

**MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL**

**Held on 9 March 2017**

**PRESENT MR. COOPER CLLR. GREEN MR.HUSSELL MR.LYNDON MS. LONGWORTH**

**ALSO PRESENT; Cllr Baldry**, 1 parishioner, Mrs. McDonough (Clerk).

In the absence of the Chairman, the meeting was chaired by the Vice Chairman Mr. Alan Cooper

**OPEN FORUM**

PCSO 30540 Andrew Potter had sent apologies and the following written report;

**Newton Ferrers and Noss Mayo Parish Council Police Report Feb 2017**

Newton Ferrers

3<sup>rd</sup>, report of distribution of indecent photographs [internet offence] enquiries ongoing CR/013925/17

Between 12<sup>th</sup> and 14<sup>th</sup> report of a burglary non- dwelling, power tools stolen from garage CR/011205/17

17<sup>th</sup>, report of a common assault, enquiries ongoing CR/011831/17

Noss Mayo

No reported crime

**The Tea House, Beacon Hill 4046/16/FUL**- a parishioner who had been present during Open Forum at the last Parish Council meeting wished to make further representations in opposition to the application. He had thought more people would have attended Open Forum to support his objections. The setting was within a pristine AONB area. The applicant at the last meeting had made reference to a similar project in North Devon. This site was in Devon. Coastal access could not be fenced off- there was a right of public access which people had used for in excess of seven years. The site was within a Heritage Coast Designation Area. The SHDC planning website had reflected 60 objections in the last 10 days. Not many people in the village had been consulted. The National Trust would be objecting the following day. He referred to sites on his land. The application could set a precedent for development up and down the coast. He enquired whether the Chairman had abstained from the vote, given that she received pay for her dogs picking up pheasants and partridges. The parishioner suggested a conflict.

**56/17 APOLOGIES FOR ABSENCE**- there were apologies from Cllr. Hosking, Cllr. Blackler, Mrs. Ansell, Mr. Carter, Mrs. Grant, Ms. Adams, Mr. Parry-Smith and Mr. Tubb.

**57/17 INTERESTS TO BE DECLARED** - members were invited to declare interests in the items for discussion during the course of the Meeting. None were declared.

**58/17 DISPENSATION REQUESTS**- none.

**59/17/ VARIATION OF AGENDA** – RESOLVED: matters relating to consideration of any quotations for Butts Park Play Park improvement project, draft grounds maintenance contract and photocopier/printer lease renewal should be considered in committee. (*Vote; Unanimous.*)

**60/17 MINUTES**- the Minutes of the 9 February Parish Council Meeting were confirmed and signed as a correct record.

**61/17 DISTRICT COUNCIL**

**61.1 Councillor reports.**

**Cllr Blackler**- had sent apologies.

**Cllr Baldry;**

**i) Highways**-reference was made to the road closure from Junket Corner to Pillory Hill due to an unsafe chimney. Residents had been ignoring the road closure.

**ii) Development Management Committee**- Briar Hill and Pillory Hill planning applications would be considered at the next Committee meeting. Cllr Baldry would be speaking against both.

**iii) Executive Committee meeting**- he had attended the meeting that day. The Butts Park Play Park Project had been awarded £16890 from the Community Reinvestment Fund.

**iv) Joint Local Plan**- the draft had been agreed by Plymouth, West Devon and South Hams District Councils. Cllr. Baldry suggested it was good news for Newton & Noss save for the fact that the plan inferred that they were two different places. He suggested the Parish Council may wish to object on that basis. Reference had been made to the sustainability of the villages with two public houses and a church. Whilst Newton Ferrers was sustainable it was debatable whether the same could apply to Noss Mayo. The 20 year plan provided for 10 houses for each. Cllr. Baldry suggested that it could be argued that the Parish already had 20 new dwellings taking into consideration the planning applications approved since. He suggested the Parish Council make official representations in respect of both points. A series of consultation events were being held, the nearest being in Yealmpton on Thursday 16 March. The matter was on the Agenda for 23 March Parish Council meeting.

1/9March2017.....Chairman

**61.2 Public Space Protection Orders-** Dog Control Order conversion to Public Space Protection Orders Consultation Document was out for public consultation to 27 March.

**1. A Dog Exclusion Order** was currently in place applying to: All land within the Council's administrative area comprising:

- Any fenced, hedged or walled children's play area
  - Any fenced, hedged or walled bowling green
  - Any fenced, hedged or walled tennis court
  - Any fenced, hedged or walled skateboard or BMX park
  - Any fenced, hedged or walled putting green
  - Any sporting or recreational facility pitch when sport was in play
  - Beaches or foreshore signed by the Council at its entrance(s) as a "dog exclusion area" and included within the district of South Hams Dog Exclusion Order (Beaches) 2013 and its accompanying schedules plus any other beaches that the Authority may wish to include in this Order from time to time
- SHDC had had representation from the Parishes which reflected their views on the management of areas of land within the Parishes. Requests to consider additional locations (which did not fall within the general terms above) included Butts Park Playing Field (at any time.)

**2. Dog Exclusion Order (Beaches)** - currently a 24 hour ban applied between 1 May and 30 September inclusive in any year to:

All beaches including the seashore, foreshore and any slope or staircase leading on to the beaches at Salcombe South Sands, Hope Cove (Mouthwell Sands,) Challaborough, Bigbury (part of), Wembury, Bantham (part of – to include private area also,) Bovisand Sandy Parlour Beach

**3. Dogs on Leads Order** –currently applied to all land which was within the administrative area of the Council (not including areas from which dogs were excluded) and which were:

- Areas with retail premises designated as zone 1 under the Environmental Protection Act 1990 i.e. where there are 2 or more commercial/shop premises
- Car parks
- Cemeteries and Churchyards
- Any fenced, hedged or walled pond, area of water or nature reserve
- Marked sports fields whilst organised sport is in progress
- Formal gardens:

SHDC had had representation from the Parishes which reflected their views on the management of areas of land within the Parishes. Requests to consider additional locations (which did not fall within the general terms above) included Butts Park Playing Field (if outside criteria to ban dogs).

**4. The Dogs on Leads by Direction Order** –converted unchanged and applied as follows to:

All land which was in the administrative area of the Council and which was:

- Open to the air (which included land that was covered but open to the air on at least one side); and
- To which the public were entitled or permitted to have access (with or without payment).
- Except for land that was placed at the disposal of the Forestry Commissioners under section 39(1) of the Forestry Act 1967.

**5. Fouling of Land by Dogs Order converted unchanged and applied as follows to:**

All land which was in the administrative area of the Council and which was:

- Open to the air (which included land that was covered but open to the air on at least one side); and
- To which the public were entitled or permitted to have access (with or without payment).
- Except for land that was placed at the disposal of the Forestry Commissioners under section 39(1) of the Forestry Act 1967.

Publication of Parish representations were for consultation purposes only. The Parish views were not the views of South Hams District Council and where an area of land was already covered by the general conditions of an order, that area would not be specifically added into the Schedule. The public were at liberty to comment.

It was noted that whilst the Parish Council had made enquiries with SHDC regarding the method for imposition of new Dog Control Orders at Butts Park playing field, due to concerns over excessive dog fouling and impact on matches, the Parish Council had not formally requested their imposition.

SHDC had confirmed there were Dog Control Orders in place which would convert to Public Space Protection Orders which would apply to;

**Butts Park Play Park** – if the play park is fenced it will be subject to the dog exclusion order

**Butts Park Playing Field** – would be subject to the dogs on leads order when organised sport was in play

**Green area by Dillons at the Green** -Fouling of Land by Dogs Order

**Noss Green** – Fouling of Land by Dogs Order

**Noss Mayo car park** – dogs must be kept on leads in car parks

**Noss Mayo Tennis Courts** – dogs excluded from tennis courts where the courts were fenced, hedged or walled

**Noss Mayo Play Park** – as above

**Community Orchard** – Fouling of Land by Dogs Order

It was agreed SHDC would be asked for "No Dogs" signs for Butts Park Play Park which had recently seen an increase in dog fouling. Given the limited number of Members at the meeting it was agreed to put back the question of new Public Space Protection Orders for Butts Park Playing Field to the next meeting to get a more representative view.

## **62/17 PLANNING**

**62.1 Neighbourhood Plan-** Cllr. Green referred to budget and finance. The Planning Consultant had submitted invoices for costs incurred to date. Budget costs had been given for Locality funding for the planning consultant (£4,000 plus travel costs of £140) to 31 March, printing costs for material for the consultation day (£400,) room hire for the consultation event for the draft policies (£99). The invoice for the event taking place at Newton & Noss Village Hall (£88) for the event in April had been received. The invoice for the WI hall was awaited. The printing costs details were awaited from SHDC but were anticipated to be in excess of £400.

Mr. George Buckland had advised the Parish Council that he had been doing some very preliminary work on revisiting two of the outcomes of the Parish Plan with a view to them being carried forward to the N3P Action Plan, these being:

- Better public or community transport. He had had had initial discussions with Target Travel and Devon County representatives, both of whom were receptive to the idea of seeing what could be done.
- Leisure facilities in Yealmpton. He had received an encouraging response from SHDC and Yealmpton Parish Council, both indicating that they were keen to help in the looking at the possibility and feasibility of a new leisure centre in Yealmpton.

He suggested that the next step was for him to write an initial concept paper and he would forward a draft to the Parish Council prior to any circulation. In due course, if it seemed worth pursuing these projects, he suggested the setting up of a steering group and assumed the Parish council would like to be represented.

Mr. Roy Fenner was aware of his suggestions and this did not conflict with his work on getting some Gym equipment. Cllr. Baldry suggested the "interest" from Yealmpton Parish Council about indoor leisure facilities was open to interpretation.

### **Planning applications received including;**

**62.2 Sheldyke, Stoke Road 0411/17/FUL-** proposed new two storey dwelling with undercroft garage on site of former dwelling. SHDC had yet to forward hard copies. It had only gone on to the SHDC website that day. There had been no opportunity to assess public opinion. It was agreed to put back consideration of the application to the next meeting.

**62.3 Land at OS 254250E 48000N Yealm Road, 0593/17/HHO-**householder application for proposed staircase  
DECISION: No objection subject to the provision of a satisfactory Construction Environmental Management Plan.  
(Vote; Unanimous.)

**62.4 AONB-** Cllr Green had attended the CPRE Plymouth and South Hams and the South Hams Society public meeting 24 February. The RYDA and other similar amenity groups had been concerned about the AONB and its role in making responses to planning applications- major applications in particular. There were concerns that the AONB representatives did not go to parishes to get their views or give resulting feedback. The representative on behalf of the amenity groups had suggested a new structure where amenity groups could feed into a central body who in turn could advise the AONB organisation/ SHDC. It was thought this might not be supported. There was nothing to stop the amenity groups feeding their views to the AONB committee direct. Indeed submitting views early to the AONB would be helpful. The AONB were stretched and hardly looked at any planning applications.

## **63/17 ADMINISTRATION**

**63.1 Events applications-**permission had been requested for a wedding reception to hold a firework display from Noss Green on Sunday 22 October 2017 between 9-9.30pm for approximately 5-10 minutes using, potentially, the same company used by the River Yealm Regatta. The Members had no objections in principle subject to a formal application being submitted, with appropriate risk assessments and public liability insurance being in place.

**63.2 13 July Parish Council meeting-** it was agreed to move the Parish Council meeting on Thursday 13 July to Tuesday 11 July. The Clerk thanked the Parish Council.

**63.3 Ivybridge & District Association of Local Councils-** it was agreed the Vice Chairman would attend the meeting and AGM 15 March 2017.

## **64/17 CORRESPONDENCE**

**64.1 Dementia Friendly Parishes- Mrs.** Caroline Hirst had sent a report for February  
A Development Day had been held on Wednesday the 25<sup>th</sup> January which had been very well attended by committee members. They evaluated the Parish Workshops and all parish representatives gave very positive feedback. It was agreed that the next set of workshops would be held in March 2018. They had also evaluated the Country File article, and following on from the positive results from this they had decided to prepare to make a short promotional film about the DFPY project for public information. Finally, they discussed the stigma surrounding dementia and ways to overcome this, such as including a person with dementia or a carer on to the committee.

They continued to progress with working towards registering as a Charity and their Constitution had been agreed. Jill Davis from South Hams CVS (Community and Voluntary Services) attended their last meeting to explain about Trustee responsibilities and following this, committee members were asked whether they wished to become a trustee. It was intended that the application will be made by the end of March 2017.

Events around the parishes were flourishing. The new 'Singing Together' event at St Mary's School Brixton was proving to be very successful with people from all parishes coming along for an informal sing (the next took place on Friday 17<sup>th</sup> March between 2 and 4 pm) and the Shared Reading Group continued to be well attended. The Hobby Craft Group had been renamed The Hobby Tree and numbers were increasing at Tea at Kitley House Hotel which was held on the last Friday of every month. Their thanks went to Angela Macpherson who supported the project at the Hobby Tree for raising £350.00 for them at a very successful Silent Film evening held in Newton Ferrers in January. The Plymouth International Dementia Conference would be taking place at Plymouth Guildhall, Plymouth, on Thursday 16<sup>th</sup> March 2017.

Their next meeting would be on the 24<sup>th</sup> March at 10.00 – 12.00 at the Parish Rooms in Yealmpton.

**64.2 Broadband-** there was no update.

**64.3 Safe Place Scheme-** a grant request from Devon Link Up for support for a scheme where vulnerable people could go and ask for help if needed. They were hoping for funding to expand the scheme in the area. It was agreed to seek further information as to the potential to benefit vulnerable parishioners in Newton & Noss.

**64.4 NHS-** there was no response to the Acute Services Review.

**64.5 Moor Otters-**request had been received from the Project Manager for Dartmoor National Park Public Rights Initiative called Moor Otters to consider sponsoring and/ or hosting a "Moor Otter" model. Members decided to take no further action considering there was insufficient proximity to the parish.

**64.6 Collaton-**a response from SWW regarding low water pressure had been received.

**Low pressure-**South West Water could not make any assurances that this would not happen in the future. The reason why customers were experiencing poor pressure was due to bursts occurring on the trunk main feeding the area. These bursts were an accidental occurrence which their company had no control over if, or when, these bursts occurred. These bursts were very difficult to pinpoint due to the nature of the terrain and the depth of the said trunk main which could sometimes lead to an extended length of time their customers were affected.

**Further investigations-**the main in question had had some investigation made into a replacement. This would take place as soon as funding became available.

**Development-** before providing new supplies to further development the water network would be modelled and any improvements required identified/undertaken to ensure that this would not affect extra customers.

## **65/17 COUNTY COUNCIL**

**65.1 County Councillor report-** Cllr. Hosking had sent apologies.

**65.2 Highways/Transport-**

**i) Highway Maintenance Community Enhancement Fund-** it was agreed to take no further action given no volunteers had come forward for the Road Warden Scheme.

**ii) Yealm Road parking congestion-**a parishioner raised concerns about parking difficulties at the Yealm Steps particularly in the summer season. The development work in Court Wood had led to the building teams involved parking at Yealm Steps. A small amount of this was not unusual but, for the last six weeks or so, all the spaces down from the Yealm Hotel up as far and beyond 92 Yealm Road had been taken. This was something not usually seen until the height of summer. His concern was that this may be acceptable now but it would be unacceptable from Easter into the summer. It could be that the work was scheduled to finish before Easter, in which case the problem would resolve itself. If not, or if any other such work was planned, the developer should arrange for the teams working on the site to park further out and share lifts in. Some members felt that contractors had as much right to use the highway for parking as those who wished to use the Yealm Steps. Cllr. Green advised that the issue was being considered within the remit of the Neighbourhood Plan. It was debatable what could be done to alleviate the problem. It was agreed to write to the parishioner to advise that the Council shared his concerns and the matter would be addressed within the N3P. If there were particular problems, Ms. Longworth offered to go and speak to the contractors to see if the issues could be resolved.

A member advised that he had contacted PCSO Potter regarding trailers parked outside 51 and 89 Yealm Road, for extended periods of time.

**66/17 AUTHORISATION OF PAYMENTS** -Cheque payments were authorised and signed in accordance with the schedule prepared by the Clerk, checked by Mr. Hussell and listed in Minute 67/17.

## **67/17 AUTHORISATION OF PAYMENTS**

**Balance in Unity Trust Deposit account**

**£21003.65**

**Santander Current Account :**

Total balance at 28/2/17

**£57779.87**

**The balance includes:**

**Monies held on completion of Newton & Noss Play Park Improvement Project**

**£36.02**

**Monies held in respect of the maintenance of the Revington Memorial Seat**

**£390**

**Awards for All grant Butts Park Play Park**

**£9990**

4/9March2017.....Chairman

**One Family Foundation grant- Butts Park Play Park** **£4500**  
**Monies granted by Parish Council/ Revelstoke Community Trust/Ryda/Community Rights Programme**  
**for Neighbourhood Plan** **£3609.05**

**The following cheques were authorised totalling:** **£6939.47**

Chq No	PAYEE		AMOUNT
2250	WI Community Hall	Hire fee NNPC Meeting 9 March 2017	£25.00
2251	WI Community Hall	Hire fee NNPC Meeting 23 March 2017	£25.00
2252	S.McDonough	Net salary-February 2017	£1,224.86
2253	HM Revenue & Customs	Clerk's Tax and National Insurance February	£294.66
2254	Lee Bray	N3P planning consultancy fees- February	£2,275.65
2255	Earth Wrights Limited	Noss Play Park repairs	£2,052.00
2256	Sovereign Design Play Systems Ltd	ROSPA Report	£568.80
2257	South Hams Garden & Property Services	Grass cutting; The Green 9/2/17	£16.00
2258	South Hams Garden & Property Services	Bench repairs- tennis courts & Noss Play Park	£100.00
2259	M.Hingston	Newton Voss and steps cleaning February	£82.00
2260	Newton & Noss Village Hall	Hire fee;N3P consultation 2 April 2017	£88.00
2261	Lee Bray	N3P consultancy fee-March	£187.50
<b>Total</b>			<b>£6,939.47</b>
*Section 137 Local Government Act 1972 payments:£0 total to date;£470			
DD	EDF	Sports Pavilion	<b>£10.00</b>
DD	B & C E Financial Services Ltd	Employee/employer Pension contribution December	<b>£16.88</b>
SO	Reading Room	Storage facilities	<b>£40.00</b>

**68/17. MEETINGS ATTENDED:**

**68.1 Harbour Authority-** Mr. Hussell advised that the meeting had noted the refusal of the planning application for a boat house at "The Green House", Bridgend.

**68.2 Halls-** neither Ms. Adams nor Mr. Parry- Smith were present.

**69/17 MAINTENANCE**

**69.1 Maintenance working groups-**

**i) Sports Pavilion-** Mr. Finch had confirmed that he would address the broken roof tiles and had advised the Cricket Club that he would try to repair the shed roof within the Locality funding/Clubs contribution budget. If not there may be an additional cost. The rugby posts risk assessment was outstanding.

**ii) The Green/Dillons Green-** the Vice Chairman was in continued communication with the lady who wished to put a memorial bench on The Green.

**iii) Play parks**

**Butts Park Play Park**

1. **ROSPA-** Sovereign were due to send one of their inspectors on site to look at the points raised within the post installation report and to address difficulties with the zip wire raised by the SHDC play park inspector. The Localities Officer had advised that the annual Allianz inspection was scheduled for 21 March for both play parks.

2. **Funding-** SHDC had advised that £16980 had been awarded from the Community Reinvestment Fund. Written confirmation was awaited. RESOLVED; to delegate the Play Park working group to review the Community Reinvestment Project funding terms and conditions. If the group was satisfied with the terms and conditions/agreement and appropriate to do so, to delegate signature of any funding agreement to the Vice Chairman/Clerk. (Vote; unanimous.)

3. **Quotes;** three quotes had been received for the adult exercise equipment, table tennis table, basketball hoop, replacement swings, pedestrian gates and surfacing. One firm had given a competitive quote to include all the equipment anticipated to be included in Phase 2 and pursuant to the Awards for All, Tesco Bags of Help, One Family Foundation, Community Reinvestment Fund and residual funding from Phase 1. It was felt a significant sum could be saved if a local contractor undertook some of the surfacing/preparation work. RESOLVED; To delegate the play park working group to review the quotes for the equipment, surfacing and installation to be included in Phase 2 and pursuant to the funding offered by Awards For All, Tesco Bags of Help, One Family Foundation, Community Reinvestment Fund and residual funding from phase1. To suspend the Council's Financial Regulations/Standing Orders on the basis that the quotes had been obtained by the fund raiser Mrs Wheatley rather than by the Clerk and

5/9March2017.....Chairman

may not be on an exact like for like basis. To authorise the working group, through the Clerk, to instruct the most appropriate contractor conditional on the funding being in place to cover the costs. (*Vote; Unanimous.*)

4. **Noss Mayo Play Park-** Earth wrights had completed the repairs including a rebuild of the telescope. The sand refill was awaited.

**iv) Noss Recreation Areas** – no report.

**69.2 Parish Asset Inspection-** members were asked to complete inspection of their areas by the end of the month.

**69.3 Collaton/Butts Park footpath-** a “private” sign appeared to have been put up on the gate at the Collaton end of the footpath. The Clerk had reported the matter to Devon County Council Public Rights of Way Department. Mr. Peter Guy, the DCC footpath warden, said he would inspect and if appropriate remove the sign. Enquiries had also been made with the landowner and Mr. Don Taylor of the Collaton Residents Association

**69.4 Other areas for consideration-** a parishioner had raised concerns regarding tree felling taking place behind the Yealm Hotel during nesting season. Mr. Alex Whish, SHDC had advised that the application to undertake work on trees protected by the TPO had been agreed and the decision would be issued shortly. There were works to trees which were not subject to the Order for good reason and these were now being removed for safety reasons. The TPO had now been confirmed on the Hotel woodland and included the retained beech (one was badly diseased so would be felled.) SHDC had received one objection and this was considered in making the recommendation for approval.

#### ***In committee***

**70/17 GROUNDS MAINTENANCE CONTRACT-** enquiries had been made with the Local Council Advisory Service regarding appropriate levels of public liability insurance to be provided by the contractor.

**71/17 PHOTOCOPIER/PRINTER-** the lease for the Parish Council office photocopier/lease was due for renewal in July. The quote was covered by the Government Framework for schools and not for profit organisations and had followed procedures to demonstrate value. The quotes provided by Ricoh were considered. There would be no penalty for bringing the existing lease to an end early. The printer could be transferred to another address by Ricoh if necessary. RESOLVED; to accept the quote from Ricoh to supply a Ricoh MPC3504SP color photocopier over 5 years at a quarterly rental charge of £117.24 plus Vat together with copy charges. (*Vote; Unanimous.*)

#### **72/17 BUTTS PARK PLAY PARK**

Min 69.1 refers

*Meeting closed at 8.25pm*