

MINUTES OF THE PARISH COUNCIL MEETING OF NEWTON & NOSS PARISH COUNCIL

Held on 9 November 2017

**PRESENT MRS. ANSELL MR.COOPER CLLR. GREEN MR. HUSSELL MR.TUBB MS.ADAMS
MRS.GRANT MR.CARTER MR.PARRY-SMITH**

ALSO PRESENT; 0 members of the public, Cllr. Keith Baldry, Cllr. Richard Hosking, Mrs. McDonough (Clerk).

OPEN FORUM

Police matters-PCSO 30540 Andy Potter had sent apologies and the following Newton Ferrers and Noss Mayo Police Report for October 2017;

Newton Ferrers.1st, report of a stolen dinghy. Later recovered after floating away from mooring, so no theft. CR/085089/17.

Noss Mayo -no reported crime.

National Trust- Ms. Lorna Sherriff, the local Ranger, had asked that the Parish Council be informed regarding a theft of wood from the National Trust woods at Noss Mayo. She had reported it to the police. In September, the National Trust had started some thinning works through Fordhill and Ferry plantations in order to maintain the woodland structure and to cut some timber which they could use as revetments to shore up the sides of the path through the woods. They went back recently and all the timber which they had cut ready for the works had been stolen. Any wood which was either standing or previously cut down was still the property of the landowner so any removed was theft. It was incredibly disappointing that this had happened as the National Trust was a charity with limited resources for both budget and staff time and they would now have to spend more time cutting timber for the path improvements. If the Council heard of anyone that had taken the wood they would be grateful to know.

270/17 APOLOGIES FOR ABSENCE- there were apologies from, Mr. Lyndon.

271/17 INTERESTS TO BE DECLARED - members were invited to declare interests in the items for discussion during the course of the Meeting. Cllr. Green declared an interest in the planning application in relation to land at 1 Barnicott and would speak, but not vote, in relation to matters relating to the Dependant Carers' Allowance. Ms. Adams declared an interest relating to Newton & Noss Community Store/Post Office as her daughter worked there.

272/17 DISPENSATION REQUESTS- none.

273/17 MINUTES –the Minutes of the 12 October Parish Council Meeting were approved as a correct record and the Chairman was authorised to sign.

274/17 VARIATION OF AGENDA- RESOLVED; matters relating to quotations to carry out internal audit for 2017/2018 should be considered in committee. (*Vote: unanimous.*)

275/17 DISTRICT COUNCIL

275.1 Cllr. Baldry gave the following report;

i) South Hams District Council/West Devon Borough Council merger- would not now take place. SHDC had voted in favour and West Devon against. Both had to be in favour. The proposal had now been withdrawn. Planning officers and some other services were shared between the two councils. There was currently an embargo on joint working at member level. It was to be seen whether the serious financial implications for SHDC of the merger not going through, and suggested prior to the vote, would now materialise. Further options for the future of SHDC, including operating as a unitary council, may be looked at.

ii) Staffing- Mr. Steve Jordan, joint Chief Executive with Ms. Sophie Hosking, was moving on.

iii) Development Management Committee- Cllr. Baldry noted that it was on the agenda for discussion later in the meeting.

275.2 Community Reinvestment Project Fund- the Clerk had contacted Mr. Rob Sekula /Community at SHDC to ascertain whether a repair/replacement project for Noss Voss would qualify for CRPF/TAP funding. A response was awaited. It was agreed in the interim to seek a "ball park" figure from a local contractor to complete work on the steps leading from Passage Road to Noss Voss, to match the existing steps, and for four inches of concrete on top of Newton/ Noss Voss to reinforce. It was also agreed Mr. Parry-Smith would look into a project to replace the railings outside Newton & Noss Village Hall. The deadline for applications was 8 January. Projects would be considered at the next meeting.

275.3 TAP Fund 2017- deadline for applications was 15 December. It was agreed to ask a local contractor for an estimate to replace the railing down the Doctor's Steps with sympathetic plastic material.

276/17 PLANNING

276.1 Neighbourhood Plan- the draft Newton & Noss Neighbourhood Plan had been delivered to SHDC 30 October 2017. Receipt had been confirmed 6 November 2017. Ms. Sarah Packham at SHDC would be dealing with the matter. The N3P would be out for consultation for 6 weeks. No transport matters had been raised within the

Section 106 report-the N3P could however be reviewed after 5 years. The Clerk asked for an updated estimate of remaining costs for budget purposes. Further advice may be needed from the planning consultant if the examiner came up with alterations. SHDC had been asked to provide invoices for the printing undertaken to date. The N3P website hosting fees would need to continue for the time being. It was then anticipated that the N3P would come under the umbrella of the Parish Council website. Website updating costs would need to be factored in.

Ms. Adams advised that there had been a disappointing turn out from younger people to the Community Land Trust meeting on 2 November. There was little point in going ahead with community housing if there was no interest from young people. There was funding available through SHDC to get Community Land Trusts up and running. As part of the N3P, there had been two expressions of interest to give land for the purpose of a CLT.

Planning applications received including;

276.2. Land at SX 552 48, 1 Barnicott Bridgend Hill 3125/17/FUL-construction of new dwelling with associated vehicular access and landscaping. Cllr. Green left the meeting. At the Development Management Committee meeting 1 November the Chairman had been advised that the planning officer Ms. Lucy Hall has been signed off on sick leave. The Chairman had not been advised of any other officer allocation and had not received any response to the concerns raised. On the advice of District Councillor Keith Baldry, the Chairman had advised Devon County Council Highways and Cllr. Hosking of the highways concerns. Highways had advised that they were unable to consider the application without instruction from SHDC. Reference was made to the detailed objections raised by the owners of a neighbouring property at Newton Close including overlooking- for which there was some sympathy. The Vice Chairman referred to the Area of Outstanding Natural Beauty suggesting the proposed development would not enhance under the National Planning Policy Framework. The Vice Chairman also referred to the last Planning Appeal and the Inspector's comments about preservation of the green buffer zone.

DECISION; Objection;

1. Access/traffic/highway safety; dual section of passing cars, steep access with sharp turn, visibility splays, water/ice run off from slope.
2. Ecology and landscape; damage to trees (the applicants' planning agent agreed at least one would be lost in creating access), undermining of the hedge bank from inside and damage to established root system.
3. Privacy and overbearing. Reference was made to the objections raised by Mr. and Mrs Hinchliffe which were to be attached.
4. Light pollution; LED lights from the tennis courts had been an issue.
5. Outside the development boundary with no identifiable need in the Parish Housing Needs Survey.
6. Planning history
 - i) Appeal Ref APP/K1128/W/16/3155335 dated 3 February 2017 with particular reference to the Inspector's comments to the effect it would be undesirable to open this part of Bridgend Hill to development and the importance to preserve a green buffer zone between the developed area and the surrounding countryside.
 - ii) 37/1999/12/F-failure to comply with condition of tree planting. Planting was considered essential to maintain the visual amenity.
7. The proposals do not enhance the Area of Outstanding Natural Beauty as stipulated under the National Planning Policy Framework.

(Vote; 6 in favour, 2 abstentions.)Cllr. Green returned to the meeting.

276.3 Yealm Hotel 104 Yealm Road 2975/17/VAR-READVERTISEMENT. Application for amendment to application description to enable demolition and reconstruction (rather than conversion) of annex building to facilitate the approved change of use to 4 residential apartments, and variation of condition 2 following grant of planning consent 0607/17/FUL. DECISION; No objection (Vote; unanimous.)

276.4 Development Management Committee site inspections/committee meeting reports-the Chairman had attended.

i) The Tea House2224/17/FUL- the applicant had suggested during his address that he had planned to open it as a tea house when not being let. This would have required a Change of Use application. It was an undesignated Heritage Asset. The Chairman had not spoken at the meeting. Sandy Marshall from Holbeton had spoken against the application. The application had been turned down by the Committee.

ii) Brook Bakery2027/17/HHO- the Chairman had spoken in respect of the Parish Council's objections. Suggestions were made during the meeting that the front of the building should not be changed due to the Conservation Area. An idea was put forward suggesting a white garage door with an integral window. Mr. Patrick Whymer, Development Management Lead Specialist, had advised the meeting that it would not be possible for a Conservation Officer to look at it due to staffing issues. The Development Management Committee had deferred their decision to a future meeting to enable the developer to submit plans.The Chairman had received photographs of the building when it was being used as a bakery with the old bread ovens. The floors in the upstairs rooms had been constructed of reinforced concrete to be able to store a reserve of 200 tonnes of flour. 150 loaves could be baked at a time. On a personal basis, and not on behalf of the Parish Council, the Chairman had made an application to English Heritage to List the building. English Heritage had advised there was insufficient historic interest particularly as the front had been altered so much. The Chairman had tried to speak with Mr. Richard Gage the SHDC Conservation Officer to see if there was merit in Listing, copying Mr. Patrick Whymer in. Mr. Whymer had responded referring to the Development Management Committee when he had set out that their two Heritage Specialists (Richard Gage and Graham Lawrence) did not have the capacity to be involved with planning applications within Conservation Areas raising

concerns that Mr. Gage had been contacted. As such he suggested that the planning application pilot with Newton and Noss Parish Council was likely to fail as he had no confidence that any agreed protocol would be followed. He would discuss this with Cllr. Tucker and Cllr. Steer and seek their views on a way forward. The Clerk advised the meeting that she had emailed Mr. Whymer on 12 and 24 October regarding the proposed planning protocol but had not received a response. It was agreed the Chairman would respond to Mr Whymer, the draft response being circulated to members for approval beforehand.

276.5 Planning training- options regarding planning training were discussed. RESOLVED; to authorise the Clerk to book the Chairman, Cllr. Green, Ms. Adams and Mrs Grant on a planning training course organised by DALC at Exeter 26 April at a cost of £30 plus Vat per delegate. (*Vote; unanimous.*)

277/17 ADMINISTRATION

277.1 Events applications- none

277.2 Accounts- the half yearly inspection had been conducted by Mr. Parry- Smith. There were no issues.

277.3 Budget 2018/2019- matters to be included were considered on a preliminary basis to assist the budget working group who would be meeting before the Parish Council meeting in December;

- i) Newton & Noss Community Stores had sent a letter of request for an annual payment of £10,000, to be raised from the Precept towards the shortfall in running costs of £14,000. The letter had come in too late to be included on the agenda for the meeting. The Clerk advised that the matter should be considered by the Parish Council at their meeting on 23 November 2017 to enable public notice to be given. The Parish Council did not own or lease the shop premises. The Parish Council did not have the General Power of Competence and could not make a recurring annual payment. The application would need to be treated as a grant application for which the Stores would need to make an annual application. It would be advisable to request the Stores to provide annual accounts in support. The power to make a grant to the Stores would be limited under Section 137 Local Government Act 1972- whereby a Parish Council had the power to make total annual grants under this section equivalent to, currently, £7.57 per elector - £11748 approximately. It was suggested that the Council may wish to consult the public given the potential effect on the Precept. Members agreed the grant application should be considered at the next meeting and that the Stores accounts would not be requested at this stage.
- ii) Fund to be accrued towards replacement play park equipment.
- iii) A fund for Sports Pavilion and parking improvements.
- iv) Website update as a result of the Neighbourhood Plan.
- v) Dependant Carers' Allowance to be built in within routine expenditure.

278/17 CORRESPONDENCE

278.1.1 Dementia Friendly Parishes. Mrs. Caroline Hirst had sent a report for November.

Keeping fit and well and trying new and different activities were lifestyles being promoted nationally to improve the quality of lives now and for later life. Current research suggested that this approach could also help in delaying the onset of a wide range of challenging conditions including Dementia. The **Hobby Tree** Monday 6 November, Monday 20 November and Monday 4 December 10.30-12.30pm at Yealmpton Community Centre let people try different art/craft pursuits at their own pace. The group members were keen to get more people to come.

Saturday 11th November shopping Trip to Clarks Village Outlet Centre at Street,

The **Walking Group** met in **Wembury** every **Wednesday** morning 10.30 – 11.30 am.

The **Shared Reading Group** met every **Thursday** morning 10.30am - 12.00 midday at The Parish Room, **Yealmpton**.

Gentle Exercise met every **Tuesday** morning at Venn Court, **Brixton** 11.30am - 12.30pm.

Singing-along with Brixton Village airs **Friday 17th November** at Brixton Community Centre, St. Mary's School 2.00pm - 3.30pm with afternoon tea.

Tea at Kitley House Hotel **Friday 24th November** 3.00pm - 4.30pm.

278.2 Land at The Green- Mr. and Mrs Chetwynd had made an offer to transfer the triangular piece of land at The Green to the Parish Council for nil consideration. It had been nominated as a Green Space within the Neighbourhood Plan. A provisional estimate of legal fees to act on behalf of the Parish Council had been obtained. The Parish Council had not made budget provision for the legal fees in this current financial year but could do so for the financial year 2018/2019. A proposal was put forward to decline the kind offer as it was felt there was sufficient protection for the land and that it would involve the Parish Council in further maintenance costs. The proposal was not carried. (*Vote; 2 in favour, 4 against, 3 abstentions.*) RESOLVED; The Parish Council would accept the offer from Mr. and Mrs Chewtynd for the transfer of the triangular piece of land at The Green, Newton Ferrers, subject to nothing unduly onerous/difficulties arising from searches/enquiries that would be performed as part of the transfer. Legal work in respect of the transfer should be effected from the start of the new financial year in April. (*Vote; 4 in favour, 2 against, 3 abstentions.*) Two quotes for the legal work would be sought.

278.3 Grant requests; members considered the 2017/2018 budget available for small grants and any previous grants made to the respective organisations;

i) PDSA- Mr. Lyndon had made a grant request for the PDSA advising that the organisation had helped parishioners in Newton & Noss. RESOLVED; to make a grant to the PDSA in the sum of £100. (*Vote; unanimous.*)

ii) South Hams CAB- had been asked to provide an indication of those assisted in the Parish. The information had yet to be received. The organisation had helped residents in previous years. RESOLVED; to make a grant to the Citizens Advice South Hams in the sum of £100. (Vote; unanimous.)

iii) Christmas trees/lights financial contribution for village halls- RESOLVED; to make a grant to the W.I. Community Hall and Newton & Noss Village Hall in the sums of £30 each towards their Christmas trees and lights. (Vote; unanimous.)

278.4 Devon and Cornwall Police: Councillor Advocate Scheme. Details of the scheme were noted. It was agreed that no representative should be nominated at this time, given the good relationship with the local Ivybridge Police team.

278.5 Devon Community Resilience Forum: no members were available to attend the Resilience Event 22nd November.

278.6 Parish Councillor Allowances- two letters had been received from parishioners expressing concern about the payment of a Dependant Carers' Allowance to Cllr. John Green to cover childminding expenses when he had attended Parish Council meetings. Reference had been made to the fact the Parish Council had never paid a Parish Basic Allowance. Members agreed that Newton & Noss Parish Council had not, to Members' knowledge, paid the Parish Basic Allowance to date. This did not debar the Council from choosing to pay an allowance. Travel, Subsistence and Dependants' Carers' Allowances could be payable in line with the amounts paid to members of South Hams District Council. In respect of Dependants' Carers' Allowance, SHDC had advised that an allowance of up to £7.20 per hour could be claimed when a carer for a dependant had been engaged to enable a town/parish councillor to carry out town/parish council duties. Dependant Carers' Allowance was not limited to childcare expenses and could also cover the care of, for example, elderly relatives. The Parish Council had already resolved to pay a Dependant Carers' Allowance on a needs basis and based on the changing situations of the volunteers who worked on it. A Dependants Carers' Allowance has been paid to Ms. Jane Longworth, whilst a Parish Councillor, and to Cllr. John Green. The sums paid to Cllr. Green were at a rate below the allowable rate. Cllr. Green advised that he had paid a child minder many times over the last few years and not claimed for it. He had also incurred, personally, costs for such matters as stamps and maps for the Neighbourhood Plan which had not been claimed. Cllr. Green advised that he had always been very keen, a view which the Parish Council supported, that nobody should be put off being a Parish Councillor due to child care issues. The Vice Chairman referred to meetings being held at Cllr. Green's house for the N3P to save hire costs of the halls. There had been difficulty in attracting new members to the Parish Council. There had been a vacancy on the Parish Council for some time. The availability of a Dependant Carers' Allowance could attract new members to the Parish Council with different and diverse views which would serve to further enrich the Parish Council membership. It was agreed the Vice Chairman would respond to the parishioners.

279/17 COUNTY COUNCIL

279.1 County Council report-Cllr. Hosking reported as follows;

i) Grit bins- would be filled on request, via the online facility, rather than automatic top ups.

ii) Highway Maintenance Community Enhancement Fund- could be used to equip Road Wardens for which training was still available free of charge. A Road Warden volunteer had been sought on a couple of occasions by the Parish Council. The position would be re-advertised.

iii) TAP Fund- applications were being sought. Co-operation for projects between parishes was particularly encouraged. It could not be used for grass cutting or weed spraying. It could be available for Wig Wags and relocation signs. Mr. Nick Colton, the Local Highways Officer, had advised Cllr. Hosking that the Wig Wags originally planned for the Primary School could no longer be provided. Cllr. Hosking had emailed Mr. Neil Oxton, the Highways officer in charge of funding, asking for the reason for withdrawal. It was understood there were restrictions on what could be applied for under TAP Funding. Cllr. Hosking was asked if the Fund could cover services previously provided by Devon County Council but now withdrawn. Cllr. Hosking said he would need feedback from Mr. Oxton first, together with costings, before he could support such an application.

iv) Barnicott-Cllr. Hosking was advised that assistance had been sought from Mr. Nick Colton regarding access/highway queries on the development proposals. Mr. Colton had felt unable to advise unless instructed by the planning officer. Cllr. Hosking would look into it. He felt it unusual for Highways not to be consulted if there were potential difficulties.

v) Passage Woods- repairs were in hand for the road side fencing.

vi) A379- resurfacing was scheduled for 22-26 January 2018.

vii) Ivybridge Community College funding- the percentage baseline figure for 2018/2019 provided for 3% percentage change and for 2019/2020 6.2% following consultation with head teachers. Most schools were receiving reductions, but Ivybridge was receiving an increase.

The Vice Chairman left at 9pm

279.2 Highways/Transport

i) Double yellow lines review-members had put forward suggestions for additional short stretches of double yellow lines by Hillhead, Noss Mayo to facilitate bus turning, near the junction of Noss Hard/Passage Road and at the bottom of Wrights Lane to preserve visibility. It was agreed to ask Cllr. Hosking/Mr. Colton to come to a site visit to discuss. RESOLVED: to accept the quotation from South Hams Garden & Property Services to remove a redundant road sign

from a garden and fix to post at "Hillhead" and to supply and fit new sign "Please do not park here area required for turning" in the sum of £20. (Vote; unanimous.)

ii) Quiet Lane Status-Brixton Parish Council were looking at trying to implement the Quiet Lane Status to increase safety on their lanes and roads. Quiet Lanes were minor rural roads, typically C or unclassified routes, which had been designated by local highway authorities to pay special attention to the needs of walkers, cyclists, horse riders and other vulnerable road users, and to offer protection from speeding traffic. Cars were not banned from Quiet Lanes and the use of Quiet Lanes was shared. Measures such as lower speed limits and discrete road signs aimed to encourage drivers to slow down and be considerate to more vulnerable users who could in turn use and enjoy country lanes in greater safety, with less threat from speeding traffic. Whilst aware that normally a fatality or series of accidents were needed before road speeds could be considered for change, given the especially narrow, twisting lanes in Devon and their lack of visibility, a 60mph speed limit was thought to be an invitation to drive much faster than the road conditions dictated. It created a danger to all road users. It was agreed to contact Brixton Parish Council and request that Newton & Noss Parish Council be included in correspondence with the relevant authorities to improve safety in the lanes. <http://www.cpre.org.uk/resources/transport/roads/item/1867-cpres-guide-to-quiet-lanes>

iii) Creekside Road-

No 41- the contractors, AD Williams had advised that the road width was 3 metres maximum. They needed a working lift at 2 metres for the roof and had wall repairs to undertake. It could be possible to do this off a tower, however, this would increase costs for the client because the tower would need to be moved with every passing vehicle. Mr. Williams had been to the site and measured the road, spoken to the immediate neighbours at 38 Creekside and at Willow Cottage, who would not object to a road closure. They would ask the scaffolding company about whether they could achieve leaving a clear width of 2.70m and 3m vertically to provide a roof scaffold. They would also forward this to the architect with regards to working off a tower to the front. If the work to the facade could not be done off towers then a road closure was needed. The Listed building was in very poor order. They had been asked by the owners to carry out the repairs and Health and Safety matters had to prevail. They were very willing to approach neighbours, liaise with the scaffold company and emergency services and had measured the bin lorry physically on site. They would do all they could to accommodate all of the wishes.

No 42- Mr. Nick Colton had received an application for scaffolding to go up outside 42 Creekside to enable the owners to put a canopy up whilst they removed the roof. The application was for scaffolding to go up 13 November-28 February. The road width was 5.2m and Mr. Colton was advising the owners that 3.7m width had to be maintained. There would be no road closure.

iv) Pillory Hill-substantial construction work had started on a property near the top of Pillory Hill- The Old Workshop planning reference 1434/17/FUL. This was causing substantial delays for residents. Mr. Colton would be advised.

v) Court Road- a parishioner had raised concerns about speeding traffic along Court Road. Members discussed the recent consultations with Devon County Council Highways about speed reduction measures along Parsonage Road and the Primary School. The Council had been advised that an application for speed reduction to 20mph in that area was unlikely to be successful. It was agreed to contact Mr. Colton regarding the parishioners concerns and to see whether any policies had changed since the last discussions.

280/17 AUTHORISATION OF PAYMENTS – Cheque payments were checked by Mr. Hussell authorised and signed in accordance with the schedule prepared by the Clerk, and listed in Minute 281/17. RESOLVED; quarterly invoices submitted by Ricoh U.K. for hire/copy charges for the printer/copier should be paid by Direct Debit. (Vote; unanimous.)

281/17 AUTHORISATION OF PAYMENTS

Balance in Unity Trust Deposit account		£21010.92
Santander Current Account	Total balance at 31/10/17	£65228.94
The balance includes:		
Monies held on completion of Newton & Noss Play Park Improvement Project		£36.02
Monies held in respect of the Butts Park Play Park Improvement Project		£2088.32
Monies held in respect of the maintenance of the Revington Memorial Seat		£390
Big Greenspace Challenge		£406
Monies granted by Parish Council/ Revelstoke Community Trust/Ryda/Community Rights Programme for Neighbourhood Plan		£465.82
Community Rights Programme Neighbourhood Plan (17/18)		£1876.05
The following cheques were authorised totalling:		£3586.50

Chq No	PAYEE		AMOUNT
2378	WI Community Hall	Hire fee NNPC Meeting 9 November 2017	£25.00
2379	Newton & Noss Village Hall	Hire fee NNPC Meeting 23 November 2017	£30.00
2380	S.McDonough	Net salary-October 2017	£1,243.66
2381	HM Revenue & Customs	Clerk's Tax and National Insurance October	£291.36
2382	Lee Bray	Planning consultancy fees N3P October 2017	£312.50
2383	AJ Watkinson	Newton Voss and steps cleaning October	£128.99

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2384	South Hams Garden & Property Services	Grounds maintenance October	£1,054.00
2385	Grant Thornton UK LLP	Fee ;Annual Return 2017	£360.00
2386	S.McDonough	Expense reimbursement; stationery	£19.99
2387	Post Office Ltd	Stamps	£121.00
			Total £3,586.50

*Section 137 Local Government Act 1972 payments:£0 total to date;£530

DD	EDF	Sports Pavilion	£12.00
DD	B & C E Financial Services Ltd	Employee/employer Pension contribution	£17.06
DD	Hoot Hosting	N3P website hosting	£20.00
SO	Reading Room	Storage facilities	£40.00

282/17. MEETINGS ATTENDED:

282.1 Harbour Authority- Mr. Carter advised that boat nights had been down by 418 this year to 3228.

282.2 Halls- Mr. Parry-Smith advised that various events/pop up cafes had been taking place at Newton & Noss Village Hall. Repairs had been undertaken to lighting and the roof. Work on the garden would start in January. An application for part of the Co-ops Community Fund had been successful. Work to achieve charitable status was ongoing. Ms. Adams had no report in respect of the W.I. Hall

282.3 Yealm Estuary Management Group- Cllr. Green advised that monthly assessments were conducted for water quality for the mussel farm. The tests had failed 5 times in the last year. If the tests failed 5 times in 5 years it would no longer be possible to farm oysters. The Yealm Estuary Management Group had asked South West Water for monitoring data. Mr. Carter advised that the covers to the two main sewers by International Paints and below the Old Lifeboat House kept leaking. Heavy rain caused particular problems especially for the mains sewer cover by the bottom of the Leas Path on Yealm Road.

283/17 MAINTENANCE

283.1 Maintenance working groups-

i) Sports Pavilion- Mr. Hussell advised that there was a loose tile on the south elevation close to the end of the roof. RESOLVED: to accept the quotation from South Hams Garden & Property Services to supply and fit "Dogs on lead" and "Pick up after your dog" signs to both road gates entering the football pitch in the sum of £25. (Vote; unanimous.)

ii) The Green/Dillons Green- piles of leaves from the clearance of non-parish council land had been left on Dillons Green. The Clerk had contacted the employer of the potential contractor who may have left the leaves.

iii) Play parks-

Butts Park Play Park. RESOLVED: to accept the quotation from South Hams Garden & Property Services to supply and fit "Childrens' play area no dogs allowed" signs to both gates entering Butts Park Play Park in the sum of £20. (Vote; unanimous.)

Sovereign had been to collect the part to effect repairs to the nest swing the previous morning. The SHDC Locality Officer Tim Pollard had emailed the Clerk that evening to advise that their play park inspector had just inspected the basket swing at Butts Park. There were a number of concerns with the fitting of the swing which meant that SHDC was unable to cover the item under their play park inspection agreement. He recommended that the installers were asked to return and rectify the defects. They would also require a Post Installation Inspection report to confirm the item had been correctly installed before they could cover it under the inspect and insure agreement. Given the concerns raised and the increased risk posed by the offset fitting of the chains (not enough clearance) he had strongly recommended that the item was taken out of use until such time as the issues could be addressed. The Clerk had been up to the play park this morning first thing and put signs and tape up to advise the equipment was out of use. On the authorisation of the Vice Chairman, the Clerk had contacted South Hams Garden and Property Services who had removed the basket swing later that day in the interests of public safety. The Clerk had contacted Sovereign who had advised that they would be speaking to the fitters. Members acknowledged the speed at which South Hams Garden & Property Services had been able to assist.

Flete Gardens had been contacted about the willow planting for the spring and the scheduled annual maintenance under the Langage funding provisions.

RESOLVED: To accept the quotation form South Hams Garden & Property Services to relay some turf areas in Butts Park Play Park, in the interests of public safety, in the total sum of £150. (Vote; Unanimous.)

Noss Mayo Play Park- Mr. Parry-Smith confirmed the work had been completed by Flete Gardens and was satisfactory.

iii) Noss Recreation Areas- a working afternoon was to take place in the Community Orchard Sunday 19 November when pruning, staking, bark mulch top ups and planting honeysuckle/raspberries in the hedgerows would be undertaken. Members agreed to the wooden raised edging around one of the trees, to retain the mulch, to be continued to the other trees. South Hams Garden & Property Services had agreed to the idea.

The police had advised that the Silver Peugeot in the car park was taxed and had not been abandoned.

iv) **Snow Plan**- members agreed that no provision would be made for ice/snow clearance on Parish Council land.
283.2 Other areas for consideration- plans for a teak bench to replace the current bench on Newton Hill were approved.

In committee

284/17 INTERNAL AUDIT 2017/2018

Three quotes had been obtained. RESOLVED; to accept the quotation from IAC Audit & Consultancy Ltd to carry out the internal audit for Newton & Noss Parish Council for financial year ending 31 March 2018 in the sum of £150 plus VAT. (*Vote; unanimous.*)

Meeting closed at 9.40pm

UNCONFIRMED