

27/18 AUTHORISATION OF PAYMENTS – cheque payments were checked by the Vice Chairman authorised and signed in accordance with the schedule prepared by the Clerk, and listed in Minute 28/18

28/18 AUTHORISATION OF PAYMENTS

Balance in Unity Trust Deposit account	balance 31/01/18	£21018.66
Santander Current Account	balance at 31/-01/18	£54075.38

The balance includes:

Monies held in respect of the Butts Park Play Park Improvement Project	£2088.32
-------------------------------------------------------------------------------	-----------------

Monies held in respect of the maintenance of the Revington Memorial Seat	£390
---------------------------------------------------------------------------------	-------------

Big Greenspace Challenge	£406
---------------------------------	-------------

Monies granted by Parish Council/ Revelstoke Community Trust/Ryda/Community Rights Programme for Neighbourhood Plan	£690.39
----------------------------------------------------------------------------------------------------------------------------	----------------

The following cheques were authorised totalling:	£6854.92
---------------------------------------------------------	-----------------

Chq No	PAYEE		AMOUNT
2424	Newton & Noss Village Hall	Hire fee NNPC Meeting 8 February 2018	£30.00
2425	S.McDonough	Net salary-January 2018 inc. use of home as office.	£1,515.66
2426	HM Revenue & Customs	Clerk's Tax and National Insurance January	£474.56
2427	Newton & Noss Parish Council	Transfer to Unity Trust deposit account	£4,000.00
2428	RYHA	Slipway cleaning fluid	£12.00
2429	The Information commissioner	Data Protection Registration	£35.00
2430	South Hams Garden & Property Services	Grounds maintenance January	£432.00
2431	South Hams Garden & Property Services	The Green-drain clearance and tidying by bus shelter	£20.00
2432	South Hams Garden & Property Services	Bramble clearance Noss recreation area	£35.00

6/8February2018.....Chairman

2433	South Hams Garden & Property Services	Noss car park fence repairs	£210.00
2434	AJ Watkinson	Newton Voss and steps cleaning January	£82.00
2455	PBS Accounting	Payroll services Jan-March 18	£8.70
		Total	£6,854.92

*Section 137 Local Government Act 1972 payments: £0 total to date; £790

DD	Ricoh UK Ltd	Photocopier rental/copy charges	£165.85
DD	EDF	Sports Pavilion	£10.00
DD	B & C E Financial Services Ltd	Employee/employer Pension contribution	£17.06
DD	Hoot Hosting	N3P website hosting	£20.00
SO	Reading Room	Storage facilities	£40.00

29/18 MEETINGS ATTENDED:

29.1 Harbour Authority- Mr. Carter advised that the developer of the former River Yealm Hotel may be making application to extend and repair the jetty. The RYHA had invited the Parish Council to nominate three representatives as the expiry of the previous appointments was imminent. Mr. Hussell did not wish to put himself forward. RESOLVED; to nominate Mr. Parry-Smith, Mr. Carter and Mr. Tubb as Parish Council representatives for the River Yealm Harbour Authority with effect from 1 March 2018 for three years or until the next election whichever was the earlier. (*Vote; unanimous.*)

29.2 Halls- Mr. Parry Smith advised that the slabbing of the garden behind Newton & Noss Village Hall had been completed, Guttering had been repaired. A memorial bench and plants had been offered. It was hoped to open the garden in May. Ms. Adams advised that there had been issues regarding the WI Hall website.

30/18 MAINTENANCE

30.1 Maintenance working groups,

i) Sports Pavilion/playing field- no matters were reported. The Clerk was waiting for information from SHDC to publicise the new Public Space Protection Orders.

ii) The Green/Dillon's Green-no reports.

iii) Play parks-

Butts Park Play Park-

i) Signage- RESOLVED; To accept the quotation from South Hams District Council to provide updated signage for the two entrances to Butts Park Play Park in the sum of £60.38 plus VAT. (*Vote; unanimous.*)

ii) Rights of Way- the Clerk was endeavouring to clarify the implications of any Rights of Way, by those houses abutting the play park, over Butts Park Play Park in relation to dogs. The Society of Local Council Clerks legal adviser had suggested that in general a Public Space Protection Order will usually override any private rights.

iii) Bench-damage had been caused to one of the bench slat at the play park. RESOLVED: To accept the quotation from South Hams Garden and Property Services to remove the broken slat and replace with new, to include staining the wood to existing colour in the sum of £30. (*Vote; unanimous.*)

Ms. Adams left at 9.30pm

iv) Willow den- funding had already been secured from the Big Greenspace Challenge for willow planting in the sum of £406. Residual additional funding for play park improvement stood at £2088. Details of the proposals for an 8ft willow den were put before the Council. RESOLVED; to agree to the construction of an 8ft willow den at Butts Park Play Park subject to a maximum cost of £600 plus VAT and to delegate authorisation for the said work to the Vice Chairman and Mr. Lyndon/the Chairman. (*Vote; unanimous.*)

v) Toddler slide- SHDC had been asked to look at corrosion reports.

vi) Inspections- Cllr. Green advised play park inspections by SHDC were likely to increase to £200 plus VAT per play park in the new financial year.

Mr. Rogers left at 9.35pm

Noss Play Park-

iv) Noss Recreation Areas- the Clerk was asked to seek a quote for further repair work to the car park fencing.

30.2 Newton Voss-a parishioner had contacted the Parish Council suggesting advice be sought regarding cleaning from those who had previously maintained/built Newton Voss and a local professor of marine biology. Concern had also been expressed regarding reinstatement of warning signage on the Newton Ferrers side. The Council was advised that Devon County Council Public Rights of Way was looking at the issue of signage reinstatement. Mr. Watkinson had noticed an improvement in the trial area where a new type of Algae Cleaner had been used. He had spent one hour undertaking the trial scrub. It was agreed Mr. Watkinson should submit an invoice for the work for the Parish Council to consider. The local Public Rights of Way warden was awaiting approval to incur costs to pressure wash Newton Voss. In view of the trial of the new product, it was not considered necessary to follow up the consultation suggestion made by the parishioner at this stage. RESOLVED: To trial Algae Cleaner supplied by Natural Solutions Limited and to authorise the purchase of two 25 litre drums at a cost of £71.25 plus VAT per drum and carriage costs of £13.50 per drum plus VAT. (*Vote; unanimous.*)

7/8February2018.....Chairman

30.3 Noss Hard kayak parking- unauthorised kayaks had now been removed by the owners.

30.4 Other areas for consideration-some concern had been expressed by two parishioners regarding the water tower shortly following the commencement of its painting. The parishioners had been advised that the work was yet to be completed.

In committee

31/18 COLLATON/BUTTS PARK FOOTPATH MAINTENANCE - RESOLVED: To accept the quotation from South Hams Garden and Property Services to flail hedge trim the side of the footpath from Butts Park to Collaton in the sum of £210. (*Vote; unanimous.*) One of the pedestrian gates required maintenance- it was agreed to refer this to Devon County Council.

32/18 PLAY PARK MAINTENANCE - it was agreed to put back consideration of the matter to the next meeting.

33/18 LAND TRANSFER. Two quotes had been sought to deal with the legal costs of the transfer of the triangular piece of land at The Green to the Parish Council. RESOLVED: To accept the quotation from Wolferstans to effect the transfer of land at The Green to the Parish Council in the sum of £750 plus VAT and disbursements. Decisions regarding matters pertaining to the land transfer, including enquiries and searches, would be delegated to the Vice Chairman and Mr. Parry-Smith. The Clerk would be authorised to sign the terms of business upon approval from the Vice Chairman and Mr. Parry-Smith. (*Vote; unanimous.*)

34/18 PRE-PLANNING APPLICATIONS/ PLANNING ENFORCEMENT

Planning enforcement matters were considered.

Meeting closed at 9.45pm